

**Northwest Georgia Workforce Development Board
Youth Committee Meeting-Noon
Wednesday, November 10, 2021, Noon
Via Zoom**

Minutes

<p><u>Committee Members Present</u> LaDonna Collins Nancy Edwards Molly Majestic April Sams Eric Waters</p> <p><u>Committee Members Absent</u> Ben Arp LaDonna Collins Beth Kelley Curtis Kingsley</p>	<p><u>Guests and Staff Present</u> Karla Conetta Tammy Helbing Brandy Johnson Lesia Lambert Cindy Martin Terri Morgan Courtney Rouse Anthony Rucker Vince Stalling</p>
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In the absence of Beth Kelley, Chairman, Molly Majestic called the meeting to order. Ms. Majestic informed those present that Minutes from the September 8, 2021 meeting had been emailed (attached). Eric Waters made the motion to approve the minutes. Nancy Edwards seconded. Motion carried unanimously.

Anthony Rucker updated the Committee on the status of expenditures and available funds and referenced the handout entitled, "Northwest Georgia Regional Commission Youth Report, 11/10/2021" (attached).

Karla Conetta provided a performance report (attached). She noted that the youth providers were exceeding in almost all performance measures.

Ms. Conetta also gave the Committee an update regarding the CareerRise Virtual Work Experience (handout attached). She informed those present that a Work Experience Agreement had been developed outlining the responsibilities of the participants, employers, and contractors. She stated that this Agreement needed to be approved. Eric Waters made the motion to approve this Agreement. April Sams seconded. Motion carried unanimously.

Ms. Lambert gave an update on the local response to the pandemic. She reminded them that our area received approximately \$1.2 million to provide temporary work experience and job training services for individuals who have been impacted by COVID and meets the definition of a dislocated

worker.

Additionally, Ms. Lambert reminded those present that this is an “RFP year.” A Request for Proposals for Youth Services has been released and Bidders Conferences have taken place. She encouraged any interested parties to complete a Bidders Checklist. Terri Morgan provided the website address where previous RFPs can be found, along with the Bidders Checklists.

Courtney Rouse, Program Manager, Eckerd Paxen, gave a presentation about Eckerd Paxen’s youth program.

Ms. Lambert invited those in attendance to join the Workforce Development Board and Council of Chief Elected Officials at the Joint Meeting in Calhoun on Wednesday, November 17, 2021, at 11:00 a.m. She asked that they contact Terri Morgan if they planned to attend.

There being no further business, the meeting was adjourned.