

**Council of Chief Elected Officials
of Northwest Georgia**
 Thursday, May 16, 2019, 10:00 a.m.
 Gordon County Agricultural Services Center
 Calhoun, GA
 Minutes

Attendance

CCEOs Present or Represented, County:

Al Pallone, Bartow
 Steve Taylor, Bartow
 Steven Henry, Catoosa (proxy, Jim Cutler)
 Harry Harvey, Chattooga
 Alex Case, Dade
 Ted Rumley, Dade
 Stan Helton, Fannin (proxy, Ted Rumley)
 Donna Whitener, Fannin (proxy, Ted Rumley)
 Scotty Hancock, Floyd (proxy, Larry Maxey)
 Charlie Paris, Gilmer
 Ronnie Ridley, Haralson
 Tyson Haynes, Murray (proxy, Ted Rumley)
 Greg Hogan, Murray
 Boyd Austin, Paulding (proxy, Ted Rumley)
 Robert Jones, Pickens
 Matt Foster, Polk (proxy, Ted Rumley)
 Teddy Harris, Walker
 Shannon Whitfield, Walker
 Ken Gowin, Whitfield (proxy, Ted Rumley)
 Lynn Laughter, Whitfield

CCEOs Not Present or Represented, County

Nick Millwood, Catoosa
 Jason Winters, Chattooga
 Bill Collins, Floyd
 Al Hoyle, Gilmer
 Becky Hood, Gordon
 Jimmy Palmer, Gordon
 Pete Bridges, Haralson
 David Carmichael, Paulding
 John Weaver, Pickens
 Jennifer Hulsey, Polk

Staff and Guests:

Joey Cumbie
 Lesia Lambert
 Terri Morgan
 Anthony Rucker

I. Welcome Ted Rumley

Ted Rumley, Chairman, called the meeting of the Council of Chief Elected Officials to order. It was established that a quorum was present.

II. Consent Agenda Ted Rumley

Mr. Rumley informed those present that a Consent Agenda (containing the Minutes from the March 21, 2019 meeting, a Dislocation Report, and Unemployment Statistics) had been e-mailed and was also attached for review. Steve Taylor made the motion to accept the Minutes. Jim Cutler seconded. Motion carried unanimously.

III. Agreement Between the Council of Chief Elected Officials of Northwest Georgia, the Workforce Development Board of Northwest Georgia, and the Northwest Georgia Regional Commission Lesia Lambert

Lesia Lambert presented the Council with suggested changes to the "Agreement Between the Council of Chief Elected Officials of Northwest Georgia, the Workforce Development Board of Northwest Georgia, and the Northwest Georgia Regional Commission" (attached with changes in red). Ms. Lambert stated that the changes made to the agreement are as follows:

- Change in administrative entity from the Georgia Department of Economic Development, Workforce Division, to the Technical College System of Georgia Office of Workforce Development, and
- Change the terms of appointments from one, two and three year terms to two and three year terms.

Greg Hogan noted that the agreement required "participating governments to accept liability that may arise from the misuse of Act funds or other erroneous practices." He stated that he wanted everyone to be aware of this responsibility. Greg Hogan made the motion to accept the changes, as presented. Lynn Laughter seconded. Motion carried unanimously.

IV. Workforce Development Board Membership Lesia Lambert

Ms. Lambert informed the Council that Stuart Phillips, Interim President, Georgia Northwestern Technical College, had nominated Lisa Shaw, Interim Director, Adult Education, Georgia Northwestern Technical College to fill both the Adult and Youth Education categories on the Workforce Development Board. Steve Taylor made the motion to accept this nomination. Larry Maxey seconded. Motion carried unanimously.

V. Budget. Anthony Rucker

Anthony Rucker provided the Council with the "Budget for WIOA 2019-2020" (attached). Mitchell Morgan made the motion to accept the budget. Lynn Laughter made the motion to accept the budget as presented. Al Pallone seconded. Motion carried unanimously.

IV. Workforce Development Board Actions

A. Georgia Department of Labor UI Lookup Agreement. Lesia Lambert

Ms. Lambert reported that the Georgia Department of Labor has been providing the Northwest Georgia Workforce staff with read-only screens which allow access to certain Department of Labor computer screens and to the employment wage inquiry look up screen. The wage

inquiry screen is used to give information regarding participant wages which can assist in determining program eligibility. Additionally, the wage inquiry screen serves as a vehicle during the follow-up phase to determine if a participant has obtained employment. The ability to have these services so readily available is an attribute for the program. There is a charge of \$200 for the set-up, maintenance, and review for the nineteen users. There will be a charge of \$1 per screen for all social security lookups by all registered users. The Workforce Development Board approved an agreement between the Georgia Department of Labor and Workforce Development Board of Northwest Georgia in the amount of \$10,000 for read only services. Lynn Laughter made the motion to accept this recommendation. Greg Hogan seconded. Motion carried unanimously.

