

**Joint Meeting of the
Workforce Development Board of Northwest Georgia
and the Council of Chief Elected Officials**

Wednesday, November 20, 2019, Noon
Gordon County Agricultural Services Center
Calhoun, GA

Minutes

Attendance-WDB

WDB Members Present, County: WDB Members Not Present, County: Guests/Visitors:

Bruce Bowman, Gordon
Michael Hamilton, Floyd
Jim Henry, Chattooga
Paige Green, Gilmer
Beth Kelley, Walker
Randy Long, Pickens
Linda McEntire, Whitfield
Mitchell Morgan, Gilmer
Mike Murphy, Bartow
John Parton, Polk
April Rogers, Bartow
Lisa Shaw, Floyd
Larry Stansell, Chattooga
Carey Tucker, Floyd

**Youth Committee Members
Present:**

Beth Kelley

Lisa Adkisson, Fannin
Illya Copeland, Murray
Nicole Green, Polk
Scott Jackson, Pickens
Anthony Nash, Polk
Cam Parker, Bartow

NWGRC Staff:

Carolyn Barrett
Karla Conetta
Christy Elrod
Susan Gentry
Tammy Helbing
Lesia Lambert
Derrick McDaniel
Jamy McDonald
Anthony Rucker
Terri Morgan
Phyllis Walker

Ann Bentley
Sherry Cescutti
Megan Conner
Andre David
Michelle Douglas
Cynthia Farmer
Carey Fousett-Anderson
Leigh Hopkins
Chris Hord
Kerri Hosmer
Mitchell Jackson
Cynthia Kirk
Lynn Long
Lindia Moore
LaQuisha Pillow
Anne Rapp
Courtney Rouse
Vicki Thompson
Barbara Tipton
Monda Wooten

Attendance-CCEO

CCEOs Present or Represented, County:

Harry Harvey, Chattooga
Jason Winters, Chattooga
Alex Case, Dade
Ted Rumley, Dade
Donna Whitener, Fannin (proxy, Ted Rumley)
Scotty Hancock, Floyd (proxy, Ted Rumley)
Charlie Paris, Gilmer
Becky Hood, Gordon (proxy, Norris Sexton)
Jimmy Palmer, Gordon
Ronnie Ridley, Haralson (proxy, Ted Rumley)
Greg Hogan, Murray (proxy, Ted Rumley)
David Carmichael, Paulding (proxy, Ted Rumley)
Jennifer Hulse, Polk (proxy, Ted Rumley)
Matt Foster, Polk (proxy, Ted Rumley)
Teddy Harris, Walker
Shannon Whitfield, Walker (proxy, Ted Rumley)

CCEOs Not Present or Represented, County

Al Pallone, Bartow
Steve Taylor, Bartow
Steven Henry, Catoosa
Nick Millwood, Catoosa
Stan Helton, Fannin
Bill Collins, Floyd
Al Hoyle, Gilmer
Pete Bridges, Haralson
Tyson Haynes, Murray
Boyd Austin, Paulding
Robert Jones, Pickens
John Weaver, Pickens
Ken Gowin, Whitfield
Lynn Laughter, Whitfield

I. Welcome Bruce Bowman/Ted Rumley

Bruce Bowman, Chairman of the Workforce Development Board, called the meeting to order and welcomed those present. Mr. Bowman asked Mr. Rumley if the CCEOs wished to conduct a joint meeting. Mr. Rumley replied that it was the desire of the CCEOs to conduct the meeting jointly. It was established that a quorum was present for the Workforce Development Board and the Council of Chief Elected Officials.

II. Consent Agenda Bruce Bowman

Mr. Bowman informed those present that a Consent Agenda (containing the Minutes from the September 18, 2019 Workforce Development Board meeting, the September 19, 2019 Council of Chief Elected Officials meeting, a Dislocation Report, and a Performance Report had been e-mailed and was also attached for review.

- A. Jim Henry made the motion that the *Workforce Development Board* accept the Consent Agenda. John Parton seconded. Motion carried unanimously.
- B. Alex Case made the motion that the *Council of Chief Elected Officials* accept the Consent Agenda. Charlie Paris seconded. Motion carried unanimously.

