

**Joint Meeting of
THE COUNCIL OF CHIEF ELECTED OFFICIALS (CCEO) OF NORTHWEST GEORGIA
WORKFORCE INVESTMENT BOARD (WIB) OF NORTHWEST GEORGIA, INC.**

12:00 p.m. ~ Wednesday, November 14, 2012
Calhoun Convention Center, Calhoun, GA

Summary

Attendance - WIB

WIB Members Present, County:

Mike Babb, CCEO
Bruce Bowman, Gordon
Carl Campbell, Murray
Cecelia Carson, Paulding
Angie Douglass, Floyd
Jerry Garland, Bartow
Ruth Goff, Dade
Lorraine Green, Fannin
Jim Henry, Chattooga
Molly Majestic, Floyd
Lance McCravy, Paulding
Ryan Morgan, Catoosa
Gerry Nechvatal, Pickens
Dan Penland, Murray
Lynne Reese, Floyd
Mike Schwaderer, Haralson
Dr. Pete Snell, Haralson
Dr. Dougie Taylor, Bartow

Youth Council Members:

Erica Campbell
Angie Douglass
Ed James
Lynne Reese
Jennifer Stephens

WIB Members Not Present, County:

Rhonda Beasley, Walker*
Shelia Callaway, Gordon
Lisa Clark, Polk
Brian Cooksey, Whitfield
Twyla Crump, Floyd*
Troy Frantzen, Gordon
Penny Grigg, Walker
Gussie Harris, Paulding
Steve Holland, Floyd
Parnick Jennings, Bartow
Jeff King, Walker
Dr. Craig McDaniel, Floyd
Eric McDonald, Polk
Mitchell Morgan, Gilmer
Jonathan D. Ray, Pickens
Joe Remilliard, Whitfield
Bryan Shealy, Floyd
Dr. John Schwenn, Whitfield
William Steiner, Floyd*
Tim Thompson, Bartow
Lewis Williams, Pickens
Marvin Williams, Polk

**resignation received*

NWGRC Staff:

Carolyn Barrett
Karla Conetta
Gwen Dellinger
Randy Gayler
Susan Gentry
Sarah Harrison
Tammy Helbing
Bernice Jackson
Lesia Lambert
Jamye McDonald
Terri Morgan
Anthony Rucker
Judy Siddall
Alex Tejada
Phyllis Walker

Guests/Visitors:

Al Abernathy
Lisa Adkisson
Ann Bentley
Erica Campbell
Mary Czentzar
Susan Doesburg
Patti DuBois
Lori Fields
Kathy Greer
Lucy Hale
Kevin Hodge
Judy Holcombe
Krista Kennedy Leonard
Lynn Long
Lori McAllister
Janet McDonald
Scott McNabb
Lisa Payne
Vickie Sharpe
Jennifer Stephens
Judy Trapp
Dawne White

CCEOs Present or Represented, County:
 Joe Barger, Catoosa (proxy, Ted Rumley)
 Ted Rumley, Dade
 Donna Whitener, Fannin (proxy, Ted Rumley)
 Allen Poole, Haralson
 David Austin, Paulding (proxy, Ted Rumley)
 Robert Jones, Pickens (proxy, Ted Rumley)
 Bebe Heiskell, Walker (proxy, Ted Rumley)
 Mike Babb, Whitfield

CCEOs Not Present or Represented, County
 Clarence Brown, Bartow
 Jason Winters, Chattooga
 Irwin Bagwell, Floyd
 Al Hoyle, Gilmer
 Jimmy Palmer, Gordon
 Greg Hogan, Murray
 Cleve Hartley, Polk

I. Welcome Bruce Bowman

Bruce Bowman, Chairman, called the meeting to order. It was established that a quorum was present for the WIB and CCEO's. Mr. Bowman asked the CCEOs how they wished the meeting to be conducted. The CCEOs stated that it was their desire for the WIB Chairman to conduct the joint meeting.

II. Consent Agenda Bruce Bowman

Mr. Bowman informed those present that a Consent Agenda (consisting of Minutes from the previous WIB and CCEO meetings, Resource Sharing Reports, Performance Target Template, and Disinvesting in the Skills of Georgia's Workforce), attached had been mailed for review. He stated that a separate vote would be needed for the Minutes due to a correction. Dan Penland made the motion that the Consent Agenda (without Minutes) be accepted. Loraine Green seconded. Motion carried unanimously.

Mr. Bowman stated that Lloyd Frasier's name had been left off the list of attendees at the September Meeting. A corrected set of Minutes was included in the packet with Mr. Frasier's name included (page 1, in bold print). Ruth Goff made the motion that the Minutes be accepted. Lance McCravy seconded. Motion carried unanimously.

