

**One-Stop Operator  
Bidders Conference  
March 26, 2024**

1. Q: Do we need to budget for a computer for the staff that we propose or would it be provided by the workforce board?  
A: Proposers should include computers in their budget.
2. Q: When is the next One-Stop certification?  
A: It happens every two years. The next certification will be in 2025.
3. Q: Is there a reporting database?  
A: No, however the Operator should develop a system for tracking customers that enter the center as well as a referral system.
4. Q: What will the Operator be required to report (accounting, performance)?  
A: The Operator is required to track traffic flow and referrals that come through the center and report the numbers to the partners and to Worksource Georgia staff. Partners are charged for the cost of shared services based upon the percentage of referrals sent to them. They can offset this cost by providing services such as working with clients in the One-Stop, participating in job fairs, teaching job search skills, etc.
5. Q: Are referrals made?  
A: Yes. Partner referrals are made to the appropriate partner based upon customer needs.
6. Q: Does the One-Stop Operator follow-up on referrals?  
A: The number of customers entering the One-Stop are tracked by the Operator. Worksource staff will monitor the Operator based on increases in customers coming to the One-Stop.
7. Q: Who are the service providers?  
A: For the adult/dislocated worker program (occupational skills): Chattahoochee Technical College, Georgia Northwestern Technical College, and West Georgia Technical College. For on-the-job training, the Georgia Department of Labor is the provider. Youth provides are Chattooga Board of Education, Eckerd Connects Paxen, Georgia Northwestern Technical College, and Rome Board of Education.
8. Q: Do you have a mobile career center?  
A: Yes.

9. Q: If the Department of Labor Career Center locations are no longer available, will there be an opportunity to request additional funds?  
A. We hope that the Career Centers will be available. The amount of funding available for the One-Stop Operator is fixed, however. The infrastructure cost paid by partners will be used to cover some of the cost of leasing space in the center.
10. Q: How many One-Stop Operators do you anticipate?  
A. One.