

Basic Skills Policy

Basic Skills Deficient– An individual that is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual's family, or in society. Someone determined to be basic skills deficient must meet one of the following criteria:

- Lacks a high school diploma or high school equivalency (General Educational Development Diploma).
- Enrolled in a Title II Adult Education/Literacy program in first four Educational Functioning Levels.
- Reading or writing English at an 8.9 or below grade level (through TABE assessment) or assessing as appropriate (using BEST Literacy) any of the six Adult Educational functioning levels at or below 78 score.
- Unable to speak English and determined to be Limited English speaking proficient through staff-documented observations or administering Best Plus which meets any of the six Adult Education levels at or below 540 score.
- Being at an 8.9 or below grade level on TABE in computing skills.
- Other objective criteria determined to be appropriate by the local area and documented in its required policy.