III. WIB Membership (CCEO Only) Allen Poole

Allen Poole informed those present that the following nominations had been received (attached):

Private Industry

- Stephanie Snodgrass, President, Walker County Chamber of Commerce, nominated James Rodgers, Senior Manager, Human Resources, Shaw Industries, Inc., to serve on the WIB.

Vocational Rehabilitation

- Twyla Crump, Field Services Director, Georgia Vocational Rehabilitation Agency, nominated Ed James, Regional Director, Region 1, Georgia Vocational Rehabilitation Agency, to serve on the WIB.

Mike Babb made the motion that these nominations be accepted contingent upon the approval of the CCEO in each county. Ted Rumley seconded. Motion carried unanimously.

IV. Youth Council Report and Recommendations Angie Douglass

Angie Douglass presented the "Northwest Georgia Workforce Program Youth Council Youth Providers Performance" Report (attached). The Youth Council approved the report and recommends WIB/CCEO approval. Angie Douglass made the motion to approve. Loraine Green seconded. Motion carried unanimously.

Ms. Douglass also presented a Youth Council nomination from Ed James, Regional Director, Region 1, Georgia Vocational Rehabilitation Agency, for Brian Spillers, Rehabilitation Manager, Georgia Vocational Rehabilitation Agency (attached). Angie Douglass made the motion to accept this nomination. Jerry Garland seconded. Motion carried unanimously.

V. Proposal Review Committee Report & Recommendations Dan Penland

Dan Penland reported that the Proposal Review Committee met but did not have a quorum.

Mr. Penland stated that Chattahoochee Technical College submitted the following for approval (attached):

- A. Certified Phlebotomy Tech with an internship included. This is a 14 week 252 hour course with a total fee of \$3,719. Staff feels that with an internship included, this will greatly enhance graduates in finding employment.
- B. Wastewater System Operator Class III certification, a 10 week course with students sitting for a Georgia State Board certification. Total cost \$ 1,100.
- C. Water Distribution System Operator Class III, 10 weeks with a fee of \$1,100. This prepares students for safe and effective operation and maintenance of water distribution plants. The instructor included a statement that he has taught the last two classes for 12 years and his last class had a pass rate of 100%. Last class all 6 students received their state license.

Dan Penland made the motion that these programs be approved. Loraine Green seconded. Motion carried with Dr. Dougie Taylor abstaining and without dissenting vote.

Mr. Penland reported that Southeast Lineman Training Center has been used for several years to train prospective Electrical Linemen. Though referrals remain fairly low, those that do go through the class have had excellent success in securing well paying jobs. They have asked for an increase in tuition for the first time from \$5,000 to \$6,000 and an adjustment in tools of \$280 due to price increases. The total cost will be \$8,930. Our limit on tuition is \$6,500 but the rest of the costs go under tools and supplies. They discount the cost to us approximately \$4,000. This is a 15 week, 500 clock hour course. With an aging demographic among these workers, we continue to see this as a growing, well paying field. Bruce Bowman stated that these were, in fact, good jobs with good salaries. Dan Penland made the motion that the request be approved. Loraine Green seconded. Motion carried unanimously.

Mr. Penland then stated that the On-the-Job Training National Emergency Grant (OJT NEG) that began October 2010 has ended as of September 30, 2012. The grant provided On-the-Job Training and/or intensive services to over 200 participants in the Northwest Georgia area. Mr. Penland also stated that, as the grant period ends, final bills are still being paid. Staff requested the flexibility to move funds as needed between the various available funding streams to cover final expenses for OJT NEG, as well as to cover changes needed in the program services. Staff duties will shift from this grant to other WIA funded training. These funding streams will include, but are not limited to, WIA Formula Dislocated Worker and

Adult funds, OJT NEG, Tornado NEG and Hospital NEG. The total contract amount will not change. Additionally, staff requested an additional 50 Dislocated Worker slots and five new Adult slots to be added to the existing contract for Georgia Department of Labor, contingent upon available funding. Dan Penland made the motion that these requests be accepted. Jim Henry seconded. Motion carried with Jerry Garland abstaining and with no dissenting vote.

VI. Consortia/One-Stop Committee Report & Recommendations Jerry Garland

Jerry Garland reported that the Resource Sharing Agreements had been approved as part of the Consent Agenda. He noted that changes would be made regarding the Title V contributions.

