

Proposal Review Committee  
 Calhoun Convention Center  
 Minutes  
 November 18, 2015

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff and Guest</b>
Lance McCravy	Robert Martin	Gwen Dellinger
Seth Houts	Janet Queen	Randy Gayler
Mike Schwaderer		Susan Gentry
		Karla Conetta

Mr. Mike Schwaderer called the meeting to order. Mr. Lance McCravy made a motion to accept the minutes from January 21, 2015. Mr. Seth Houts seconded the motion.

Ms. Gwen Dellinger informed the committee that there was no response to the Request for Proposal for Consultant Services. Staff will make a recommendation regarding Consultant Services at the January meeting.

Ms. Susan Gentry presented the results of the recent Request for Proposal for Work Based Training. Two proposals were received in response to the recent Request for Proposal for Work Based Training. Work Based Training includes, but is not limited, to OJT, Work Experience, and Incumbent Worker Training. The first proposal was from the Georgia Department of Labor to serve all 15 counties providing OJT and Incumbent Worker Training to Adults and Dislocated Workers. Additionally, the Georgia Department of Labor will coordinate with Youth Providers in developing job sites for youth ages 18-24, but will not provide all youth services required by law. The Contract request from Georgia Department of Labor was \$481,517.00 and Work Site reimbursement of \$515,585.00 (not included in the contract total. These funds will be paid directly to area employers) for a total of \$997,102.00. Slots and funding requested in this proposal may be reduced if some Youth Services begin April 1, 2016. They will be reduced by the amount approved for April through June Youth funded services, contingent upon approval of contract modification requested at today's Proposal Review Meeting. The second proposal received was from Goodwill, Inc. – Chattanooga. Staff determined that the Goodwill, Inc.- Chattanooga was non responsive because not all documents were returned complete and with signatures. Staff recommended approval to fund the proposal (OJT and possibly incumbent worker) from Georgia Department of Labor for 180 slots for a maximum not to exceed \$997,102.00 (which includes contract costs and work site reimbursements), contingent upon confirmation from Georgia Department of Labor that the required actions in the FY14 audit have been resolved. Staff also recommended issuing a Request for Proposal for Work Experience. Mr. Seth Hout made a motion to accept staff recommendations. Mr. Lance McCravy seconded the motion. It passed unanimously. (see attachment)

Next Ms. Gentry reviewed modifications needed to the Georgia Department of Labor Contract for this program year (2015-2016). The following Modifications were recommended:

- 1.) Increase DOL funds to include the Performance Incentive Grant Funds
  - A request has been made by NWGRC to the Georgia Department of Economic Development, Workforce Division GDEcD) to allow us to utilize a portion of the Performance Incentive Grant funds for provider staff costs. Therefore, DOL is requesting budget modifications which will increase the total contract amount by \$17,695.00, contingent upon approval by the state, to be used as needed to cover staff costs of implementing the grant as well as follow up services.
- 2.) Increase slots by 10 to add the Performance Incentive Grant recipient slots contingent upon GDEcD approval of the slot level.
- 3.) Approval to negotiate for OJT Youth Services beginning April 1,2016. OJT staff will coordinate with Youth providers to develop job sites for Youth ages 18-24.

Staff recommended the above modifications be made to the Georgia Department of Labor 2015-2016 Contract. Mr. Lance McCravy made a motion to accept staff recommendations. Mr. Seth Hout seconded the motion. It passed unanimously. (see attachment)

Mr. Randy Gayler explained to the committee that West Georgia Technical College had submitted through their continuing education department a short term certificate training course for a Certified Fiber Optics Technician. This course is only a 24 hour classroom course, but results in the completer sitting for an industry recognized Certified Fiber Optic Technician certificate, which is issued by a national Fiber Optic Association in Fallbrook, California. The course combines theory and hands on activities, and also introduces the student to industry standards governing Fiber to the Desk, Fiber to the Home, K-12 schools, and explains Zone VS. Distribution Cabling. Also, students learn to identify fiber types, connectors used in installation, and installation, splicing, and test fitting to standards. There is an industry in Bremen called Synchronet which has been hiring and employing workers locally and region wide. Apparently starting wages are around \$15 per hour. Total cost for the course is \$980. Staff recommended the course be approved for WIOA. Mr. Seth Hout made a motion to accept staff recommendations. Mr. Lance McCravy seconded the motion. It passed unanimously. (see attachment)

Meeting adjourned.

