

Council of Chief Elected Officials (CCEO) of Northwest Georgia

Thursday, May 16, 2024, 10:00 a.m.
Rome Career Center
Rome, Georgia

Attendance

CCEOs Present or Represented, County:

Steve Taylor, Bartow (proxy, Greg Hogan)
Blake Elsberry, Chattooga
Harry Harvey, Chattooga
Ted Rumley, Dade (proxy, Greg Hogan)
Rhonda Haight, Fannin
Jamie Hensley, Fannin (proxy, Greg Hogan)
Craig McDaniel, Floyd (proxy, Greg Hogan)
Charlie Paris, Gilmer
Ronnie Ridley, Haralson
AJ Scott, Haralson (proxy Steve Holcomb)
K. W. Gong, Murray
Greg Hogan, Murray
David Carmichael, Paulding
Kris Stancil, Pickens
Jessica Payton, (proxy, Greg Hogan)
Shannon Whitfield, Walker

CCEOs Not Present or Represented, County

Al Pallone, Bartow*
Larry Black, Catoosa
Nick Millwood, Catoosa
Alex Case, Dade
Allison Watters, Floyd
Al Hoyle, Gilmer
Bud Owens, Gordon
Jimmy Palmer, Gordon
James Kelly, Paulding
Kirk Raffield, Pickens
Hal Floyd, Polk
Teddy Harris, Walker**
Ken Gowin, Whitfield
Jevin Jenson, Whitfield

Guests/Staff:

Boyd Austin
Susan Gentry
Lesia Lambert
Anthony Rucker
Phyllis Walker

*deceased
**vacancy

I. Welcome Greg Hogan

In the absence of Chairman Ted Rumley, Greg Hogan called the meeting to order and welcomed those present. It was established that a quorum was present.

II. Consent Agenda Greg Hogan

Mr. Hogan informed those present that a Consent Agenda containing the *minutes* from the March 21, 2024 Meeting, a *dislocation report*, and a *performance report* had been e-mailed and were also attached for review. Kris Stancil made the motion to accept the minutes. David Carmichael seconded. Motion carried unanimously.

III. Fiscal Report Anthony Rucker

Anthony Rucker presented a **Fiscal Report** for Worksource Northwest Georgia (attached) encompassing the Adult, Dislocated Worker, QUEST, Rapid Response, and Youth programs. Charlie Paris made the motion to approve this report. Ronnie Ridley seconded. Motion carried unanimously.

IV. Workforce Development Board Bylaws Lesia Lambert

Lesia Lambert reminded the Council that recently signed legislation allows local Workforce Development Boards (WDB) to conduct meetings via teleconference or similar virtual access. This will allow virtual and hybrid meetings. The Bylaws have been updated to reflect this change (attached, highlighted text, page seven). Ronnie Ridley made the motion that the revised by-laws be accepted. Blake Elsberry seconded. Motion carried unanimously.

VI. Contracts/Agreements

A. Individual Training Account Agreements Lesia Lambert

Ms. Lambert reported that the Workforce Development Board approved the following Individual Training Account Agreements and recommended CCEO approval.

- 160 Driving School
- Angels Touch
- Atlanta Academy of Dental Assisting
- Chattahoochee Technical College
- Cobb Medical Institute
- Coding Clarified
- Cumberland
- Dental Assistant School of Atlanta
- Dental Careers Institute
- Georgia Driving Academy
- Gadsden State College
- Georgia Northwestern Technical College
- Goodwill of North Georgia
- Gwinnett College
- iCode Academy
- Katlaw Driving School
- Kennesaw State University
- MedCerts
- North Georgia Technical College
- Ogeechee Technical College
- R.S. Thomas Training Associates
- Northwest Georgia RESA
- Roadmasters Drivers School
- Southeastern Lineman Training Center
- Training Center of Northwest Georgia
- West Georgia Technical College
- WrightNow Solutions

Charlie Paris made the motion to approve. David Carmichael seconded. Motion carried unanimously.

