

Proposal Review Committee  
Calhoun Convention Center  
Minutes  
September 21, 2016

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff and Guest</b>
Lance McCravy	Robert Martin	Randy Gayler
Mike Murphy	Seth Houts	Karla Conetta
Mike Schwaderer		

Mr. Mike Schwaderer called the meeting to order. Mr. Lance McCravy made a motion to accept the minutes from July 27, 2016. Mr. Mike Murphy seconded the motion. Motion carried unanimously.

Mr. Randy Gayler presented a request from Georgia Northwestern Technical College to add the Medical Assistant Degree Program to the state Eligible Training Provider List (EPL). The school has offered this program for some time, but only their Medical Assisting Diploma program appears on the state EPL. The only difference in the programs is in the prerequisite programs, which WIOA does not pay for. The degree program students take a slightly more difficult English and Math prerequisite. After they begin the occupational skill programs, which WIOA pays for, the courses and costs are identical, with three semesters total cost \$4,947. Staff recommended the Medical Assisting Degree program be approved to be submitted to the state for inclusion on the state eligible provider list for Georgia Northwestern Technical College. Mr. Lance McCravy made a motion to accept staff recommendations. Mr. Mike Murphy seconded the motion. It passed unanimously.

Next Mr. Randy Gayler informed the committee that Dignity Place in Acworth, GA had submitted an application to be added to the state EPL to conduct Certified Nurses Aid (CNA) classes. A site visit was conducted September 13, 2016 to visit the school. At the time of the visit, no classes were in session, and they had not been tracking their graduates to keep up with job retention. Also at this time, there are three other approved training sites for CNA in the area (Cartersville, Dallas, and also at Kennesaw State). Staff recommends at this time that the Dignity Place application be tabled until they can provide better tracking of graduates. At that time their application may possibly be reconsidered. Mr. Mike Murphy made a motion to accept staff recommendations. Mr. Lance McCravy seconded the motion. It passed unanimously.

Meeting adjourned.