

**Council of Chief Elected Officials  
of Northwest Georgia**

Wednesday, May 20, 2021, 10:00 a.m.  
Civic Center  
Rome, Georgia

Minutes

**Attendance**

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**CCEOs Present or Represented, County:**

Al Pallone, Bartow  
Steven Henry, Catoosa  
Blake Elsberry, Chattooga  
Harry Harvey, Chattooga  
Alex Case, Dade  
Ted Rumley, Dade  
Jamie Hensley, Fannin  
Donna Whitener, Fannin (proxy, Ted Rumley)  
Craig McDaniel, Floyd  
Al Hoyle, Gilmer  
Charlie Paris, Gilmer  
K.W. Gong, Murray  
Greg Hogan, Murray  
Andrew Carter, Polk (proxy, Ted Rumley)  
Hal Floyd, Polk  
Shannon Whitfield, Walker

**CCEOs Not Present or Represented, County**

Steve Taylor, Bartow  
Nick Millwood, Catoosa  
Wright Bagby, Floyd  
Becky Hood, Gordon  
Jimmy Palmer, Gordon  
Pete Bridges, Haralson\*  
Ronnie Ridley, Haralson  
David Carmichael, Paulding  
James Kelly, Paulding  
Steve Lawrence, Pickens  
Kirk Stancil, Pickens  
Teddy Harris, Walker  
Ken Gowin, Whitfield  
Jevin Jenson, Whitfield

**Staff and Guests:**

Karla Conetta  
Lesia Lambert  
Terri Morgan  
Anthony Rucker

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**I. Welcome . . . . . Ted Rumley**

Ted Rumley, Chairman, called the meeting of the Council of Chief Elected Officials to order. It was established that a quorum was present.

**II. Minutes . . . . . Ted Rumley**

Mr. Rumley informed those present that the Minutes from the March 17, 2021 Meeting (attached) had been e-mailed and were also attached for review. Al Pallone made the motion to accept the Minutes. Greg Hogan seconded. Motion carried unanimously.

**III. Fiscal Report and Budget . . . . . Anthony Rucker**

Anthony Rucker provided the Committee with a financial report and budget (attached). He explained that the budget consisted of Youth, Adult, Dislocated Worker, HDCl, and COVID funds for a total budget amount of \$8,099,848. Al Hoyle made the motion that the report be approved. Craig McDaniel seconded. Motion carried unanimously.

**IV. Performance Report. . . . . Karla Conetta**

Karla Conetta presented a Performance Report (attached) for all Contractors, including PY19 Performance, PY19 Performance as an area, and PY20 Performance as an area. She stated that all measures were being met with the exception of the Measurable Skills gain for the youth program and informed those present that this measure will change at the end of the school year when the providers update the Worksource Portal. Charlie Paris made the motion to accept this report. Greg Hogan seconded. Motion carried unanimously.

**V. Workforce Development Board (WDB) Actions . . . . . Lesia Lambert**

Lesia Lambert presented the Workforce Development Board Officers (below) and Executive Committee (below) for approval as well as the Workforce Development Board Membership (attached). The WDB members highlighted in blue have completed their two-year terms and will need to be approved for another two-year term.

Officers:

- Linda McEntire, Chairman
- Mike Murphy, Vice-Chairman
- Jim Henry, Secretary

Executive Committee:

- Jim Henry
- Beth Kelley
- Linda McEntire
- Mitchell Morgan
- Terri Morgan (non-voting member)*
- Mike Murphy
- Anthony Nash
- Cam Parker

Craig McDaniel made the motion to approve the Officers, Executive Committee, and WDB Membership. Alex Case seconded. Motion carried unanimously.

Ms. Lambert provided the following Contract Budget recommendations for the Career Adviser Contracts (below and attached) including budgets and slots:

Contractor	Number of Slots		Total Slots	Operating Cost	Tuition	Support	Total Funding Request	Recommendation
	Carry Over	New						
Chattahoochee Tech	56	113	169	\$241,190	\$483,159	\$113,000	\$837,349	Fund
Georgia Highlands	7	100	107	\$112,901	\$281,689	\$100,000	\$494,590	Fund
Georgia Northwestern Technical College	133	144	277	\$330,330	\$578,000	\$224,400	\$1,132,730	Fund
West Georgia Technical College	32	55	87	\$114,774	\$221,300	\$80,000	\$416,074	Fund

Ms. Lambert stated that the Workforce Development Board approved these budgets and slots, contingent upon availability of funds from TCSG and successful negotiations and also giving staff the authority to adjust slots and funding as needed provided the adjustments do not to exceed approved contract amounts. Shannon Whitfield made the motion to approve. Al Pallone seconded. Motion carried unanimously.

Ms. Lambert then presented the Contract Budget Recommendations for the Georgia Department of Labor Work-Based Learning (budget and slots) and One-Stop Operator contracts (below and attached).

