

**WORKFORCE INVESTMENT BOARD (WIB) OF NORTHWEST GEORGIA, INC.**

12:00 p.m. ~ Wednesday, January 16, 2013

Calhoun Convention Center, Calhoun, GA

Minutes

**WIB Members Present, County:**

Jerry Garland, Bartow  
Jim Henry, Chattooga  
Loraine Green, Fannin  
Molly Majestic, Floyd  
Lynne Reese, Floyd  
Mitchell Morgan, Gilmer  
Bruce Bowman, Gordon  
Mike Schwaderer, Haralson  
Dr. Pete Snell, Haralson  
Dan Penland, Murray  
Lance McCravy, Paulding  
Gerry Nechvatel, Pickens  
Lewis Williams, Pickens  
Brian Cooksey, Whitfield  
Dr. John Schwenn, Whitfield

**WIB Members Not Present,  
County:**

Parnick Jennings, Bartow  
Dr. Douglas Taylor, Bartow\*  
Tim Thompson, Bartow  
Ryan Morgan, Catoosa  
Vance Grant, Catoosa\*  
Ruth Goff, Dade  
Angie Douglass, Floyd  
Steve Holland, Floyd\*  
Ed James, Floyd  
Brian Shealey, Floyd  
William Steiner, Floyd\*  
Shelia Callaway, Gordon  
Troy Frantzen, Gordon  
Jeff Gazaway, Gordon  
Carl Campbell, Murray  
Gussie Harris, Paulding  
Jonathan Ray, Pickens  
Lisa Clark, Polk  
Eric McDonald, Polk  
Marvin Williams, Polk\*  
Penny Grigg, Walker\*  
Jeff King, Walker  
James Rodger, Walker\*  
Joe Remilliard, Whitfield  
Mike Babb, Whitfield, CCEO  
\*Resigned or Vacated Position

**NWGRC Staff:**

Carolyn Barrett  
Karla Conetta  
Gwen Dellinger  
Randy Gayler  
Susan Gentry  
Sarah Harrison  
Tammy Helbing  
Bernice Jackson  
Lesia Lambert  
Jamy McDonald  
Terri Morgan  
Anthony Rucker  
Judy Siddall  
Alex Tejada  
Phyllis Walker

**Guests/Visitors:**

Ann Bentley  
Louvon Johnson Boone  
Mary Czentnar  
Cathy Corley  
Susan Doesburg  
Tracey Esmann  
Lori Fields  
Kathy Greer  
Lucy Hale  
Kevin Hodge  
Judy Holcombe  
Dr. Charles Johnson  
Krista Kennedy Leonard  
Lynn Long  
Lori McAllister  
Pete McDonald  
Scott McNabb  
Julie Meadows  
Lisa Payne  
Anne Rapp  
Brian Spiller  
Vicki Thompson  
Chris Upchurch  
Dawne White

I. Welcome

Bruce Bowman welcomed members and opened the meeting.

II. Consent Agenda

Dan Penland made a motion that was seconded by Loraine Green to approve the Consent Agenda (containing Minutes, Performance Report, and Dislocation Report, attached). Motion passed without dissenting vote.

III. Youth Council Report and Recommendations

Lynne Reese made a motion to approve the Youth Council recommendations as follows:

PROPOSING AGENCIES	COUNTY(IES) SERVED	TOTAL AMOUNT REQUESTED	RECOMMENDATIONS
Rome City BOE	Floyd	\$138,675.00	Recommendation: Approve 25 slots (credit recovery and work experience) not to exceed \$60,573 in contract cost and \$78,100 in participant wages for a total of \$138,673. Contingent on funds received from GOWD and successful negotiation.
Georgia Northwestern Tech	Dade, Walker, Chattooga, Catoosa, Floyd	\$807,400.00	Recommendation: Approve 170 slots (120 GED, 30 WE, 20 ITA) not to exceed \$533,760 in contract cost and \$220,000 in support and participant wages for a total of \$753,760. Contingent on funds received from GOWD and successful negotiation.
Sylvan Learning Center	Paulding	\$107,305	Recommendation: Approve 35 slots (remediation, basic skills, credit recovery & tutoring) not to exceed \$107,305. Contingent on funds received from GOWD and successful negotiation.
Endless Opportunities	Whitfield, Gordon, Murray Catoosa	\$407,834.00	Recommendation: Approve 50 (GED) slots not to exceed \$332,954 in contract cost and \$74,880 in support cost for a total of \$407,834. Contingent on funds received from GOWD and successful negotiation.

