

**Joint Annual Meeting of the
Workforce Development Board of Northwest Georgia, the Council of
Chief Elected Officials, and the Youth Committee**

Wednesday, July 17, 2019, Noon
Gordon County Agricultural Services Center
Calhoun, GA

Minutes

Attendance-WDB

WDB Members Present, County: WDB Members Not Present, County:

Guests/Visitors:

Lisa Adkisson, Fannin
Illya Copeland, Murray
Michael Hamilton, Floyd
Jim Henry, Chattooga
Scott Jackson, Pickens
Beth Kelley, Walker
Randy Long, Pickens
Linda McEntire, Whitfield
Mitchell Morgan, Gilmer
Mike Murphy, Bartow
Cam Parker, Bartow
John Parton, Polk
Lisa Shaw, Floyd

Haley Baker, Dade
Bruce Bowman, Gordon
Nicole Green, Polk
Paige Green, Gilmer
Anthony Nash, Polk
April Rogers, Bartow
Larry Stansell, Chattooga
Carey Tucker, Floyd

NWGRC Staff:

Carolyn Barrett
Joey Cumbie
Karla Conetta
Brandi Dover
Susan Gentry
Tammy Helbing
Shane Holden
Lesia Lambert
Derrick McDaniel
Terri Morgan

Ann Bentley
Sherry Cescutti
Cynthia Farmer
Chris Hord
Mitchell Jackson
Brandi Johnson
Chris Johnson
Lynn Long
Lindia Moore
Courtney Rouse
Sharon Spivey
Stephanie Searce
Vicki Thompson
Barbara Tipton
Julie Turner
Chris Upchurch
Christine Zierler

**Youth Committee Members
Present:**

Beth Kelley

Attendance-CCEO

CCEOs Present or Represented, County:

Al Pallone, Bartow
Steve Taylor, Bartow
Steven Henry, Catoosa (proxy, Jim Cutler)
Harry Harvey, Chattooga
Jason Winters, Chattooga (proxy, Ted Rumley)
Alex Case, Dade
Ted Rumley, Dade
Stan Helton, Fannin (proxy, Ted Rumley)
Donna Whitener, Fannin (proxy, Ted Rumley)
Scotty Hancock, Floyd (proxy, Larry Maxey)
Al Hoyle, Gilmer (proxy, Ted Rumley)
Charlie Paris, Gilmer
Becky Hood, Gordon (proxy, Ted Rumley)
Jimmy Palmer, Gordon
Pete Bridges, Haralson (proxy, Ted Rumley)
Ronnie Ridley, Haralson
Tyson Haynes, Murray (proxy, Ted Rumley)
Greg Hogan, Murray (proxy, Ted Rumley)
Boyd Austin, Paulding (proxy, Ted Rumley)
David Carmichael, Paulding (proxy, Ted Rumley)
John Weaver, Pickens
Jennifer Hulsey, Polk
Matt Foster, Polk (proxy, Ted Rumley)
Teddy Harris, Walker
Shannon Whitfield, Walker (proxy, Ted Rumley)

CCEOs Not Present or Represented, County

Nick Millwood, Catoosa
Bill Collins, Floyd
Robert Jones, Pickens
Ken Gowin, Whitfield
Lynn Laughter, Whitfield

I. Welcome..... Linda McEntire/Ted Rumley

In the absence of Bruce Bowman, Chairman of the Workforce Development Board, Linda McEntire called the meeting to order and welcomed those present. Ms. McEntire asked Mr. Rumley if the CCEOs wished to conduct a joint meeting. Mr. Rumley replied that it was the desire of the CCEOs to conduct the meeting jointly. It was established that a quorum was present for the Workforce Development Board and the Council of Chief Elected Officials.

II. Minutes..... Bruce Bowman

Ms. McEntire informed those present that a Consent Agenda (containing the Minutes from the May 15, 2019 WDB meeting, the Minutes from the May 16, 2019 CCEO meeting, a Dislocation Report, and Performance Report) had been e-mailed and was also attached for review.

A. John Parton made the motion that the *Workforce Development Board* accept the Consent Agenda as presented. Mitchell Morgan seconded. Motion carried unanimously.

B. Jennifer Hulsey made the motion that the *Council of Chief Elected Officials* accept the Consent Agenda as presented. Charlie Paris seconded. Motion carried unanimously.

III. Workforce Development Board Officers

and Executive Committee (WDB only) Lesia Lambert

Lesia Lambert presented the following slate of Workforce Development Board Officers and the Executive Committee.

