

**Workforce Development Board of
Northwest Georgia Meeting**
Wednesday, January 18, 2023, Noon
Georgia Northwestern Technical College
Calhoun, Georgia

Minutes

Attendance-WDB

WDB Members Present, County:

Marion Barber, Bartow
Angela Berch, Haralson
Selena Galmon, Bartow
Rick Gibson, Bartow
Harry Harvey, Chattooga
Jim Henry, Chattooga
Beth Kelley, Walker
Randy Long, Pickens
Mitchell Morgan, Gilmer
Mike Murphy, Bartow
Cam Parker, Bartow
Matthew Salmon, Polk
Lisa Shaw, Floyd
Elizabeth Scott, Bartow
Robert Strickland, Gordon
Carey Tucker, Floyd
Gregg Webb, Polk

WDB Members Not Present, County:

Terry Craft, Whitfield
Eli Falls, Murray
Nicole Green, Polk *
Linda McEntire, Gordon*

Youth Committee Members Present:

Beth Kelley

NWGRC Staff:

Carolyn Barrett
Karla Conetta
Christy Elrod
Susan Gentry
Lesia Lambert
Jamy McDonald
Terri Morgan
Anthony Rucker
Phyllis Walker

Guests/Visitors:

Michele Abdul-Qawiy
Al Abernathy
David Dietrichs
Sheila Derry
Brandi Dover
Mitchell Jackson
Zelma Jones
Anne Rapp
Claude Ricketts
Vicki Thompson
Julie Turner
Chris Upchurch
Chris Zierler

**resigned*

I. Welcome Jim Henry

Mike Murphy, Chairman of the Workforce Development Board, called the meeting to order and welcomed those present. It was established that a quorum was present.

II. Consent Agenda Jim Henry

Mr. Murphy informed those present that a Consent Agenda (containing Minutes from the September 21, 2022 WDB Meeting and a Performance Report) had been e-mailed and was also attached for review. Cam Parker made the motion that the Consent Agenda be approved. Mitchell Morgan seconded. Motion carried unanimously.

III. Executive Committee Report and Recommendations Mike Murphy

Mr. Murphy reported that, due to the lack of quorum at the November 2022 Workforce Development Board meeting, the Executive Committee met on November 30, 2022, to review items for approval. The Executive Committee recommends that the following items be ratified by the Workforce Development Board, having been approved by the Executive Committee and the Council of Chief Elected Officials (handout attached for each item):

- A. The Executive Committee and the CCEOs approved the Consent Agenda (containing Minutes from the September 21, 2022 Meeting, a Performance Report, and a Dislocated Worker Report).
- B. The Executive Committee and the CCEOs approved replacing Linda McEntire as Chairman of the WDB with Mike Murphy (Ms McEntire resigned her position as Chairman of the WDB because she no longer works for a private company and is no longer eligible to serve as the Chairman). Per the Bylaws, Mike Murphy, Vice Chairman, will serve through the end of Ms. McEntire's term as Chairman (through June, 2023). Cam Parker agreed to serve as Vice Chairman of the WDB through June, 2023.
- C. The Executive Committee and the CCEOs approved an increase request of \$500 from the Atlanta Academy of Dental Assisting.
- D. The Executive Committee and the CCEOs approved adding 'Professional Coder' to MedCerts eligible programs (handout attached) and approved a request from Chattahoochee Technical College to add the Dental Assisting Program.
- C. The Executive Committee and the CCEOs approved changes to the Priority of Service Policy (attached with changes highlighted and crossed out) to more closely align with the Technical College System of Georgia policy changes.
- D. The Executive Committee and the CCEOs approved a nomination from Alison Watson, Assistant Clinical Director, Northwest Georgia Public Health, for Christa Gilmore, Youth Development Coordinator, to serve on the Youth Committee.

- E. The Executive Committee and the CCEOs approved revisions to the Basic Skills Policy to better align with the TCSG policy (changes are highlighted and deletions are crossed out).
- F. The Executive Committee and the CCEOs approved the "Northwest Georgia Regional Commission WIOA Grant Financial Report, Grant Inception to 10/31/22."
- G. The Executive Committee and the CCEOs approved staff's request to apply for the QUEST (Quality Jobs, Equity, Strategy, and Training) Grant

Cam Parker made the motion to ratify these items as presented. Mitchell Morgan seconded. Motion carried with Randy Long abstaining (due to his wife's employment with Chattahoochee Technical College and with no dissenting vote.

IV. Fiscal Report Anthony Rucker

Anthony Rucker presented the "Northwest Georgia Regional Commission WIOA Grant Financial Report" (attached). This report encompasses the Adult, Dislocated Worker, COVID/Disaster, HDCl, and Youth programs.

V. Workforce Development Board Committees Lesia Lambert

Lesia Lambert informed those present that two of the Workforce Development Board Committees had vacancies: the Executive Committee and the Proposal Review Committee. She encouraged those present to let her or Terri Morgan know of interest to serve on these Committees or other Committees/Councils (list included).

VI. Re-Enrollment Policy

There was no action taken on this policy at this meeting.

VII. Youth Committee Report and Recommendations Beth Kelley

Beth Kelley informed those present that the Youth Committee met on January 11, 2023. The Committee and guests discussed ways to improve performance and enrollments. The speakers were from United Way of Rome and Floyd County and talked about their initiatives covering Floyd as well as Chattooga and Polk Counties. Anyone interested in information about United Way's programs can contact Terri Morgan.

VII. COVID Update. Lesia Lambert

Ms. Lambert reported that 169 individuals have participated in Disaster Dislocated Worker Grant activities: 69 in temporary work experience and 100 in training. She also stated that the additional \$233,000 in funding had been received and was being utilized. The end date for this grant in March 32, 2023.

IX. Technical College System of Georgia Monitoring. Lesia Lambert

Ms. Lambert informed those present that the Technical College System of Georgia would be conducting yearly monitoring of our area during the week of February 13, 2023. She noted that the monitors often ask to speak to providers and occasionally they also ask to speak to Board Members.

X. David Dietrichs, Attorney, Kutak Rock LLP

David Dietrichs provided a presentation regarding the roles and responsibilities of the Board.

Other

Adjourn

There being no further business, the meeting adjourned.