

NORTHWEST GEORGIA WORKFORCE DEVELOPMENT BOARD  
REQUEST FOR INCLUSION ON BIDDER'S LIST *for*  
ACTIVITIES FUNDED THROUGH WORKFORCE  
INNOVATION AND OPPORTUNITY ACT (WIOA)  
*a FAX will not be acceptable*

Date: \_\_\_\_\_

(Please Print Information)

Contact Person & Title: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Mailing Address (Street, P.O. Box): \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Please check the following, if applicable: \_\_ Minority/Women's Owned Business \_\_; Educational Agency\* \_\_; Small Business\* \_\_; Community-Based Organization\* \_\_

\*Definitions provided in cover letter.

**Check beside each area you would like to serve.**

**I. Overall Administrative/Other Services:**

Consulting: Applicants wishing to receive consultant RFPs must complete the separate consultant checklist

One-Stop Operator: \_\_\_\_\_

Other (Specify) \_\_\_\_\_

**II. Career Services**

\_\_ Assistance in establishing eligibility for financial aid/other services

\_\_ Basic

\_\_ Comprehensive and specialized assessment

\_\_ Development of individual employment plan

\_\_ English language acquisition

\_\_ Eligibility for WIOA

\_\_ Financial literacy

\_\_ Follow-up

\_\_ Group counseling

\_\_ Individual counseling and career planning

\_\_ Initial Assessment

\_\_ Internships/work experiences

\_\_ Outreach, intake, orientation

\_\_ Job Search or Placement assistance, career counseling, business services

\_\_ Labor Exchange

\_\_ Out-of-area job search

\_\_ Provision of employment statistics

\_\_ Provision of information regarding filing U.I.

\_\_ Provision of performance information/cost information as regarding service/training or assistance

\_\_ Provision of supportive services information/referral

\_\_ Short-term pre-vocational services

\_\_ Workforce preparation

**III. Adults/Dislocated Services/Training (18 years +)**

\_\_ Adult basic education, GED preparation, and literacy activities

\_\_ Customized training

\_\_ Entrepreneurial training

\_\_ Incumbent worker training

\_\_ Job readiness training

\_\_ On-the-Job training

\_\_ Skill upgrading and re-training

\_\_ Training programs operated by the private sector

\_\_ Transitional Jobs

\_\_ Training not purchased through individual training accounts (Specify) \_\_\_\_\_

Training to serve special participant population(s) facing multiple barriers to employment (Specify) \_\_\_\_\_

Supportive Services (Specify) \_\_\_\_\_

**V. Youth Services**

\_\_ In-School

\_\_ Out-of-School

\_\_ Adult mentoring

\_\_ Alternative secondary school services or dropout recovery services

\_\_ Entrepreneurial skills training

\_\_ Financial literacy education

\_\_ Follow-up services

\_\_ Guidance and counseling

\_\_ Labor market and employment information

\_\_ Leadership development

\_\_ Objective Assessment

\_\_ Occupational skill training

\_\_ OJT

\_\_ Pre-apprenticeship Training

\_\_ Preparation and transitional activities

\_\_ Referral to training and educational programs

\_\_ Service strategy development

\_\_ Summer employment

\_\_ Supportive services

\_\_ Tutoring, study skills training, instruction, and dropout prevention

\_\_ Work experience, internship, job shadowing

\_\_ Workforce preparation & specific occupation or cluster training