B. Endless Opportunities, Inc. Request Lesia Lambert

Ms. Lambert reminded those present that Endless Opportunities, Inc. will no longer be a provider of Youth Services after 6/30/24. They have requested \$5,000 to provide case management and follow-up services to the participants in their program (handout attached). The total includes salary, personnel, taxes, travel, supplies, phone services, and postage. The Workforce Development Board approved this request and recommended CCEO approval. Shannon Whitfield made the motion to approve. Kris Stancil seconded. Motion carried unanimously.

C. One-Stop Operator Request for Proposal Susan Gentry

Susan Gentry informed the Council that the One-Stop Operator Request for Proposal was issued to procure a One-Stop Operator (OSO) to replace Georgia Department of Labor who terminated their OSO contract earlier this year. Three bids were received and two of them met the score requirements. Details are in the chart below:

Provider	Location	Service Area	Contract Budget Request PY24-25	Proposal Evaluation (Score Requirement 310-450)	Recommendation
In The Door, LLC	Rome	All 15 Northwest Georgia Counties	\$119,988	380	Recommendation is to award the contract to In the Door, LLC at the requested amount of \$119,988. This is contingent upon the availability of funds and successful negotiations
Eckerd Youth Alternative, Inc.	Rome	All 15 Northwest Georgia Counties	\$119,000	342.5	Recommendation is not to award the contract to this proposer.
NWGA Center for Independent Living	Rome	All 15 Northwest Georgia Counties	\$110,710	270	The recommendation is not to award the contract to this proposer

The Workforce Development Board approved In the Door, LLC as the One-Stop Operator for PY24, not to exceed \$119,988, contingent upon the receipt of funds from the Technical College System of Georgia, Office of Workforce Development, and successful negotiations and recommended CCEO approval. Shannon Whitfield made the motion to approve. Ronnie Ridley seconded. Motion carried unanimously.

D. Tracksource/Entre Financial Management System Lesia Lambert

Ms. Lambert stated that the Tracksource/Entre Financial Management System is used to track obligations and updates that occur in the participant's actual cost. It is also used by the Career

Advisors to create vouchers to send to the WIOA fiscal department. The cost of the program is as follows:

Cost per User	# of Users	Total Cost per Month	Total Cost for 1 year
\$99	Minimum of 10	\$990	\$11,880
\$99	15	\$1,485	\$17,820

The WDB approved this agreement and recommended CCEO approval for this sole source contract for fiscal year July 1, 2024-June 30, 2025, for a maximum of 15 users at a fee of \$99 per user per month for a total not to exceed \$17,820, contingent upon the condition that staff's concerns are addressed. Ronnie Ridley made the motion to accept. Harry Harvey seconded. Motion carried unanimously.

E. Georgia Department of Labor Lookup Screens. Lesia Lambert

Ms. Lambert reported that the Data Sharing Interagency Agreement allows staff to access Department of Labor screens, such as the unemployment insurance inquiry screen. The wage inquiry screen and the unemployment insurance screen are used to provide information pertaining to wages and unemployment insurance determination, which can assist in determining program eligibility. The wage inquiry serves as a vehicle during the follow-up phase to determine if a participant has obtained employment. There is a charge of \$200 for the setup, maintenance, and review of each user ID. There is also a charge of \$1 per screen for all social security lookups by all registered users. The Technical College System of Georgia will continue to cover all Partner Access charges up to \$7,600. The Georgia Department of Labor has proposed a two-year extension which will begin July 1, 2024 thru June 30, 2026. A request of \$10,000 is needed to cover any overages not covered by The Technical College System of Georgia. The WDB approved this two-year agreement with the Georgia Department of Labor in an amount not to exceed \$10,000 to provide access to these read-only screens and recommended CCEO approval. Ronnie Ridley made the motion to accept. Harry Harvey seconded. Motion carried unanimously. Motion carried unanimously.

F. Georgia Northwestern Technical College Requests Lesia Lambert

Ms. Lambert informed those present that Georgia Northwestern Technical College requested adding two programs to the Eligible Training Provider List.

