

Workforce Investment Board (WIB) of Northwest Georgia, Inc.

Noon~ Wednesday, May 21, 2014
Calhoun Convention Center, Calhoun, GA

Minutes

Attendance - WIB

WIB Members Present, County:

Jeff Barnes, Polk
Shelia Callaway, Gordon
Lloyd Frasier, Floyd
Rick Goble, Pickens
Ruth Goff, Dade
Lorraine Green, Fannin
David Guldenschuh, Floyd
Jim Henry, Chattooga
Parnick Jennings, Bartow
Beth Kelley, Walker
Jack Killian, Catoosa
Pete McDonald, Floyd
Mitchell Morgan, Gilmer
Gerry Nechvatal, Pickens
Janet Queen, Bartow
David Repp, Gordon
Mike Schwaderer, Haralson
Eric Waters, Floyd
Kristy Wilson, Gordon

Youth Council Members:

Ben Arp
Curtis Kingsley
Renee McClanahan
Ann Rapp
Paul Ray
Dianne Scoggins
Eric Waters

WIB Members Not Present, County:

Lisa Adkisson, Fannin
Mike Babb, Whitfield
Bruce Bowman, Gordon
Carl Campbell, Murray
Vicki Defalco, Whitfield
Angie Douglass, Floyd
Ryan Enos, Catoosa
Ed James, Floyd
Daphne Johnson, Catoosa
Sara Magnusson, Paulding
Molly Majestic, Floyd
Lance McCravy, Paulding
Eric McDonald, Polk
Jonathan Ray, Pickens
Joe Remillard, Whitfield
Dr. John Schwenn, Whitfield
Dr. Pete Snell, Haralson
Lewis Williams, Pickens

NWGRC Staff:

Carolyn Barrett
Karla Conetta
Gwen Dellinger
Randy Gayler
Sarah Harrison
Tammy Helbing
Bernice Jackson
Lesia Lambert
Jamy McDonald
Terri Morgan
Anthony Rucker
Phyllis Walker

Guests/Visitors:

Mike Beatty
Ann Bentley
Latoya Cotton
Susan Doesburg
Kim Earley
Angela Farmer
Cynthia Farmer
Lori Fields
Lucy Hale
Sharon Holliday
Louvonja Johnson-Boone
Krista Kennedy
Lynn Long
Lori McAllister
Scott McNabb
Lisa Payne
Sharon Spurling
Harriette Stokes
Cathy Toles
Vicki Thompson
Chris Upchurch
Merrill Wilcox

I. Welcome..... Mike Schwaderer,

In the absence of Bruce Bowman, Mike Schwaderer, Vice-Chairman, called the meeting to order. It was established that a quorum was present.

II. Consent Agenda..... Mike Schwaderer,

Mr. Schwaderer, informed those present that a Consent Agenda (consisting of Minutes from the previous WIB meeting, Performance Reports, and a Dislocation Report) was attached and had been mailed for review. Rick Goble made the motion that the Consent Agenda be approved. Jim Henry seconded. Motion carried unanimously.

III. Policies

A. Priority of Service..... Gwen Dellinger

Ms. Dellinger stated that, when funding is limited, WIA serves only poverty individuals for the youth and adult program and eligible dislocated workers. With the increased amounts of allocations, staff proposed to implement its "Lacks Self-Sufficiency" definition/policy and some additional adults through this provision. Beth Kelley made the motion to approve. Shelia Callaway seconded. Motion carried unanimously.

B. Change from GOD/GDOL to "Georgia Department of Economic Development-Workforce Division (GDEcD-WD)" in Policies. Gwen Dellinger

Ms. Dellinger informed those present that, with the administration of WIA to GDEcD-WD, all pertinent policies need to be revised. She asked for approval to revise all policies and procedures from GOD/GDOL to GDEcD-WD. Rick Goble made the motion to approve. Loraine Green seconded. Motion carried unanimously..

IV. Budget..... Anthony Rucker

Anthony Rucker presented the "2014-2015 Budget" (attached). David Guldenschuh made the motion to approve the budget as presented. Mitchell Morgan seconded. Motion carried unanimously.

V. Youth Council Actions

A. Minutes (March 12, 2014). Paul Ray

Paul Ray presented the Youth Council Minutes from March 12, 2014 for review. Curtis Kingsley made the motion that these minutes be accepted. Dianne Scoggins seconded. Motion carried unanimously.

B. Sylvan Contract. Paul Ray

Mr. Ray informed those present that, MGGH, dba Sylvan Learning Center, entered into a contract with Northwest Georgia Regional Commission to provide youth services between July 1, 2013 and June 30, 2014. While in their ninth month, MGGH was purchased by Georgia Learning Solutions. They acquired all assets including the Sylvan franchise. He stated that staff recommended Youth Council approval of subcontract between MGGH, LLC and Georgia Learning Solutions, LLC to provide services related to Northwest Georgia Regional Commission for WIA Youth System Contract Services contingent upon receipt of a copy of a signed subcontract approved by NWGRC legal counsel and to terminate the contract effective July 1, 2014 since the new entity did not bid on the youth funds (which must be competitively procured). Ben Arp made the motion to accept this recommendation. Dianne Scoggins seconded. Motion carried unanimously among the Youth Council.

Mr. Schwaderer asked for a motion from the WIB to approve the above action. Shelia Callaway made the motion. Loraine Green seconded. Motion carried unanimously among the WIB.