Workforce Development Board Executive Committee

- Bruce Bowman
- Jim Henry
- Beth Kelley
- Linda McEntire
- Mitchell Morgan
- Terri Morgan
- Mike Murphy

Workforce Development Board Officers

- Bruce Bowman, Chairman
- Linda McEntire, Vice-Chairman
- Jim Henry, Secretary

Illya Copeland made the motion that the *Workforce Development Board* accept the slate of Officers and the Executive Committee as presented. Mike Hamilton seconded. Motion carried unanimously.

IV. Fiscal Report Joey Cumbie

Joey Cumbie provided those present with a financial report outlining funds expended, obligations, and available funds for Adults, Dislocated Workers, Youth, and HDCI for grant inception to July 16, 2019 (attached). Mr. Cumbie noted that a correction to the High Demand Career Initiative line (blue line) needed to be made. The percentage spent should read "100%."

- A. Jim Henry made the motion that the *Workforce Development Board* accept the Fiscal Report with the noted correction. Beth Kelley seconded. Motion carried unanimously.
- B. Alex Case made the motion that the *Council of Chief Elected Officials* accept the Fiscal Report with the noted correction. Al Pallone seconded. Motion carried unanimously.

V. New Programs/Providers. Lesia Lambert

Ms. Lambert presented a request from Dental Assistant School of Atlanta to be approved as a provider in our area (handout attached). This provider is located in Kennesaw, Georgia and is approved by the Georgia Nonpublic Post-Secondary Education Commission (GA-NPEC). They have requested that the Dental Assisting Program be approved. This program is thirteen (13) weeks and participants must be at least 18 years of age and have a high school diploma or

GED. The cost of the program is \$3,400 including tuition, supplies, books, and fees. Graduates can take the Dental License credential through the Georgia Board of Dentistry. Ms. Lambert stated that it was staff's recommendation to approve this new provider and program.

- A. Beth Kelley made the motion that the *Workforce Development Board* accept the Dental Assistant School of Atlanta as a provider and the Dental Assisting program to the approved programs list. Illya Copeland seconded. Motion carried unanimously.
- B. Steve Taylor made the motion that the *Council of Chief Elected Officials* accept the Dental Assistant School of Atlanta as a provider and the Dental Assisting program to the approved programs list. Jennifer Hulseley seconded. Motion carried unanimously.

Ms. Lambert then informed those present that Chattahoochee Technical College requested adding the following short-term programs for our Region on the State ETPL (handout attached).

- Certified Nursing Assistant (CNA) - This course is approved by the Georgia Medical Care Foundation (GMCF). Participants can earn the CPR certification and the CNA license. The length of program is thirteen (13) weeks; seventy-six (76) curriculum hours and twenty-four (24) clinical hours. Participants must score level 5 or higher (9th grade or higher) in Math and Reading (TABE 11/12). The cost of the CNA program is \$1,349. This includes supplies, books, fees, tuition and state exams.
- Intro to MIG and Flux Core Welding w/Forklift - Participants in this program will be taught by an American Welding Society (AWS) certified instructor and inspector. Upon successful completion students will receive a Forklift Certification card and up to five (5) American Welding Society (ASW) Qualifications: D1.1 Structure Steel, Welder Performance Qualification Record, GMAW-S 3F & 4F, FCAW 3F & 4F, and GMAW 1F & 2F; and a non-credit certification of completion from Chattahoochee Technical College. The length of this program is nine (9) weeks; seventy-two (72) curriculum hours. Participants must score level 4 or higher (6th grade or higher) in Math and Reading (TABE 11/12). The cost of the Mig/Flux Welding program is \$3,799. This includes tuition, supplies and fees.

Ms. Lambert stated that it was staff's recommendation to approve these programs.

- A. Cam Parker made the motion that the *Workforce Development Board* accept adding these programs to the approved programs list. Jim Henry seconded. Motion carried unanimously.
- B. Jim Cutler made the motion that the *Council of Chief Elected Officials* adding these programs to the approved programs list. Steve Taylor seconded. Motion carried unanimously.

VI. Youth Committee

Beth Kelley stated that the Youth Committee Minutes from the previous meeting could not be approved because there were not enough Youth Committee members present. Ms. Kelley provided a year-end report for PY18 (attached) to those present.

VII.

VIII.

IX. High Demand Career Initiative Update Stephanie Scarce

Stephanie Scarce, Vice President, Economic Development Georgia Northwestern Technical College, gave an update on the High Demand Career Initiative and how the private sector, education, and workforce staff can work together.

X.

Other

Adjourn

There being no further business, the meeting adjourned.