B. New Provider Lesia Lambert

Ms. Lambert informed those present that the Atlanta Academy of Dental Assisting had requested to be added as a vendor in our area. They are located in Marietta, GA. The Atlanta Academy of Dental Assisting is an approved training provider on the State ETPL. They are approved by Georgia Nonpublic Post-Secondary Education Commission (GA-NPEC). The program requested for approval is Dental Assisting. The length of program is Twenty-six (26) weeks. The cost of the Dental Assisting program is \$ 5,000. This includes tuition, supplies, books, test fees and other fees. Graduates can take the Dental Assisting credential through Dental Assisting National Board (DANB) at a cost of \$425. The Workforce Development Board approved adding the Atlanta Academy of Dental Assisting as a vendor and the Dental Assisting program as an approved program at a cost not to exceed \$5,425. Alex Case made the motion to approve adding this vendor and program. Larry Maxey seconded. Motion carried unanimously.

C. Individual Training Account Providers Lesia Lambert

Ms. McEntire then presented the following list of Individual Training Account (ITA) Providers for the upcoming 2019-2020 fiscal year, pending the outcome of the State's subsequent eligibility review for performance and continued inclusion on the State eligible provider list (also attached):

- CPR with Mickey
- Cumberland Medical
- Faithful Guardians
- Fortis College
- Gadsden State
- Georgia Driving Academy
- Goodwill of North Georgia
- International Union of Operating Engineers (IUOE) Local 926
- Katlaw Driving School
- Kennesaw State University
- New Horizons
- North Georgia Technical College
- Northwest Georgia RESA - GaTAPP

R.S. Thomas Training Associates
Southeast Lineman Training Center
Training Center of Northwest Georgia
Truck Institute of Forsyth
Truck Institute of Oxford Alabama
Chattahoochee Technical College
Georgia Highlands College
Georgia Northwestern Technical College
West Georgia Technical College

The Workforce Development Board approved these providers as vendors for the upcoming 2019-2020 fiscal year, pending the outcome of the State's subsequent eligibility review for performance and continued inclusion on the State eligible provider list. Alex Case made the motion to approve. Charlie Paris seconded. Motion carried unanimously.

D. Tracksource. Lesia Lambert

Ms. Lambert informed those present that financial tracking system software is used to track obligations for the year and updates for any changes which may occur in actual costs. It is also used by career advisers to create vouchers to send to NWGRC fiscal department based on actual ITA costs. The costs are as follows:

Cost per User	# of Users	Total Cost per Month	Total Cost for 1 year
\$90	Minimum of 10	\$900	\$10,800
\$90	15	\$1,350	\$16,200

The Workforce Development Board approved an agreement with Entre Solutions (Tracksource) for Fiscal Year 2019 for fifteen 15 users at a fee of \$90 per user per month with the total contract amount not to exceed \$16,200 (Entre will only bill for actual user cost with a minimum of 10 users). Lynn Laughter made the motion to approve. Al Pallone seconded. Motion carried unanimously.

E. One-Stop Operator Contract Recommendation Lesia Lambert

Ms. Lambert reminded the Council that the Georgia Department of Labor is the One-Stop Operator for Northwest Georgia. They are currently in the second year of the three-year bid cycle. Funding has been requested for the optional 3rd year which will begin June 30, 2019. Below are the funding totals.

<i>Provider</i>	<i>Location</i>	<i>Service Area</i>	<i>Contract Budget Request PY19-20</i>			<i>Recommendation</i>
Georgia Department Of Labor	Rome Career Center	15 Northwest Georgia Counties	\$212,365			<p>Summary: Requested funds are \$212,365 to contract expenses:</p> <p>Staff requests the approval of the One Stop Operator budget for PY19 in the amount of \$212,365, contingent upon the receipt of funds from the Technical College System of Georgia, Office of Workforce Development and successful negotiations.</p>

The Workforce Development Board approved the One-Stop Operator budget for PY19 in the amount of \$212,365, contingent upon the receipt of funds from the Technical College System of Georgia, Office of Workforce Development and successful negotiations. Al Pallone made the motion to approve. Greg Hogan seconded. Motion carried unanimously.

F. Youth Committee Recommendation Lesia Lambert

Ms. Lambert reported that the following slate of Officers had been approved by the Youth Committee and Workforce Development Board:

- Beth Kelley, Chairman
- Curtis Kingsley, Vice-Chairman
- Eric Waters, Secretary

Alex Case made a motion to approve this slate of Youth Committee Officers. Jim Cutler seconded. Motion carried unanimously.

Ms. Lambert then stated that the Youth Committee had added several items to the "Youth Committee Goals and Objectives." Additions are as follows:

- Changing "Youth Success Academy" to "Your Success Academy;"
- Use a survey such as Survey Monkey to obtain feedback from participants;
- Plan Youth Services Conferences or Retreats for participants, providers, etc.; and
- Develop new initiatives with other agencies and organizations (Youth Build with HUD, Habitat for Humanity, Teen Maze, etc.).

Lynn Laughter made the motion to approve these additions to the Youth Committee Goals and Objectives. Larry Maxey seconded. Motion carried unanimously.

Ms. Lambert also noted that performance and enrollment reports had been included in the packets for review.

VII. High Demand Career Initiative Report Lesia Lambert

Lesia Lambert reported that the Technical College System of Georgia's Office of Workforce Development had made available additional sector partnership grant funding. These funds can be used over two years are intended to continue and expand the work completed during the round one grant period. Grant applications are due on May 17, 2019. She stated that staff will submit an application for these funds. More information will be provided as it is received. Jim Henry asked if Georgia Tech would still be the contractor. Ms. Lambert replied that, per guidance received from the state, Georgia Tech would continue to be the contractor for any additional funding.

Other

Adjourn

There being no further business, the meeting adjourned.