

Workforce Development Board of Northwest Georgia
Executive Committee/CLEO Meeting
Friday, June 23, 2017, 10:30 a.m.
Georgia Northwestern Technical College
Calhoun, Georgia

Summary

Executive Committee Members Present:

Bruce Bowman
Jim Henry
Beth Kelley
Linda McEntire
Mitchell Morgan
Mike Schwaderer

Chief Local Elected Official (CLEO):

Ted Rumley

Guests and Staff Present:

Susan Gentry
Lesia Lambert
Terri Morgan

Bruce Bowman welcomed those present and called the meeting to order.

Susan Gentry reminded those present that the Georgia Department of Labor had been selected as the area's One-Stop Operator. She informed those present that, in order to comply with WIOA requirements, all One-Stop Centers must be certified. Staff completed this process, consisting of an interview and tour of each center and the completion of a comprehensive questionnaire provided by Georgia Department of Economic Development. This document covered the following topics:

- Customer Flow of Services
- Memorandum of Understanding
- Operational Details
- Branding
- Customer Satisfaction
- Continuous Improvement
- Accessibility and Equal Opportunity Compliance

Ms. Gentry stated that all of the Department of Labor Career Centers will be Affiliate One-Stop Centers with the exception of the Rome Career Center, which is the Comprehensive One-Stop Center. Additionally, other locations where WIOA services are provided will also be Affiliate One-Stops. These

sites will be certified no later than September 30, 2017.

Ms. Gentry informed those present that completed certification questionnaires for each DOL One-Stop Center had been included in the packets (attached). These packets will be submitted to the State along with a signature page which will be signed, if approved, by the WDB Chair and the Chief Local Elected Official.

Staff requested that the Executive Committee approve, on behalf of the Workforce Development Board, the certification of the Georgia Department of Labor One-Stop Centers. Mitchell Morgan made the motion to approve with the requested changes. Jim Henry seconded. Motion carried with Beth Kelley abstaining (due to her employment with Georgia Department of Labor) and with no dissenting vote.

Lesia Lambert presented those present with a revised Support Services Policy (attached). Beth Kelley made the motion to approve this policy. Linda McEntire seconded. Motion carried unanimously.

There being no further business, the meeting adjourned.