Mr. Garland then presented the following budget and slots modifications for the Career Adviser Contracts (handout attached):

	Adult Program	DW Program	Hospital Program	Disaster Program #2 WD (Expires 4/30/12)	Auto Alley Programs	Totals
CONTRACTS:						
Chattahoochee Tech	\$190,864.00	\$434,322.00	\$0.00	\$0.00	\$0.00	\$625,186.00
Dalton State College	\$231,161.00	\$174,220.00	\$28,678.00	\$18,118.00	\$0.00	\$452,177.00
GA Highlands College	\$134,911.00	\$106,475.00	\$135,993.00	\$0.00	\$0.00	\$377,379.00
GA Northwestern Tech	\$351,633.00	\$683,724.00	\$199,970.00	\$216,748.00	\$0.00	\$1,452,075.00
West Georgia Tech	\$148,525.00	\$181,526.00	\$0.00	\$0.00	\$6,040.00	\$336,091.00
TOTAL CONTRACTS	\$1,057,094.00	\$1,580,267.00	\$364,641.00	\$234,866.00	\$6,040.00	\$3,242,908.00
SUPPORT:						
Chattahoochee Tech	\$42,324.00	\$108,908.00				\$151,232.00
Dalton State College	\$125,674.00	\$102,824.00	\$24,000.00	\$15,000.00		\$267,498.00
GA Highlands College	\$30,000.00	\$22,000.00	\$45,500.00			\$97,500.00
GA Northwestern Tech	\$235,465.00	\$313,790.00	\$137,500.00	\$294,409.00		\$981,164.00
West Georgia Tech	\$95,372.00	\$116,566.00				\$211,938.00
TOTAL SUPPORT	\$528,835.00	\$664,088.00	\$207,000.00	\$309,409.00	\$0.00	\$1,709,332.00
SUPPORT AND CONTRACTS:						
Chattahoochee Tech	\$233,188.00	\$543,230.00	\$0.00	\$0.00	\$0.00	\$776,418.00
Dalton State College	\$356,835.00	\$277,044.00	\$52,678.00	\$33,118.00	\$0.00	\$719,675.00
GA Highlands College	\$164,911.00	\$128,475.00	\$181,493.00	\$0.00	\$0.00	\$474,879.00
GA Northwestern Tech	\$587,098.00	\$997,514.00	\$337,470.00	\$511,157.00	\$0.00	\$2,433,239.00
West Georgia Tech	\$243,897.00	\$298,092.00	\$0.00	\$0.00	\$6,040.00	\$548,029.00
SUPPORT AND CONTRACTS GRAND TOTALS	\$1,585,929.00	\$2,244,355.00	\$571,641.00	\$544,275.00	\$6,040.00	\$4,952,240.00

	Adult		DW		Hospital		Tornado		Total	
	Old	Revised	Old	Revised	Old	Revised	Old	Revised	Old	Revised
Chattahoochee Tech	60	65	215	120	-	-	-	-	275	185
Dalton State College	66	74	76	68	3	3	-	5	145	150
Georgia Highlands	44	70	62	30	36	23	-	-	142	123
Georgia Northwestern	140	112	174	194	71	64	25	20	410	390
West Georgia	45	45	53	43	-	-	-	-	98	88
Total	355	366	580	455	110	90	25	25	1070	936

Mr. Garland stated that the Consortia approved these modifications and recommended WIB approval. Jerry Garland made the motion that the WIB accept these modifications. Lance McCravy seconded. Motion carried with Dr. Dougie Taylor and Dr. Pete Snell abstaining and without dissenting vote.

Mr. Garland reported that the following revised policies had been approved by the Consortia: "WIA Services for All Veterans" and "Proposed Disaster Policies." Jerry Garland made the motion that these policies be approved as presented. Jim Henry seconded. Motion carried unanimously.

VII. Policies Gwen Dellinger

Gwen Dellinger informed those present that, as a result of monitoring, three policies had been reviewed by the attorney: "Conflict of Interest", "Personally Identifiable Information" and "Whistleblower." She stated that the only new policy needing approval was the "Personally Identifiable Information" policy (attached) and further modifications were not suggested. Staff will sign the Conflict of Interest Statement "as is" and the Whistleblower provision will be included in appropriate manuals. Jerry Garland made the motion that this policy be accepted. Lance McCravy seconded. Motion carried unanimously.

VIII. "Old Agencies/New Tricks—the NLRB's Invasion of the Non-Union Workplace and Tales of Other Incredible Expanding Federal Agencies", Joseph C. Chancey, Esq.

Joseph Chancey provided a presentation regarding At Will Employment (handout attached).

Other

Lisa Adkisson presented information regarding the 2012 North Georgia Career Expo (handout attached). She asked that employers interested in attending please contact her.

Adjourn

There being no further business, the meeting adjourned.