Workforce Development Board of Northwest Georgia
Noon ~ Wednesday, March 14, 2018
Georgia Northwestern Technical College, Calhoun, GA

Minutes

Attendance-WDB
WDB Members Present, County: WDB Members Not Present, County:
Dickie Bone, Gordon            Lisa Adkisson, Fannin
Donny Bosworth, Haralson       Michael Hamilton, Floyd
Bruce Bowman, Gordon           Laura Gammage, Polk*
Illya Copeland, Murray         Kerri Hosmer, Floyd
Jim Henry, Chattooga           Beth Kelley, Walker
Todd Hooper, Polk              Mike Murphy, Bartow
Robert Martin, Pickens         Larry Stansell, Chattooga
Linda McEntire, Whitfield      
Mitchell Morgan, Gilmer        
Cheryl Painter, Dade           
Rick Partain, Catoosa          
Paul Ray, Floyd                
April Rogers, Bartow           
Carey Tucker, Floyd

Youth Committee Members Present:
Ben Arp
Curtis Kingsley

NWGRC Staff:
Carolyn Barrett
Karla Conetta
Brandi Dover
Lloyd Frasier
Susan Gentry
Mallary Hawkins
Tammy Helbing
Lesia Lambert
Derrick McDaniel
Jamye McDonald
Terri Morgan
Anthony Rucker
Judy Siddall
Phyllis Walker

Guests/Visitors:
Ann Bentley
Ylonda Campbell
Megan Conner
Kathryn Durham
Kim Early
Cynthia Farmer
Lori Fields
Lucy Hale
Sarah Harrison
Judy Holcomb
Sharon Holliday
Carla Hyde
Chris Johnson
Brandy Johnson
Lynn Long
Ginger McWhorter
Lindia Moore
Lisa Payne
Tammy Pence
Anne Rapp
Courtney Rouse
Sharon Spurling
Vince Stalling
Vicki Thompson
Barbara Tipton
Julie Turner
Chris Upchurch
Kyle Wheeless
Gena Williams
I. Welcome. ........................................ Bruce Bowman

Bruce Bowman called the Meeting of the Workforce Development Board to order and welcomed those present. It was established that a quorum was present.

II. Consent Agenda ........................................ Bruce Bowman

Mr. Bowman informed those present that a Consent Agenda containing the Minutes; a Dislocation Report; Regional Job Analysis; Mobile Career Center Report; and Performance Report had been mailed and was also attached for review. Mitchell Morgan made the motion to accept the Consent Agenda as presented. Donny Bosworth seconded. Motion carried unanimously.

III. Fiscal Report ........................................ Anthony Rucker

Anthony Rucker provided a fiscal report for Youth, Adult, Dislocated Workers, Rapid Response, and High Demand Career Initiative (attached). This budget includes an additional (approximately) $200,000 from in youth funds GDEdC and another $228,000 in youth funds (from other areas who were unable to spend their allocation of youth funds). Robert Martin made the motion to accept this budget. Jim Henry seconded. Motion carried unanimously.

IV. Youth Committee Report and Recommendations .................. Curtis Kingsley

Curtis Kingsley reported that the Youth Committee met prior to the WDB Meeting and had approved the following Provider Budgets (attached) with the ability to adjust slots and contract amounts, contingent upon availability of funds and successful negotiation:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Contracts</th>
<th>Slots</th>
<th>Work Experience</th>
<th>Support</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chattooga Bd. of Education</td>
<td>48,463</td>
<td>35</td>
<td>35,000</td>
<td>0</td>
<td>83,463</td>
</tr>
<tr>
<td>Endless Opportunities, Inc.</td>
<td>354,721</td>
<td>95</td>
<td>80,000</td>
<td>35,000</td>
<td>469,721</td>
</tr>
<tr>
<td>Fannin County Bd. of Education</td>
<td>60,000</td>
<td>35</td>
<td>35,000</td>
<td>5,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Gilmer County Bd. of Education</td>
<td>54,492</td>
<td>35</td>
<td>35,000</td>
<td>5,000</td>
<td>94,492</td>
</tr>
<tr>
<td>GNTC</td>
<td>756,991</td>
<td>185</td>
<td>80,000</td>
<td>45,000</td>
<td>881,991</td>
</tr>
<tr>
<td>Paxen, Inc</td>
<td>360,514</td>
<td>90</td>
<td>45,000</td>
<td>40,000</td>
<td>445,514</td>
</tr>
<tr>
<td>Rome City Bd. Of Education</td>
<td>85,079</td>
<td>40</td>
<td>70,000</td>
<td>0</td>
<td>155,079</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,720,260</strong></td>
<td><strong>515</strong></td>
<td><strong>$380,000</strong></td>
<td><strong>$130,000</strong></td>
<td><strong>$2,230,260</strong></td>
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</tbody>
</table>

Jim Henry made the motion to approve these contract recommendations. Illya Copeland seconded. Motion carried unanimously.
V. Proposal Review Committee Report and Recommendations

Robert Martin informed those present that CPR with Mickey, located in Dallas, GA, had made cost corrections to their current 2017-2018 ITA agreement with NWGRC. Their PCT-Combo course, which includes CNA, Phlebotomy, and EKG was incorrectly priced in the current agreement. This was noted when invoices were submitted and staff noticed the discrepancy. They sent a correction which will increase the price from $2,785 to $4,210 (+$1,425) only for participants going forward. They also included the PCT (only) program and cost of $3,195.

