

**Annual Meeting**  
**WORKFORCE INVESTMENT BOARD (WIB) OF NORTHWEST GEORGIA, INC.**

12:00 p.m. ~ Wednesday, July 18, 2012  
Calhoun Convention Center, Calhoun, GA

*Minutes*

**Attendance - WIB**

**WIB Members Present, County:**

Bruce Bowman, Gordon  
Shelia Callaway, Gordon  
Cecelia Carson, Paulding  
Brian Cooksey, Whitfield  
Jerry Garland, Bartow  
Ruth Goff, Dade  
Loraine Green, Fannin  
Penny Grigg, Walker  
Jim Henry, Chattooga  
Jeff King, Walker  
Lance McCravy, Paulding  
Mitchell Morgan, Gilner  
Gerry Nechvatal, Pickens  
Dan Penland, Murray  
Mike Schwaderer, Haralson  
Dr. John Schwenn, Whitfield  
Lewis Williams, Pickens

**Youth Council Members:**

Erica Campbell

**WIB Members Not Present, County:**

Mike Babb, CCEO  
Rhonda Beasley, Walker  
Lisa Clark, Polk  
Twyla Crump, Floyd  
Angie Douglass, Floyd  
Troy Frantzen, Gordon  
Gussie Harris, Paulding  
Steve Holland, Floyd  
Parnick Jennings, Bartow  
Molly Majestic, Floyd  
Dr. Craig McDaniel, Floyd  
Eric McDonald, Polk  
Ryan Morgan, Catoosa  
Jonathan D. Ray, Pickens  
Lynne Reese, Floyd  
Joe Remilliard, Whitfield  
Bryan Shealy, Floyd  
William Steiner, Floyd  
Tim Thompson, Bartow  
Marvin Williams, Polk

**NWGRC Staff:**

Carolyn Barrett  
Karla Conetta  
Gwen Dellinger  
Randy Gayler  
Susan Gentry  
Sarah Harrison  
Tammy Helbing  
Bernice Jackson  
Lesia Lambert  
Jamye McDonald  
Terri Morgan  
Judy Siddall  
Phyllis Walker

**Guests/Visitors:**

Ann Bentley  
Heather Bentley  
Louvonnia Boone  
Susan Doesburg  
Kim Early  
Lori Fields  
Gail Fowler  
Lucy Hale  
Kevin Hodge  
Judy Holcombe  
Deborah Jones  
Beth Kelley  
Krista Kennedy  
Lynn Long  
Pete McDonald  
Scott McNabb  
Debra Parson  
Lisa Payne  
Tammy Pence  
Anne Rapp  
Paul Ray  
Glenn Rasco  
Vince Stalling  
Catherine Sugg  
Dougie Taylor  
Vickie Thompson  
Dawne White  
Michelle Woodring

I. Welcome ..... Bruce Bowman

Bruce Bowman, Chairman, called the meeting to order. It was established that a quorum was present.

II. Consent Agenda ..... Bruce Bowman

Mr. Bowman informed those present that a consent agenda had been mailed for review. He stated, however, that the Minutes would need be voted on separately due to a correction on pages 3 and 4 (in bold, attached). Penny Grigg noted also that the date on the top of the minutes was incorrect. Loraine Green made the motion that the May minutes be accepted with the corrections. Shelia Callaway seconded. Motion carried unanimously.

Mr. Bowman asked for a motion to approve the remainder of the Consent Agenda (Committee Membership, attached). Loraine Green made the motion that the Consent Agenda be accepted. Shelia Callaway seconded. Motion carried unanimously.

III. Consortia Report and Recommendations ..... Gail Fowler

Gail Fowler reported that the Consortia had met prior to the WIB meeting. She stated that Proposed Disaster Policies (attached) were discussed. The Consortia approved these policies and recommended WIB approval, contingent upon approval by the Georgia Department of Labor and/or the Governor's Office of Workforce Development. Dan Penland made the motion to accept these policies. Lance McCravy seconded. Motion carried unanimously.

Ms. Fowler informed those present that Loraine Green had requested that the WIB cover the cost of registration in the amount of \$345 for the Employer Committee Conference plus mileage. Lance McCravy made the motion to approve. Jim Henry seconded. Motion carried with Loraine Green abstaining and with no dissenting vote.

Ms. Fowler stated that an Auto Alley request to approve \$115,500 to continue to address identified critical industry training needs had been received. A sum of \$38,500 each has been allocated to Chattahoochee Technical College, Georgia Highlands College and West Georgia Technical College (who submitted proposals for courses as provided by the grant's approved work plan). Jim Henry made the motion to approve this request. Lance McCravy seconded. Motion carried unanimously.

IV. Proposal Review Committee Report & Recommendations . . . . . Dan Penland

Dan Penland reported that Georgia Northwestern Technical College had requested approval for the Certified Logistics Associate/Entry Level and Certified Logistics Associate/Mid-Level programs. Mr. Penland stated that these programs train the potential student in skills needed for front line manufacturing and that tuition for each course is \$2,650. Dan Penland made the motion to approve these courses. Jim Henry seconded. Motion carried with Jeff King abstaining and without dissenting vote.

Georgia Northwestern Technical College also requested offering GAP Education Training for ACT WorkKeys Assessments (attached). Mr. Penland stated that the cost is approximately \$1,500 per student. Dan Penland made the motion to accept this request. Loraine Green seconded. Motion carried with Jeff King abstaining and with no dissenting vote.

WIB approved authorizing staff to issue an RFP for an occupational skills assessment test and giving the Consortia the authority to make the final decision on the proposals submitted. Dan Penland made the motion to accept. Jim Henry seconded. Motion carried unanimously.

V. Housing Authority Grant Application . . . . . Gwen Dellinger

Ms. Dellinger stated that the Northwest Georgia Housing Authority had requested a letter of support (attached) for a grant application and had asked for a commitment from the WIB for OJTs for five individuals as well as ITAs for ten individuals. Jim Henry made the motion that this letter be approved. Dan Penland seconded. Motion carried unanimously.

VI. Performance Waiver . . . . . Lesia Lambert

Lesia Lambert presented information regarding performance negotiations for the following measures: Youth Placement in Employment/Education; Youth Attainment of Degree/Certificate; and Youth Literacy Numeracy Gains. She stated that staff had accepted the state levels on all these measures. She stated that waivers had been requested last year for the Younger Youth Employment Retention Rate but that was not necessary this year since WIA has begun using Common Measures. She asked that the WIB approve the measures. Dan Penland made the motion to accept. Lance McCravy seconded. Motion carried unanimously.

VII. Georgia Northwestern Technical College Presentation . . . . Vince Stalling/Tammy Pence

Vince Stalling and Tammy Pence provided a presentation regarding the Youth Success Academy at Georgia Northwestern Technical College.

VIII. Vocational Rehabilitation Update . . . . . Paul Ray

Paul Ray updated those present on the status of the Georgia Vocational Rehabilitation Agency (formerly Vocational Rehabilitation).

Other

Bruce Bowman informed those present that a financial report had not been provided and that he hoped one would be available in September. A copy of the Monitoring Report was provided in lieu of the financial report. He also announced that a New Member Orientation would be conducted immediately following the WIB meeting.

Adjourn

There being no further business, the meeting adjourned.