III. Fiscal Report Anthony Rucker

Anthony Rucker provided those present with a financial report outlining funds expended, obligated, and available funds for the Adult, Dislocated Worker, Youth, and HDCI grants from grant inception to October 31, 2019 (attached).

- A. Jim Henry made the motion that the *Workforce Development Board* accept the Fiscal Report. Michael Hamilton seconded. Motion carried unanimously.
- B. Alex Case made the motion that the *Council of Chief Elected Officials* accept the Fiscal Report. Jimmy Palmer seconded. Motion carried unanimously.

IV. Workforce Development Board Bylaws & Policies. Lesia Lambert

Lesia Lambert presented the Board and Council with the "Northwest Georgia Workforce Development Board Constitution & Bylaws," attached (changes highlighted). She noted that the following changes had been made:

- Page five, regarding member absences
- Page nine, a change in the citation number relating to the Conflict of Interest and Code of Conduct Policy; and
- Page 11, a new Conflict of Interest Form
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- A. Beth Kelley made the motion that the *Workforce Development Board* accept the amended By-laws. Paige Green seconded. Motion carried unanimously.
- B. Charlie Paris made the motion that the *Council of Chief Elected Officials* accept the amended By-laws. Alex Case seconded. Motion carried unanimously.

Ms. Lambert then informed those present that the "Northwest Georgia Regional Commission Rapid Response Policy and Procedures," attached (changes highlighted), had been amended to reflect that the Georgia Department of Labor is now the lead agency in coordinating Rapid Response services (layoffs/closures) in our Region. WIOA and other partners will continue to participate in employer/employee meetings when layoffs and closures occur.

- A. Mitchell Morgan made the motion that the *Workforce Development Board* accept the amended policy. Mike Murphy seconded. Beth Kelley abstained (due to her employment with the Georgia Department of Labor). Motion carried without dissenting vote.
- B. Charlie Paris made the motion that the *Council of Chief Elected Officials* accept the amended By-laws. Teddy Harris seconded. Motion carried unanimously.

V. Workforce Development Board Roles & Responsibilities Bruce Bowman

Bruce Bowman provided the Board with information regarding the history of federal job training, the Workforce Innovation and Opportunity Act, and Workforce Development Board roles and responsibilities.

VI. Youth Committee Report and Recommendations. Beth Kelley

Beth Kelley reported that the Youth Committee approved a request from Eckerd Connects' Paxen for an additional Five Thousand (\$5,000) Dollars for the PY 19 budget to purchase five (5) computers, five (5) monitors, and one (1) smartboard, increasing the contract total from Three Hundred Thousand Seventy-Five Thousand (\$375,000) Dollars to Three Hundred Eighty Thousand (\$380,000) Dollars.

A. Beth Kelley made the motion that the *Workforce Development Board* approve this request. Randy Long seconded. Motion carried unanimously.

B. Jimmy Palmer made the motion that the *Council of Chief Elected Officials* approve this request. Alex Case Palmer seconded. Motion carried unanimously.

Ms. Kelley also noted that youth enrollment/performance reports and the "Youth Committee Goals and Objectives" were attached for review.

VII. Perkins Grant Local Needs Assessment John Parton

John Parton, Vice-President, Institutional Effectiveness, West Georgia Technical College, informed those present that the technical colleges would be providing staff with a needs assessment for the Perkins Federal Grant Local Needs Assessment on behalf of Chattahoochee Technical College, Georgia Northwestern Technical College, North Georgia Technical College, and West Georgia Technical College and asked that Board members complete this survey when they receive it in early December. Mr. Parton will provide the Board with results of the survey in January 2020.

VIII. Workforce Innovation and Opportunity Act Participant

LaQuisha Pillow, a WIOA participant at Georgia Highlands College spoke to those present about her experience with WIOA and her appreciation for the financial assistance provided to her through the program.

Other

Adjourn

There being no further business, the meeting adjourned.