The Proposal Review Committee approved the cost increase (for students going forward) as well as the addition of PCT (only) to CPR with Mickey’s current ITA agreement. Paul Ray made the motion to approve this request. Todd Hooper seconded. Motion carried unanimously.

Mr. Martin then presented the proposed budgets and slot levels for the Adult/Dislocated Worker Career Adviser Contracts (attached). The Proposal Review Committee approved the following contract amounts and slots contingent upon receipt of funds and successful negotiation:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>PY 17/18 Contracted Slot Level</th>
<th>PY 17/18 # of Slots Filled</th>
<th>PY 17/18 Contracted Budget</th>
<th>PY 18/19 Contracted # to Serve</th>
<th>PY 18/19 Budget Request</th>
<th>Recommendations</th>
</tr>
</thead>
</table>
| Chattahoochee Technical College | Adult                         | 75                          | 41                          | $394,964                      | 90                      | $338,552
|                                 | DW                            | 25                          | 16                          | $131,654                      | 30                      | $112,852
| TOTAL                           |                               | 100                         | 57                          | $526,618                      | 120                     | $451,404
| Georgia Highlands College       | Adult                         | 80                          | 50                          | $491,725                      | 70                      | $486,065
|                                 | DW                            | 10                          | 7                           | $86,775                       | 10                      | $69,435
| TOTAL                           |                               | 70                          | 57                          | $587,500                      | 80                      | $555,500
| Georgia Northwestern Technical College | Adult                  | 116                         | 45                          | $937,334                      | 103                     | $895,499
|                                 | DW                            | 49                          | 22                          | $401,714                      | 30                      | $223,876
| TOTAL                           |                               | 165                         | 67                          | $1,339,048                    | 133                     | $1,119,375
| West Georgia Technical College  | Adult                         | 33                          | 27                          | $320,126                      | 41                      | $321,935
|                                 | DW                            | 12                          | 1                           | $157,674                      | 4                       | $158,565
| TOTAL                           |                               | 45                          | 28                          | $477,800                      | 45                      | $480,500

<table>
<thead>
<tr>
<th>Carryover 17-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
<tr>
<td>Chatt. Tech College</td>
</tr>
<tr>
<td>GA Highlands College</td>
</tr>
<tr>
<td>GA NW Tech College</td>
</tr>
<tr>
<td>West GA Tech College</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Carryover 18-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
<tr>
<td>82</td>
</tr>
<tr>
<td>105</td>
</tr>
<tr>
<td>78</td>
</tr>
<tr>
<td>52</td>
</tr>
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Jim Henry made the motion to approve these budgets and slot levels. Todd Hooper seconded. Motion carried unanimously.

Mr. Martin informed those present that the Proposal Review Committee had approved vendors (attached) for the upcoming 2018 fiscal year (pending the outcome of the State’s...
subsequent eligibility review for performance and continued inclusion on the State eligible provider list) as follows:

AS4U Dental Career Center
CPR with Mickey
Fortis College
Georgia Driving Academy
Goodwill of North Georgia
International Union of Operating Engineers (IUOE) Local 926 - RAP
Katlaw Driving School
Kennesaw State University
North Georgia Technical College
Northwest Georgia RESA - GaTAPP
R.S. Thomas Training Associates
Southeast Lineman Training Center
Training Center of Northwest Georgia
Truck Institute of Forsyth
Truck Institute of Oxford Alabama
Chattahoochee Technical College
Georgia Highlands College
Georgia Northwestern Technical College
West Georgia Technical College

Jim Henry made the motion to approve these vendors. Paul Ray seconded. Motion carried unanimously.

Mr. Martin presented a recommendation for the Georgia Department of Labor Rome Career Center One-Stop Operator budget for PY 2018 (handout attached). The total proposed budget is as follows:

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Adult</td>
<td>$144,959</td>
</tr>
<tr>
<td>Dislocated Worker</td>
<td>$49,418</td>
</tr>
<tr>
<td>Youth</td>
<td>$17,988</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$212,365</strong></td>
</tr>
</tbody>
</table>

The Proposal Review Committee approved the One-Stop Operator Budget. Donny Bosworth made the motion. Jim Henry seconded. Motion carried unanimously.

Mr. Martin provided the Board with a recommendation for the Georgia Department of Labor Work-Based Training budget (attached). The Proposal Review Committee approved the following budget and slot levels:
Jim Henry made the motion to approve this contract recommendation, contingent upon receipt of funds and successful negotiation. Todd Hooper seconded. Motion carried unanimously.

VI. Promoting Access for Individuals with Disabilities (PAID) Report . . . . . . . . . . . . . Paul Ray

Paul Ray presented the Board with a brochure for the Promoting Access for Individuals with Disabilities (PAID) Committee and asked that it be approved for distribution to partners. Robert Martin made the motion to approve the brochure. Mitchell Morgan seconded.

VII. Sarah Harrison, Region 1 Apprenticeship Coordinator, Georgia WorkSmart

Sarah Harrison, provided a presentation regarding apprenticeship (handout attached).

Other

Lesia Lambert reminded Partners that the signed One-Stop Memorandum of Agreement was due on March 15, 2018.

Mr. Bowman announced that a New Member Orientation would be held after the Board Meeting.
Adjourn

There being no further business, the meeting adjourned.