

**Workforce Development Board of Northwest Georgia
Proposal Review Committee**

January 15, 2020, 11:00 a.m.
Gordon County Agricultural Services Center
Calhoun, Georgia

Minutes

Members Present	Members Absent	Staff and Guests
Linda McEntire		Susan Gentry
Mitchell Morgan		Lesia Lambert
Terri Morgan		Phyllis Walker
Mike Murphy		

Linda McEntire, Chairman, welcomed those present. It was determined a quorum was present.

Ms. McEntire asked for a motion to approve the Minutes from the September 18, 2019 meeting (emailed and attached). Mitchell Morgan made the motion to approve the Minutes. Mike Murphy seconded. Motion carried unanimously.

Phyllis Walker presented the Committee with the following proposed changes to the Individual Training Accounts (ITA) Policy (attached, changes highlighted):

- Funding availability is included as a clarification to continue with training if funds are available (page one)
- Number 9 has been added to give clarity to those applying to the program who have a bachelor's degree or higher regarding our Individual Training Accounts policy on enrollment (page two)

Mitchell Morgan made the motion to approve these changes to the ITA policy. Mike Murphy seconded. Motion carried unanimously.

Susan Gentry informed those present that staff recommended making the following changes to the Supportive Services Policy (attached, changes highlighted):

- The time requirement for the participant to provide support documentation is being reduced from three months to 8 weeks in order to expedite the process more quickly (page one)
- At the recommendation of the State, we have revised 3 b.) Assistance with Childcare for Children Ages 12 and Under. The revision is to remove the clause requiring the recipient provide 100% of the care. This statement could potentially cause someone receiving childcare or someone with a visitation agreement with the non-custodial parent to be excluded because they aren't providing "100%" of the care. In its place a

statement has been added saying they must be the primary care provider. And, that in an equal custody situation only one parent may claim the support. A statement affirming they are the primary care provider will be added to the application that is signed by the participant (page four)

Mike Murphy made the motion to approve these changes to the Supportive Services policy. Mitchell Morgan seconded. Motion carried unanimously.

Ms. Walker then presented a request from Chattahoochee Technical College for an additional \$150,000 for participant training and \$30,000 for support services for the remainder of PY 19 for a total of \$180,000. This will increase the total budget from \$540,584 to \$720,584.

Ms. Walker explained that the WIOA staff at Chattahoochee Technical College did not foresee the influx of students wanting to attend training this program year. The increased student enrollments coupled with the cost of training has increased the need for additional funds. The projected number of students to serve is 120. The school has currently exceeded that number by 18 students. The increase in funds is needed to help serve the new and carryover students for this program year. She stated that staff recommended approving an increase of \$180,000 in CTC's budget to fund participant training cost and support, contingent upon availability of funds from TCSG.

Mitchell Morgan made the motion to approve this funding increase, contingent upon available funds. Mike Murphy seconded. Motion carried unanimously.

Ms. Gentry informed those present that Georgia Northwestern Technical College had requested additional Adult Tuition funds for a pilot welding program developed for the Floyd Prison Training Project. The training consists of 135 hours of Shielded Metal Arc & Gas Metal Arc Welding. Fourteen (14) participants will be trained by GNTC at a cost of \$6,400 per person. The individuals to be trained are currently incarcerated and this effort is to better prepare them for job opportunities when re-entering the workforce. This program was previously approved at the September 2019 WDB meeting. The additional funds, if approved, will increase the total contract from \$1,157,768 to \$1,247,368 and the slot level will increase from 103 to 117. Staff recommended approving the addition of 14 Adult slots and \$89,600 in Adult funds for GNTC's current contract. This is contingent upon the availability of funds from TCSG.

Mike Murphy made the motion to approve this funds and slot increase, contingent upon available funds. Mitchell Morgan seconded. Motion carried unanimously.

There being no further business, the meeting adjourned.