

**Workforce Development Board  
Executive Committee/CLEO Meeting  
June 10, 2024, 1:00 p.m.  
Northwest Georgia Regional Commission  
Rome, Georgia**

*Minutes*

**Executive Committee Members**

**Present:**  
Kate Daggett  
Beth Kelley  
Terri Morgan  
Mike Murphy

**Guests and Staff Present:**

Susan Gentry  
Lesia Lambert

**Executive Committee Members**

**Absent:**  
Jim Henry  
Cam Parker

**Chief Local Elected Official (CLEO)**

**Present:**  
Ted Rumley

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**I. Welcome ..... Mike Murphy/Ted rumley**

Mike Murphy, Chairman, called the meeting to order. It was determined a quorum for the Executive Committee was present. Ted Rumley agreed to chair the meeting.

**II. One-Stop Certification ..... Susan Gentry**

Susan Gentry presented the "Georgia One-Stop & Affiliate Certification Guidelines" (emailed and attached). She informed those present that the State Workforce Board approved criteria included in recent guidance from TCSG must be approved by Local WDBS by June 30, 2024. The criteria is used for the certification of one-stops during PY24 (July 1, 2024 – June 30, 2025) and PY25 (July 1, 2025 – June 30, 2026). Beth Kelley made the motion to approve this recommendation. Mike Murphy seconded. Motion carried unanimously.

**III. Workforce Development Board Membership . . . . . Lesia Lambert**

Ms. Lambert presented a listing of the Workforce Development Board including the names, entities represented, position, composition, and term limit. This Board listing must be approved each year. Mike Murphy made the motion to approve the listing Beth Kelley seconded. Motion carried unanimously.

**Other**

Ms. Lambert informed those present that staff has been updating the four-year Regional Plan, as required by law. A draft plan can be submitted following a public comment period but will need to be approved by the WDB and CCEO. Ms. Lambert asked for input from the group about how to present the updates to the WDB and CCEO. It was suggested that staff send an email when the Plan is available online and make a listing of substantive changes to present to the WDB and CCEO at the July meeting.

There being no further business, the meeting adjourned.

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