The first program, Automation Engineering Technology prepares, individuals to apply basic engineering principles and technical skills in support of engineers and other professionals engaged in developing manufacturing and testing self-propelled ground vehicles and their systems. It includes instruction in vehicular systems technology design and development testing prototype and operational testing inspection and maintenance procedures instrument calibration test equipment operation and maintenance and report preparation. Participants can receive an associate degree. The total cost of training is \$11,330 and the total amount of training time is two years however, our policy states the cost of training cannot exceed \$6,500 for one year and \$10,400, which is our limit for two years of training.

The second program, the MSSC/CLT Hybrid Training Program, trains on the core competencies of material handling at the front-line through successful completion of the

logistics certification assessments. Embedded mid-way through, participants will earn their Certified Logistics Associate credential and move on to conclude with their CLT credential. The program duration for this training is 8 weeks. The total cost of training is \$300 for credential exams and \$1,500 for tuition for a total of \$1,800.

The WDB approved both of these requests and recommended CCEO approval. David Carmichael made the motion to accept. Blake Elsberry seconded. Motion carried unanimously.

G. Student Clearinghouse Lesia Lambert

Ms. Lambert reported that the National Student Clearinghouse serves the education community by providing student tracker data services. Student Tracker is the only nationwide source of college enrollment and degree data. Nearly 3,600 colleges and universities - enrolling over 97% of all students in public and private U.S. institutions - regularly provide enrollment and graduation data to the Clearinghouse. Through Student Tracker, we can query participating institutions' student data information. The Student Tracker includes:

1. Access to nationwide postsecondary enrollment and graduation data for students;
2. Unlimited individual student lookups via the web;
3. Secure and easy batch file exchanges;
4. Identify students who are concurrently enrolled;
5. Improve our ability to provide follow-up; and
6. Perform all types of educational research analyses - quickly, easily, and affordably.

The cost is \$595, and the billing period starts 06/01/2024 - 05/31/2025.

The WDB approved using the National Student Clearinghouse Student Tracker for student outreach and recommended CCEO approval. Kris Stancil made the motion to approve. Charlie Paris seconded. Motion carried unanimously.

H. Genesis College Lesia Lambert

Ms. Lambert informed the Council that Genesis Career College of Dalton requested adding their school and their Medical Assistant program to the Eligible Training Provider List at a cost of \$16,440 for 36 weeks of training and 4 weeks of externship. The program provides training of both knowledge and skill development to prepare the student for entry level employment within the health care industry. Program objectives include: 1) Prepare student with tools to care for patients and support medical personnel 2) Perform medical tasks such as patient history, vital signs, examination preparation, assist in minor surgeries, medicine administration, and basic laboratory procedures 3) front office management 4) project professionalism, visual poise, and proper appearance 5) Understand ethical conduct necessary for medical employment.

In the past 12 months there have been 28 students trained. The median earnings after placement is \$18.00 and their average wage at placement is \$15.00. There have been 10 students at 100 percent who have exited the program and have obtained a recognized post-secondary credential and 10 students at 59% who met the program's completion

requirements. The employment rate and the training-related rate are both at 90%. Our region's ITA policy states that we can pay \$6,500 for one year of training and \$10,400 for two years of training.

The expense of this training and the limited amount that can be paid for training may entice some applicants to borrow additional funds for this training. It has been our practice to discourage students from borrowing money if you are not employed. Staff usually does not recommend that participants borrow money in addition WIOA to obtain training. Additionally, there are programs at Georgia Northwestern Technical College that are less expensive and that are eligible for Pell and HOPE. The WDB did not recommend approval of this provider and program.

VI. Workforce Development Board Officers & Committees Lesia Lambert

Ms. Lambert stated that the following slate of Officers and Executive Committee had agreed to serve and had been approved by the WDB:

- Officers**
- Mike Murphy, Chairman
- Cam Parker, Vice-Chairman
- Jim Henry, Secretary

- Workforce Development Board Executive Committee**
- Jim Henry
- Beth Kelley
- Terri Morgan
- Mike Murphy
- Cam Parker

Blake Elsberry made the motion to approve the WDB Officers and Executive Committee. Harry Harvey seconded. Motion carried unanimously.

Other

Adjourn

There being no further business, the meeting adjourned.