

**COUNCIL OF CHIEF ELECTED OFFICIALS (CCEOs)  
of Northwest Georgia**

9:30 a.m. ~ Thursday, September 19, 2013  
Calhoun Convention Center, Calhoun, GA

**Minutes**

***Attendance - CCEO***

---

**CCEOs Present or Represented, County:**

Mitchell Bagley, Bartow  
Steve Taylor, Bartow  
Harry Harvey, Chattooga  
Ted Rumley, Dade  
Bill Simonds, Fannin  
Donna Whitener, Fannin  
Evie McNiece, Floyd  
JC Sanford, Gilmer  
Becky Hood, Gordon  
Jimmy Palmer, Gordon  
Pete Bridges, Haralson  
Allen Poole, Haralson  
Dan Penland, Murray  
Brittany Pittman, Murray  
David Austin, Paulding  
Robert Jones, Pickens  
Mike Babb, Whitfield  
Dale Tuck, Polk  
Teddy Harris, Walker  
Ken Gowin, Whitfield

**Staff/Guests Present**

Bob Birky  
Gwen Dellinger  
Lloyd Frasier  
David Hammond  
Terri Morgan

---

- I. Welcome ..... Ted Rumley

Chairman Ted Rumley called the meeting to order. It was established that a simple quorum was present.

- II. Election of Chairman ..... Andrew Garner/Gwen Dellinger

Andrew Garner informed those present that the three-fourths quorum needed to elect a Chairman or Chief Local Elected Official (CLEO) was not present. Gwen Dellinger stated that the State had agreed that Ted Rumley could complete a two year term, beginning at his election in January, 2013. Therefore, unless the group desired to elect a new Chairman, which would require three-fourths of the group to be present, he could complete the term. Mike Babb made the motion that Mr. Rumley complete his term as Chairman. David Austin seconded. Motion carried unanimously.

III. HB 393 . . . . . Andrew Garner, McRae, Stegall, Peek, Harman, Smith & Manning, LLP

Andrew Garner provided information regarding HB 393 and its impact on the Council of Chief Elected Officials.

IV. Consent Agenda . . . . . Ted Rumley

Mr. Rumley informed those present that the consent agenda containing the minutes from the July regular meeting and the August called meeting had been mailed. David Austin made the motion that the Consent Agenda be accepted. Dan Penland seconded. Motion carried unanimously.

III. Nominations . . . . . Gwen Dellinger

Ms. Dellinger reported that the following nominations had been received (she noted that Catoosa and Whitfield counties still have vacancies):

- A. Joe Frank Harris, Jr., President & CEO, Cartersville-Bartow County Chamber of Commerce, Inc., nominated Janet Lanier Queen, Relocation Coordinator, Georgia Power Company, to replace Tim Thompson.
- B. Al Hodge, President & CEO, Greater Rome Chamber of Commerce, nominated David F. Guldenschuh, Law Office of David Guldenschuh, to replace Bryan Shealy.
- C. Kathy B. Johnson, President/CEO, Calhoun/Gordon County Chamber of Commerce, nominated David Repp, Division Controller, Mohawk Industries, Inc., to replace Jeff Gazaway.
- D. Dinah Rowe, President/CEO, Chatsworth-Murray County Chamber of Commerce, nominated Melvin Silvers, Dream Weaver Carpet, Inc., to replace Dan Penland.
- E. Tamaka Hudson, Executive Director, Polk County Chamber of Commerce, nominated Jeff Barnes, Agent, Barnes Insurance Agency, to replace Lisa Clark.

Dan Penland made the motion to accept the nominations. Jimmy Palmer seconded. Motion carried unanimously.

IV. WIB Actions ..... Gwen Dellinger

- A. Ms. Dellinger reported that, as a result of federal monitoring of a National Emergency Grant for on-the-job training (OJT) services, it was recommended that NWGRC purchase an occupational assessment. Acting on this recommendation, a Request for Proposal (RFP) for an occupational assessment was issued in August, 2012. Only one response was received which was from Kenexa (owned by IBM) to provide the assessment Prove It!®. Approval to purchase (as a sole source) was obtained and a contract for one year was signed. The contract period is November 1, 2012 to October 31, 2013.

Ms. Dellinger stated that the WIB approved purchasing the Prove It!® software provided by Kenexa for a two year period as a "sole source" purchase. This software is to be used at each of the seven One-Stops in the region. The annual cost is \$7,250. Cost to issue a Request for Proposal (RFP) would be \$3,908 and no bids were received. Prior approval from the Governor's Office of Workforce Development was obtained in accordance with NWGRC WIA procurement procedures for this sole source procurement. Allen Poole asked if this would only allow seven users to access the software. Ms. Dellinger explained that the system is Internet-based and that one "seat" can be used to allow multiple users to access the software. David Austin asked if a performance report was available. Ms. Dellinger explained that the software is not such that performance is an issue. She stated that staff could provide a report on the number of assessments which have been taken. Allen Poole made the motion that this recommendation be approved. Robert Jones seconded. Motion carried unanimously.

- B. Ms. Dellinger presented a "Safeguarding of Assets" policy (attached) for approval. This policy is provided for approval at the request of the Governor's Office of Workforce Development as a result of monitoring which occurred in July. Mike Babb made the motion that this policy be approved. David Austin seconded. Motion carried unanimously.

Other

Adjourn

There being no further business, the meeting adjourned.