

**Northwest Georgia Workforce Investment Board  
 Youth Council Meeting–Noon  
 Wednesday, March 13, 2013, Noon  
 Calhoun Convention Center, Calhoun, GA**

SUMMARY

| Council Members Present:   | Council Members Absent:  | Guests & Staff:   |
|--|--|---|
| Ben Arp<br>Gail Brown<br>Erica Campbell<br>Angie Douglass, Chairman<br>Lynne Reese<br>Angie Robinson<br>Brian Spillers | Curtis Kingsley<br>Molly Majestic<br>Renee McClanahan<br>Anita McDade<br>Anita Pipe<br>Jessica Pipe<br>Dianne Scoggins<br>Jennifer Stephens*<br>Katie Thomas<br>Jason Winters, CCEO<br>Gregory Wooten* | Eric Burkhalter<br>Karla Conetta<br>Mary Czentnar<br>Brenda Davis<br>Gwen Dellinger<br>Patti DuBois<br>Dale Hamby<br>Lesia Lambert<br>Janet McDonald<br>Terri Morgan<br>Tammy Pence<br>Vince Stalling |

Angie Douglass, Chairman, called the meeting to order. Ms. Douglass asked that those present introduce themselves.

Ms. Douglass then asked for a motion to approve the January 9, 2013 minutes (attached). Ben Arp made the motion to approve the minutes. Brian Spillers seconded. Motion carried unanimously.

Ms. Lambert informed those present Jennifer Stephens, Georgia Department of Labor had retired. She stated Jerry Garland had submitted a nomination (attached) for Anne Rapp, Georgia Department of Labor, to replace Ms Stephens. Lynne Reese made the nomination that this nomination be accepted. Ben Arp seconded. Motion carried unanimously.

Anthony Rucker provided a fiscal report (attached). He stated that this report did not include expenditures from each provider but that he hoped to provide such a report at the May meeting. Gail Brown asked what the sources of revenue were for the Youth Program. Gwen Dellinger replied that funding came from allocations from the federal government through the Workforce Investment Act program. Ms. Brown asked if the grants were competitive. Ms. Dellinger answered that they were competitive in the sense that, if the performance standards were not met, other areas could receive the funds. Angie Douglass asked if the \$1.3 million would be spent. Ms. Dellinger responded that our area has two years to spend the funds and it is expected that they will be expended.

Karla Conetta presented the Council with a current WIA youth service provider performance report (attached).

Ms. Lambert presented the Youth Proposal Summary. Ms. Lambert stated that staff recommendations were as follows:

| PROPOSING AGENCIES   | COUNTY(IES) SERVED | TRAINING OFFERED |              |               |           | TOTAL # PROPOSED | COST PER PARTICIPANT | TOTAL AMOUNT REQUESTED | EVALUATION SCORE | RECOMMENDATION  |
|--|--------------------|------------------|--------------|---------------|-----------|------------------|----------------------|------------------------|------------------|---|
|  |                    | Academic         | Work-Related | Out-of-School | In-School | age 14-18        |                      |                        |                  |   |
|  |                    |                  |              |               |           |                  |                      |                        |                  |   |
| Dalton State College   | Whitfield          | X                |              |               |           | 60               | \$2,087              | \$125,220              | 353              | Recommendation: Approve 60 slots not exceed \$125,220 in contract costs. Contingent upon funds received from GOWD and successful negotiation. |
| Whitfield County College and Career Academy, Inc., referred to as "Northwest Georgia College and Career Academy" | Whitfield          | X                |              |               |           | 60               | \$4,338              | \$280,280              | 335              | Recommendation: Approve 60 slots not exceed \$280,280 in contract costs. Contingent upon funds received from GOWD and successful negotiation. |

Lynne Reese asked why the contract amount was more for North Georgia College and Career Academy. Ms. Lambert replied that the increased cost was due to higher salaries and increased benefits in addition to the possibility that certified teachers may be hired by this bidder. Ben Arp made the motion that these recommendations be approved. Brian Spillers seconded. Motion carried unanimously.

Ms. Lambert informed those present that Georgia Northwestern Technical College submitted a request (attached) for \$22,000 in additional funds to cover a shortage in their budget. Gail Brown noted that the amounts requested (\$5,000, Fringe; \$15,000, Training Materials; and \$12,000, Registrant Costs) did not add up to \$22,000. Vince Stalling replied that he would send the correct breakdown to Ms. Lambert. Ms. Lambert stated that this increase did not exceed the original Request for Proposal amount. Ms. Douglass asked if Work Keys assessments were still required by employers. Ms. Lambert replied that the Work Keys assessments provided a credential for participants. Ms. Dellinger stated that the Work Keys assessment could oftentimes help participants more employable. Staff recommends this request be approved. Erica Campbell made the motion that the request for an additional \$22,000. Angie Robinson seconded. Motion carried unanimously.

Ms. Lambert then presented a request from Rome City Schools Board of Education. She stated that the WIA Coordinator retired from Rome City Schools BOE in December of 2012. He has requested a change in work hours from 20 hours per month to 20 hours per week to meet the program needs for compliance in providing mentoring, tutorials, case management and work experience. She stated that costs do not exceed the original Request for Proposal information submitted. Lynne Reese made the motion to approve this request. Erica Campbell seconded. Erica Campbell seconded. Motion carried unanimously.

Angie Robinson presented information regarding Teen Maze. She stated that the next Teen Maze in Floyd County would be held at the Coosa Valley Fairgrounds on October 30-31, 2013.

Eric Burkhalter and Dr. Dale Hamby provided a presentation from Floyd County Education Center. Mr. Burkhalter presented a video titled "Finding Your Way."

Ms. Lambert stated that she hoped to schedule visits to youth providers so that Youth Council members could learn more about the programs.

There being no further business, the meeting was adjourned.