

**COUNCIL OF CHIEF ELECTED OFFICIALS (CCEOs)**

**of Northwest Georgia**

10:30 a.m. ~ Thursday, October 15, 2015

Gordon County Agricultural Service Center - Calhoun, GA

**Summary**

**Attendance - CCEO**

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**CCEOs Present or Represented, County:**

Steve Taylor, Bartow  
Joe Barger, Catoosa (proxy, Mike Babb)  
Ted Rumley, Dade (proxy, Mike Babb)  
Donna Whitener, Fannin (proxy, Mike Babb)  
Bill Simonds, Fannin  
Jamie Doss, Floyd (proxy, Buzz Wachsteter)  
Larry Maxey, Floyd  
Al Hoyle, Gilmer  
Jimmy Palmer, Gordon  
Allen Poole, Haralson  
Dan Penland, Murray  
Brittany Pittman, Murray  
Boyd Austin, Paulding  
David Austin, Paulding  
Robert Jones, Pickens (proxy, Mike Babb)  
Stephanie Burford, Polk (proxy, Mike Babb)  
Dale Tuck, Polk (proxy, Mike Babb)  
Mike Babb, Whitfield

**CCEOs Not Present or Represented, County**

Mitchell Bagley, Bartow  
Keith Greene, Catoosa  
Harry Harvey, Chattooga  
Jason Winters, Chattooga  
Anthony Emmanuel, Dade  
Charlie Paris, Gilmer  
Becky Hood, Gordon  
Pete Bridges, Haralson  
John Weaver, Pickens  
Teddy Harris, Walker  
Bebe Heiskell, Walker  
Ken Gowin, Whitfield

**Staff/Guests Present**

Gwen Dellinger  
Tammy Helbing  
Terri Morgan

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I. Welcome. . . . . Mike Babb

In the absence of Ted Rumley, Chairman, Mike Babb called the meeting to order. It was established that a quorum was present.

II. Consent Agenda. . . . . Mike Babb

Mr. Babb informed those present that a Consent Agenda (consisting of Minutes from the previous meeting) was attached and had been mailed for review. Boyd Austin made the motion that the Consent Agenda be approved. David Austin seconded. Motion carried unanimously.

III. WDB Actions. . . . . Gwen Dellinger

Gwen Dellinger informed the Council that Renee McClanahan, Regional Administrator, Department of Juvenile Justice, had changed positions and was no longer able to attend meetings. Ms. McClanahan nominated Robb Gilstrap, District Director, Department of Juvenile Justice (nomination form attached), to replace her on the Youth Committee. David Austin made the motion to accept the motion. Buzz Wachsteter seconded. Motion carried unanimously.

Ms. Dellinger then reported that three quotes were obtained for an Online OJT Skills Assessment Quote (handout attached). This skills assessment software will to be used to more accurately identify skills and gap training as well as augment current testing assessments used by Georgia Department of Labor Career Counselors for OJT candidates. She stated that the WDB

approved the purchase of a skills assessment online subscription called Prove It! a product by IBM. The subscription was approved for six OJT offices (Blue Ridge Career Center, Cartersville Career Center, Cedartown Career Center, Lafayette Career Center, Dalton Career Center, and Rome Career Center) for a period of nine months of unlimited access to the skills assessments from November 1, 2015 to June 30, 2016, for a cost of \$4,499.82. Mr. Babb asked if the subscription was for nine months. Ms. Dellinger stated that it was.

The WDB approved a basic skills policy (attached) and authorized staff to use the existing policies until such time as guidance from the State indicates policy changes. (Those policies at the State level that are approved will be implemented as they are issued if our policies do not comply.) Brittany Pittman made the motion that the attached policy be approved and that staff be authorized to use existing policies until such time as guidance and/or approval is received from the State. Dan Penland seconded. Motion carried unanimously.

IV. Nominations. . . . . Gwen Dellinger

Ms. Dellinger informed those present that one of our Labor Organization members, Steve Holland, had changed jobs and was no longer eligible to serve on the Board. Charlie Flemming, President, AFL-CIO, nominated Michael Hamilton, Business Representative, South States Millwright Council, Local 1263, to replace Mr. Holland. She also stated that Mr. Hamilton is a resident of Floyd County. Buzz Wachsteter made the motion to approve this nomination. Brittany Pittman seconded. Motion carried unanimously.

V. WDB/CCEO/NWGRC Agreement. . . . . Gwen Dellinger

Ms. Dellinger presented the "Agreement Between the Council of Chief Elected Officials of Northwest Georgia, the Workforce Development Board of Northwest Georgia, and the Northwest Georgia Regional Commission" (attached) for review. She stated that the responsibilities outlined for the CCEOs and the WDB were taken from the CCEO Memorandum of Agreement and the WDB By-Laws, both of which had been previously approved by the CCEOs. She stated that the responsibilities outlined for the Northwest Georgia Regional Commission were taken from the WIOA law with the addition of the requirement that the Fiscal Agent secure insurance (see IV. A. #10 on page 9 of attached). Additionally, Ms. Dellinger stated that the following had been added:

"If the WDB and/or sub recipient/fiscal agent incur liabilities over and above (1) the sum total of its assets, or (2) its ability to recover funds from the contractor or agent, or a third-party incurring the liability, or insurance, or bond issuer; and if that liability is passed on to the counties and cities listed in the "Purpose" of this agreement by operation of law; the counties and cities shall be liable in proportion to the relative population of each city or county the year in which the liability arose."

Mr. Wachsteter asked for clarification on how this would affect the CCEOs. Ms. Dellinger responded that the CCEOs had always been responsible for the liabilities, should the funds not be covered by insured or be recovered. Mr. Wachsteter asked if it was a personal liability or a liability for the city/county. Ms. Dellinger replied that it was the city or county's liability.

Ms. Dellinger also informed them that the Agreement would need to be approved by the WDB at their November meeting and also by the NWGRC Council. Mr. Babb asked if the CCEOs wished to proceed and vote or take time to consider. Mr. Wachsteter commented that the NWGRC Council would not meet again until January. Bill Simonds made the motion to table the vote until the next meeting. Boyd Austin seconded. Allen Poole asked Ms. Dellinger if this would impact the ability of staff to operate. Ms. Dellinger stated that it would impact the status of the One-Stop (reminding the CCEOs that the One-Stop system would need to be bid out according to WIOA). Mr. Poole asked if it would be possible to vote on approval of the Agreement so that staff would have the ability to operate and then, should questions or concerns arise, they could be addressed at the January meeting. After this conversation, Bill Simonds withdrew his motion and Boyd Austin withdrew his second. Brittany Pittman made the motion to approve the Agreement and recommend to the NWGRC Council, with the understanding that if any concerns arose that the Agreement would be addressed again at the January meeting. Allen Poole seconded. Motion carried unanimously.

Ms. Dellinger stated that one component of WIOA which has been strengthened is the conflict of interest component. She stated that, as elected officials, the CCEOs own code of conduct was likely sufficient to cover that issue but that she had provided information regarding the Code of Conduct and Conflict of Interest form currently in use. This policy is currently being modified at the State level so this may need to change.

#### Other

Ms. Dellinger informed the Council that they would be invited to meet jointly with the WDB in November since the NWGRC Council does not meet again until January.

#### Adjourn

There being no further business, the meeting adjourned.