

**Council of Chief Elected Officials
of Northwest Georgia**

Thursday, January 19, 2017, 10:30 a.m.
Gordon County Agricultural Services Center, Calhoun, GA
Summary

Attendance

CCEOs Present or Represented, County:	CCEOs Not Present or Represented, County
Steve Taylor, Bartow	Mitchell Bagley, Bartow
Jason Winters, Chattooga	Nick Millwood, Catoosa
Alex Case, Dade	S.M. Henry, Catoosa
Ted Rumley, Dade	Harry Harvey, Chattooga
Stan Helton	Donna Whitener, Fannin
Al Hoyle, Gilmer	Jamie Doss, Floyd
Charlie Paris, Gilmer	Larry Maxey, Floyd
Becky Hood, Gordon	David Carmichael, Paulding
Jimmy Palmer	Robert Jones, Pickens County
Pete Bridges, Haralson (proxy, Ted Rumley)	Larry Odom, Polk
Allen Poole, Haralson	Shannon Whitfield, Walker
Tyson Haynes, Murray (proxy, Ted Rumley)	
Greg Hogan	Staff and Guests:
Boyd Austin, Paulding	Phyllis Walker
Marshelle Thaxton, Polk (proxy, Ted Rumley)	Lesia Lambert
Teddy Harris, Walker	Susan Gentry
Lynn Laughter, Whitfield	Karla Conetta
Ken Gowin, Whitfield	Anthony Rucker

I. Welcome Ted Rumley

Ted Rumley called the meeting of the Council of Chief Elected Officials to order. It was established that a quorum was present.

II. Consent Agenda Ted Rumley

Mr. Rumley informed those present that the Minutes from the September 9, 2016 meeting had been mailed and were attached for review. Allen Poole made the motion to accept the Consent Agenda. Stan Helton seconded. Motion carried unanimously.

III. WDB Nomination Phyllis Walker

Phyllis Walker informed the Council that we had a nomination from Ms. Tamika Hudson of the Polk County Chamber of Commerce to add Mr. Todd Hooper as a member of the Workforce Development Board. Allen Poole made a motion to accept the nomination of Mr. Todd Hooper and add him to the Workforce Development Board. Stan Helton seconded the motion. Motion carried unanimously.

IV. CCEO Composition.....Phyllis Walker

Phyllis Walker informed those present that the Chief Elected Officials will need concurrence from the mayors in the cities to agree on one mayor if some of the mayors have changed who they wanted one to serve on the CCEO. It was also noted that the CCEO needed to find a replacement for Mike Babb.

V. WDB Actions.....Phyllis Walker
 Lesia Lambert
 Susan Gentry

1. RSA and Shared Cost Allocation.....Susan Gentry

Ms. Gentry then presented a PY2016 Resource Sharing Agreement for approval (attached). She stated that this Agreement will be retroactive to July 1, 2016, regardless of the date of signature. She also informed those present that, this Agreement contains a budget summary that lays out each partner’s portion of time and services to be provided. Mr. Kenny Gowin made the motion to approve the proposal. Mr. Alex Case seconded.

2. RFP One Stop OperatorSusan Gentry

Susan Gentry informed those present that Northwest Georgia Regional Commission received one response to the One-Stop Operator Request for Proposal. The proposal was reviewed by a committee comprised of WIOA staff and each person graded the proposal. The average score required to be considered was 310. Staff recommended approval of the following:

Proposer	Service	Counties to Serve	Number of Participants	Cost Per Participant	Total Cost	Average Score	Recommendation
Georgia Department of Labor	One-Stop Operator	15 NWGA counties	900	\$250	\$225,000	366	Recommend that GDOL’s proposal to serve a minimum of 900 participants for a total not to exceed \$225,000 be approved contingent upon the availability of funds and successful negotiations.

Charlie Parris made the motion to approve this proposal. Kenny Gowin seconded. Motion carried unanimously.

3. Plan Lesia Lambert

Ms. Lambert presented the "Worksource Northwest Georgia Workforce Innovation and Opportunity Act Local Plan" for review (attached, with changes highlighted). She stated that The Local/Regional plan for Area 1 had been conditionally approved by the Georgia Department of Economic Development's Workforce Division (WFD) contingent upon completion of the revisions/additions requested.

The additions included adding information to the advance manufacturing sector to meet the needs identified in the economic and workforce development communities in our region; provided information on future sector strategy development for the region including logistics/transportation and healthcare; provided information on the RFP process for competitive Procurement and Procurement policies were attached; Equal Employment and Grievance Procedures were reviewed and corrected, citation numbers were added along with changes in the language; revisions were made to the Notice of Proposed Rule making (NPRM) references to include regulations requiring career services assistance to customers filing unemployment claims; and work based learning initiatives were revised to include additional information about OJT, incumbent worker training, customized training, career pathways and business services.

Ms. Lambert asked that the plan revisions be approved contingent upon state approval and that staff be allowed to make additional edits to the plan if requested by the state without seeking future Board approval. Mr. Allen Poole made a motion to accept the plan contingent on state approval and allow staff to make minor changes if needed. Mr. Steve Taylor seconded. Motion carried unanimously.

Ms. Lambert also stated that, although GDEcD requested these revisions and additions to be made to the plan, it was mentioned in a call from the state that our "plan was one of the most impressive plans graded".

4. Youth Goals and Objectives.....Lesia Lambert

Ms. Lesia Lambert reviewed the "Youth Committee Goals and Objectives" (attached) Mr. Steve Taylor made the motion that the Youth Committee Goals and Objectives be approved. Allen Poole seconded. Motion carried unanimously.

5. Customized Training Phyllis Walker

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Ms. Phyllis Walker presented the "Customized Training Policy" (attached) for approval. Mr. Al Hoyle made the motion to approve this policy. Mr. Alex Case seconded. Motion carried unanimously.

6. Support Policy.....Phyllis Walker

Ms. Phyllis Walker presented the "Supportive Services Policy" (attached). She stated that the following transportation amounts would increased by (\$5.00) per day and would now apply:

- 0.5-10 miles = \$7.50 per day
- 11-25 miles = \$10.00 per day
- 26 + miles = \$12.50 per day

Mr. Stan Helton made the motion to approve the change in policy. Kenny Gowin seconded the motion. Motion carried unanimously.

7. Fiscal Report Anthony Rucker

Anthony Rucker provided a Fiscal Report, "Northwest Georgia Regional Commission--12/31/15" (attached) for review. Mr. Kenny Gowin made the motion to approve the Fiscal Report. Alan Poole seconded. Motion carried unanimously.

Mr. Rucker also presented a request for an additional \$442,000 (Adult funds; Dislocated Worker funds; and Youth funds) for new OJTs due to a closing. These funds will be worksite reimbursements paid directly to employers. Mr. Alex Case made the motion to approve adding the additional funds of \$442,000 for worksite reimbursement. Mr. Steve Taylor seconded. Motion carried without dissenting vote.

VI. Other.....Phyllis Walker
Lesia Lambert

1. Monitoring..... Phyllis Walker

Ms. Phyllis Walker provided those present with a Monitoring Report and stated that staff had completed Risk Assessments, Start-up Monitoring, Data Validation,

Participant Interviews, and File reviews. She stated that some monitoring results necessitated required actions but these were minor.

2. HDCI Report Lesia Lambert

Lesia Lambert informed those present that the High Demand Career Initiative application was in the process of being complete and was due on February 24, 2017. She stated that the next HDCI meeting would be held at the Gordon County College and Career Academy on January 24, 2017.

Meeting Adjourned