Georgia Department of Labor (WBT)	90	85	175	\$541,093	\$600,000	\$1,141,093	Fund
Georgia Department of Labor (OSO)	N/A	N/A	N/A	\$202,367	N/A	\$202,367	Fund

Ms. Lambert stated that the Workforce Development Board approved these budgets and slots, contingent upon availability of funds from TCSG and successful negotiations and also giving staff the authority to adjust slots and funding as needed provided the adjustments do not to exceed approved contract amounts. Greg Hogan made the motion to approve. Harry Harvey seconded. Motion carried unanimously.

Ms. Lambert presented the recommendation for Tracksource/Entre. She explained that this is for financial tracking system software which is used to track obligations for the year and updates for any changes which may occur in participants' actual costs. It is also used by career advisers to create vouchers to send to NWGRC fiscal department based on actual ITA costs. NWGRC used Entre for Program Year 20 and she stated that the costs were the same that was submitted this year, \$90 per user for a minimum of 10 users (\$900 per month / \$10,800 per year) or \$90 per user for 15 users (\$1,350 per month/\$16,200 per year).

Cost per User	# of Users	Total Cost per Month	Total Cost for 1 year
\$90	Minimum of 10	\$900	\$10,800

\$90	15	\$1,350	\$16,200
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Ms. Lambert stated that the Workforce Development Board approved the contract as a Sole Source for the 2021 Program year (July 1, 2021 – June 30, 2022) for 15 users at a fee of \$90 per user per month for a total amount not to exceed \$16,200. Alex Case made the motion to approve the recommendation as presented. Craig McDaniel seconded. Motion carried unanimously.

Ms. Lambert explained that the Georgia Department of Labor Lookup Screens have been providing the Northwest Georgia Workforce staff with read-only screens. These screens allow access to certain Department of Labor screens such as the unemployment insurance inquiry look up screen and the employment wage inquiry screen. The wage inquiry screen and the unemployment insurance screen are used to provide information pertaining to wages and unemployment insurance determination, which can assist in determining program eligibility. Additionally, the wage inquiry serves as a vehicle during the follow-up phase to determine if a participant has obtained employment. The ability to have these services so readily available is a plus for the program.

Ms. Lambert also stated that there is a charge of \$200 for the set-up, maintenance, and review of each user ID. There is also a charge of \$1 per screen for all social security lookups by all registered users. For the past two years the Technical College System of Georgia, Office of Workforce Development has paid for our lookups.

The Workforce Development Board approved allowing Georgia Department of Labor to provide staff with the access to review the read only screens and approve the 2nd year agreement in the amount of \$10,000. K.W. Gong made the motion to approve the recommendation as presented. Alex Case seconded. Motion carried unanimously.

Ms. Lambert provided a list of Individual Training Account Providers (attached and below) for review. The Workforce Development Board approved the following Individual Training Account Providers for Program Year 2021:

- Atlanta Academy of Dental Assisting
- Atlanta Technical College
- Chattahoochee Technical College
- CPR with Mickey
- Cumberland
- Dental Assistant School of Atlanta
- Dental Careers Institute
- Fortis
- Gadsden State
- Georgia Driving Academy
- Georgia Highlands College
- Georgia Northwestern Technical College
- Goodwill of North Georgia
- Gwinnett College
- International Union of Operating Engineers
- Katlaw
- Kennesaw State University
- New Horizons
- North Georgia Tech

NWGA RESA  
RS Thomas  
Southeast Lineman  
Training Center  
West Georgia Technical College

Alex Case made the motion to approve these providers. Jamie Hensley seconded. Motion carried.

**VI. COVID-19 Update . . . . . Lesia Lambert**

Lesia Lambert provided an update regarding COVID and the Disaster/Dislocated Worker Grant in the Northwest region in Georgia. The individuals enrolled in the work experience component are paid \$12.50 per hour for 40 hours per week for up to 16 weeks (NWGRC pays the FICA, SS, and Workman’s Compensation). The goal is to enroll 120 individuals by the end of summer and to spend the funds by the end of March 2022. She encouraged those present to contact her if they are interested in learning about implementing this grant in their counties.

Additionally, Ms. Lambert shared with those present a success story from the COVID/Dislocated Worker Grant. She provided an article from the *Dade County Sentinel* written by Workforce Innovation and Opportunity Act Coordinator ,Paula Stallings. Jamie Stafford was hired through the COVID/Dislocated Worker grant as a COVID Prevention Technician. After completing the hours provided through that grant, Mr. Stafford worked through the WIOA program in the On-the-Job Training program and has been hired as a full-time employee at the Emergency Service 911 Center in Trenton, Georgia.

**Other**

**Adjourn**

There being no further business, the meeting adjourned.