VI. One-Stop/Consortia Report & Recommendations. Gwen Dellinger

Ms. Dellinger presented the Career Adviser contracts for approval (attached as part of the 2014-2015 Budget). The Consortia approved and recommended WIB approval. David Guldenschuh made the motion to accept these budgets. Mitchell Morgan seconded. Motion carried with Rick Goble, Beth Kelly, and Pete McDonald abstaining and without dissenting vote.

Ms. Dellinger stated that the Consortia had approved and recommended WIB approval of any Full Service One-Stops in the area, contingent upon receipt of a completed and signed RSA. David Guldenschuh made the motion to accept these budgets. Mitchell Morgan seconded. Motion carried unanimously.

Ms. Dellinger then informed those present that the State Workforce Board, through the Department of Economic development, Workforce Division (GDEcD-WD), has set a limit of \$3,000 per person per year for support. This amount is not sufficient for families paying for more than one child's child care. Because GDEcD-WD has provided local

workforce areas the opportunity to request waivers when it appears to be prudent, the Consortia approved and staff requests approval for a waiver for families with more than one child in child care with the amount being increased to \$6,000. The Consortia approved and recommended WIB approval of \$6,000 cap for families with more than one child in child care. Beth Kelley made the motion to approve requesting this waiver. Rick Goble seconded. Motion carried unanimously.

Ms. Dellinger stated that clarification has been requested from the state by Georgia Workforce Leadership Association regarding the support policy as it applies to tools and other costs previously classified as training costs. The Consortia approved and recommended WIB approval for reclassification of support/training costs when clarification is received from GDEcD-WD prior to implementation on July 1, 2014, contingent upon WIA approval. Loraine Green made the motion to approve modifying these policies, upon reclassification from GDEeD-WD. Beth Kelley seconded. Motion carried unanimously.

VII. Proposal Review Committee Report & Recommendations. David Guldenschuh

David Guldenschuh presented a list of ITA providers for the upcoming fiscal year, pending the outcome of the state's subsequent eligibility review. The are as follows:

CNA Nursing School of Calhoun, CPR With Mickey, Fortis College, Georgia Driving Academy, Georgia School of Construction, Grady Health System-School of Radiologic Technology, Joint Apprenticeship Training Trust, Katlaw Truck Driving School, Kennesaw State University, Learn to Earn Dental School, Medical and Technical Institute of North Georgia, Morehouse College, North Georgia Technical College, Northwest Georgia RESA, Prime Care Nursing Services, Southeast Lineman Training Center, Southern Polytechnic, Technology Center Inc., Training Center of Northwest Georgia, Truck Driver Institute of Forsyth, Truck Driver Institute of Oxford, Alabama, and the University of West Georgia.

Local colleges (with ongoing contracts for case management) also provide Individual Training Accounts: Chattahoochee Technical College, Dalton State College, Georgia Highlands College, Georgia Northwestern Technical College, and West Georgia Technical College. The Proposal Review Committee approved the above-listed Individual Training Account Providers, pending the outcome of the state's subsequent eligibility review and recommended WIB approval. Beth Kelley made the motion to approve these providers. Mitchell Morgan seconded. Motion carried unanimously.

Mr. Guldenschuh informed the WIB that a Request for Proposal was issued to provide financial tracking by person for the Individual Training Accounts and support costs. The system documents the obligations for the year and then updates the costs based upon actual costs. One bid was received from Entre Solutions at a rate of \$90 per user per month plus an initial set up fee of \$9,000. Eleven users would be \$11,880. The average score for the proposal was 118 out of a possible 130. The Proposal Review Committee approved and recommended WIB approval for sole source procurement of \$20,880 to

Entre Solutions for July 1, 2014– June 30, 2015. Shelia Callaway made the motion that this recommendation be approved. Jim Henry seconded. Motion carried unanimously.

Mr. Guldenschuh stated that the Georgia Department of Labor has data available to assist staff with the retrieval of employment information. The available screens will enable staff to view the UI wage information, work history, customer services, determine if an unemployment claim is active, and reason for separation. The Georgia Department of Labor has a total of twenty-one (21) available screens. Eight (8) of the screens require a usage cost; thirteen (13) of the screens can be viewed and accessed without charge. This cost includes an annual charge for set-up, maintenance, and the review of twenty (20) User ID's. There will be additional charges for more than twenty users (if needed) and a charge for annual look-ups. The Proposal Review Committee approved and recommended WIB approval to enter into an interagency agreement with the Georgia Department of Labor to begin on July 1, 2014 and end on June 30, 2015 at a cost not to exceed \$20,000 for access to the eight (8) look-up screens. Pete McDonald made the motion to approve this recommendation. Loraine Green seconded. Motion carried with Beth Kelley abstaining and with no dissenting vote.

VIII. Mike Beatty, President and CEO, Great Promise Partnership, Inc.

Mike Beatty provided those present with information regarding Great Promise Partnership, Inc.

IX. MOU–Workforce Investment Board and Great Promise Partnership. . . . Gwen Dellinger

Ms. Dellinger presented those present with a copy of an Memorandum of Understanding between the Workforce Investment Board and Great Promise Partnership, Inc. and requested WIB approval. Shelia Callaway made the motion to approve. Rick Goble seconded. Motion carried unanimously.

Adjourn

There being no further business, the meeting adjourned.