Chattooga BOE	Chattooga	\$180,614.00	Recommendation: Approve 35 slots (apprenticeship) not to exceed \$62,864 in contract cost and \$117,150 in participant wages for a total of \$180,614. Contingent on funds received from GOWD and successful negotiation.
Fannin BOE	Fannin	\$124,638.00	Recommendation: Approve 25 slots (apprenticeship) not to exceed \$30,918 in contract cost and \$93,720 in participant wages for a total of \$124,638. Contingent on funds received from GOWD and successful negotiation.
Gilmer BOE	Gilmer	\$134,589	Recommendation: Approve 25 slots (apprenticeship) not to exceed \$40,869 in contract cost and \$93,720 in participant wages for a total of \$124,650. Contingent on funds received from GOWD and successful negotiation.
Dalton State College	Whitfield	\$125,220.00	Recommendation: Request additional information regarding price, service strategy and coordination of existing resources. All funding contingent upon availability of funds and successful negotiations. Final slots and amounts to be approve by the Youth Council and WIB at their respective next meeting.
North Georgia College and Career Academy	Whitfield	\$260,280.00	Recommendation: Request additional information regarding price, service strategy and coordination of existing resources. All funding contingent upon availability of funds and successful negotiations. Final slots and amounts to be approve by the Youth Council and WIB at their respective next meeting.

<b>CONTINGENCY LIST</b>			
Paxen Learning Center	Bartow, Catoosa, Chattooga, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield	\$1,459,500.00	Recommendation: Placed on contingency list and may be approved later based on availability of funds and current training needs of the region.

Lance McCravy second. Dr. John Schwenn and Brian Cooksey abstained. Motion passed without dissenting vote.

IV. Youth Provider Slots Requests .....Lynne Reese

Lynne Reese stated that Georgia Northwestern Technical College had requested an increase in the number of slots by 20 for a total of 100 GED slots. The Youth Council approved and recommended WIB approval. The motion to approve this request as presented by the Youth Council was made by Lynne Reese. Jerry Garland seconded. Motion passed unanimously.

V. Floyd County Board of Education (BOE) ..... Lesia Lambert

Lesia Lambert stated that Floyd BOE had experienced some problems recruiting participants for their apprenticeship program and a request was submitted to decrease the apprenticeship slots from 30 to 20 and increase the number of Ed Option (on-line high school diploma program) slots from 20 to 30 for this program year. She asked that the WIB approve. Molly Majestic made the motion to approve. Motion was seconded by Dan Penland. Lynne Reese abstained. Motion passed without dissenting vote.

VI. Proposal Review..... Dan Penland

There was not a quorum of the Proposal Committee. Business of the Committee was deferred to the Executive Committee.

VII. Executive Committee Report/Recommendation ..... Bruce Bowman

Bruce Bowman, on behalf of the Executive Committee, presented the Georgia Department of Labor Budget and slots for approval.

The proposed revisions to the DOL contract for the On-the-Job Training Program, needed to accommodate changing staff positions, grant end dates and participant slot revisions are as follows:

- Reduction in the number of Hospital OJT slots from 30 to 2 because needs in the area for OJT were not as great as anticipated. All participants that remained unemployed after the Hospital closing have been screened and interviewed for interest in and appropriateness for OJT and there wasn't a need for as many slots as originally thought. Funds have been obligated to long term training. Intensive slots will also be reduced from 30 down to 7.
- Reduction in the Hospital Grant cost due to the closing of the Transition Center, staff changes, and OJT slot reduction.

- Reduction in the OJT/NEG grant because the State DOL reduced our allocation by \$100,000 which caused a need for moving program costs out of OJT/NEG and into DW Formula. A total of 31 new and carryover slots in the OJT/NEG program were in the original contract. As of the end of the grant, September 30th, 46 NEG participants have received intensive services through the OJT/NEG and DW programs since July 1st with 30 of those participants having their wage reimbursements paid from the OJT/NEG grant funds.
- Adult slots (5) were also approved at the November board meeting for OJT therefore adult funding has been added to the budget as well. In addition, 50 additional DW slots were approved in November therefore we have adjusted the amount of staff time charged to the DW program funds.
- The Tornado and Storm Grants (Temporary Jobs and Workforce Development) will be ending as well on April 30, 2013. Changes in staff time charges were needed in order to accommodate the end of these two grants. There will be a large amount of funds not spent under these grants; however, it will be left in the program and budget in order to serve as many participants as can be served before the end date because it will no longer be available after April.

Total contract costs have been reduced from \$499,911 down to \$397,606. Total new slots have increased from 76 to 103 (budget attached).

Dan Penland made a motion that these revisions be approved. Lynne Reese seconded. Motion carried with Jerry Garland abstaining and with no dissenting vote.

Mr. Bowman also reported that the Executive Committee had approved a budget (attached) with the following changes: "Grand Totals 2011" in the first column should be "Grand Totals 2012" and the asterisk be removed from Rome BOE, also in the first column. The Executive Committee made the motion to approve this budget. Dan Penland seconded. Motion carried unanimously.

The Monitoring Report from Governor's Office of Workforce Development (GOWD) and response from Northwest Georgia Regional Commission (NWGRC) was shared with the WIB (report attached).

Ms. Dellinger encouraged WIB members to share names and contact information of individuals wishing to serve on the WIB as private industry members.

The next meeting is scheduled for March 20, 2013 at 12:00 pm at the Convention Center in Calhoun, GA.

Adjourn

There being no further business, the meeting adjourned.