



A proud partner of the American Job Center network

The office of WorkSource Northwest Georgia, Northwest Georgia Regional Commission wishes to Request Proposals from an independent contractor, for the provision of providing Professional legal and consulting services in support of the Workforce Development Programs authorized and funded under the Workforce Innovation and Opportunity Act (WIOA) 2014, other related programs, initiatives, and projects. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to assist employers with the skilled workers they need to compete in the global economy.

**Proposed Legal and Consulting Workforce Services to be Provided:**

1. The proposal should demonstrate that the contractor is familiar with and has provided technical assistance and oversight for the Workforce Innovation Opportunity Act of 2014.
2. Assist with WIOA Contracts, One Stop Operator Contracts, Memorandums of Understanding, Service Agreements, Subrecipient Agreements, and other workforce related legal contracts, documents, or agreements.
3. Assist with the contracting process. Such assistance may include procurement, federal and state mandates, policy review/development, and contractor/subrecipient negotiations.
4. Provide Local Workforce Development Board, and Council of Chief Elected Officials assistance which may include bylaw review, committee development and assistance, Three-way agreements, open meeting compliance, board engagement, conflict of interest and subject matter education.
5. Support service delivery oversight and monitoring.
6. Such other assistance as the WorkSource Northwest Georgia, Northwest Georgia Regional Commission expressly requests.

Please submit a respond by COB on June 17, 2022, if you are interested in submitting a proposal with WorkSource Northwest Georgia, Northwest Georgia Regional Commission for the Professional Legal and Consulting Services mentioned above. Submit all inquiries to:

Attn: Lesia Lambert  
Northwest Georgia Regional Commission  
1 Jackson Hill Drive  
P.O. Box 1798  
Rome, GA 30162-1798

