

**Northwest Georgia Workforce Development Board  
 Youth Committee Meeting–Noon  
 Wednesday, January 8, 2020, Noon  
 Northwest Georgia Regional Commission  
 Rome, GA**

Minutes

Council Members Present: Ben Arp Beth Kelley Curtis Kingsley	Council Members Absent: LaDonna Collins Molly Majestic Lynn Rousseau Eric Waters Carol Willis*  <i>*resigned</i>	Guests & Staff: Cassey Caheely Karla Conetta Nancy Edwards Tammy Helbing Derrick McDaniel Brandy Johnson Lesia Lambert Ben Lanier Terri Morgan Stephanie Celis Vince Stalling
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Beth Kelley, Chairman, called the meeting to order and asked those present to introduce themselves.

Ms. Kelley informed those present that Minutes from the November 6, 2019 meeting had been emailed and were also included in the packets (attached). Curtis Kingsley made the motion to approve the minutes. Ben Arp seconded. Motion carried unanimously.

Derrick McDaniel informed the Committee that Carol Willis had resigned from the Youth Committee. He presented a nomination from Emily Mobbs, Principal, Chattooga High School, for Nancy Edwards, CTAE Director, Chattooga High School (nomination form attached). Curtis Kingsley made the motion to approve the minutes. Ben Arp seconded. Motion carried unanimously.

Mr. McDaniel updated Council members on the status of expenditures and available funds (report attached). He stated that 35% of youth funds have been spent thus far with \$1,749,669 remaining in youth funds

Karla Conetta informed those present that youth enrollment and performance reports were attached. She noted that our area met all areas of youth performance. She also added that enrollments were low and that staff was providing technical assistance to the providers to assist in increasing enrollments.

Mr. McDaniel presented a proposed revision to the Youth Supportive Services Policy (attached). He noted that staff recommends the following changes to the policy:

- Change to the timeframe for submitting support claims from three months to eight weeks (page 1, highlighted);
- Change the policy to remove the requirement for documentation to be required; and
- Mandate that, in the case of equal custody, only one parent be eligible to receive child care supportive services.

Ben Arp made the motion to approve the request. Curtis Kingsley seconded. Motion carried unanimously.

Mr. McDaniel presented the “Youth Committee Goals and Objectives” (attached) and noted that these goals and objections will be included in the required WIOA Plan.

Ben Lanier, Youth Services Lead, Technical College System of Georgia provided the Committee with a presentation regarding WIOA youth services.

Mr. McDaniel informed those present that the next regularly scheduled meeting will be during the time that staff will be at the SETA conference and he suggested moving the Youth Committee meeting date and place to March 18, 2020, 11:00 a.m., at the Gordon County Agricultural Services Center, Calhoun, Georgia. Curtis Kingsley made the motion to approve the change. Ben Arp seconded. Motion carried unanimously.

There being no further business, the meeting was adjourned.