

Workforce Development Board of Northwest Georgia
 Proposal Review Committee
 March 14, 2018
 Georgia Northwestern Technical College
 Calhoun, Georgia

Summary

Members Present	Members Absent	Staff and Guest
Robert Martin	Mike Murphy	Brandi Dover
Linda McEntire		Susan Gentry
Mitchell Morgan		Lesia Lambert
Terri Morgan		

Terri Morgan noted that, with the resignation of Mike Schwaderer, the Committee was in need of a Chairman. Ms. Morgan suggested Robert Martin. Mr. Martin agreed to serve as Chairman with the caveat that, due to a change in work duties, he would be required to travel more and may miss meetings. Terri Morgan made the motion that Robert Martin be approved to serve as Chairman of the Proposal Review Committee. Mitchell Morgan seconded the motion. Motion carried unanimously.

Mr. Martin informed those present that a summary had been sent to the Committee for review and asked for a motion to approve the minutes. Terri Morgan made the motion to approve the Minutes. Mitchell Morgan seconded. Motion carried unanimously.

Brandi Dover informed those present that CPR with Mickey, located in Dallas, GA, had made cost corrections to their current 2017-2018 ITA agreement with NWGRC. Their PCT-Combo course, which includes CNA, Phlebotomy, and EKG was incorrectly priced in the current agreement. This was noted when invoices were submitted and staff noticed the discrepancy. They sent a correction which will increase the price from \$2,785 to \$4,210 (+\$1,425) only for participants going forward. They also included the PCT (only) program and cost of \$3,195.

Ms. Dover reported that it was staff's recommendation to approve the cost increase (for students going forward) as well as the addition of PCT (only) to CPR with Mickey's current ITA agreement. Mitchell Morgan made the motion to approve this request. Linda McEntire seconded. Motion carried unanimously.

Ms. Dover then presented the proposed budgets and slot levels for the Adult/Dislocated Worker Career Adviser Contracts (attached). She stated that it was staff's recommendation to approve the following contingent upon receipt of funds and successful negotiation.

Northwest Georgia Regional Commission							
Adult/Dislocated Worker Career Advisers Recommendations							
Contractor		PY 17/18 Contracted Slot Level	PY 17/18 # of Slots Filled	PY 17/18 Contracted Budget	PY 18/19 Projected # to Serve	PY 18/19 Budget Request	Recommendations
Chattahoochee Technical College	Adult	75	41	\$ 394,964	90	\$ 338,552	Staff recommends funding 120 slots with a total budget cost not to exceed \$451,404 with the flexibility to negotiate slots.
	DW	25	16	\$ 131,654	30	\$ 112,852	
TOTAL		100	57	\$ 526,618	120	\$ 451,404	
Georgia Highlands College	Adult	60	50	\$ 491,725	70	\$ 486,065	Staff recommends funding 80 slots with a total budget cost not to exceed \$555,500 with the flexibility to negotiate slots.
	DW	10	7	\$ 86,775	10	\$ 69,435	
TOTAL		70	57	\$ 578,500	80	\$ 555,500	
Georgia Northwestern Technical College	Adult	116	45	\$ 937,334	103	\$ 895,499	Staff recommends funding 133 slots with a total budget cost not to exceed \$1,119,375 with the flexibility to negotiate slots.
	DW	49	22	\$ 401,714	30	\$ 223,876	
TOTAL		165	67	\$ 1,339,048	133	\$ 1,119,375	
West Georgia Technical College	Adult	33	27	\$ 320,126	41	\$ 321,935	Staff recommends funding 45 slots with a total budget cost not to exceed \$480,500 with the flexibility to negotiate slots.
	DW	12	1	\$ 157,674	4	\$ 158,565	
TOTAL		45	28	\$ 477,800	45	\$ 480,500	

Linda McEntire made the motion to approve these budgets and slot levels, contingent upon receipt of funds and successful negotiation. Mitchell Morgan seconded. Motion carried unanimously.

Ms. Dover then provided the Committee with a list of recommended vendors for the upcoming 2018 fiscal year, pending the outcome of the State's subsequent eligibility review for performance and continued inclusion on the State eligible provider list:

- AS4U Dental Career Center
- CPR with Mickey
- Fortis College
- Georgia Driving Academy
- Goodwill of North Georgia
- International Union of Operating Engineers (IUOE) Local 926 - RAP
- Katlaw Driving School
- Kennesaw State University
- North Georgia Technical College
- Northwest Georgia RESA - GaTAPP
- R.S. Thomas Training Associates
- Southeast Lineman Training Center
- Training Center of Northwest Georgia
- Truck Institute of Forsyth
- Truck Institute of Oxford Alabama
- Chattahoochee Technical College
- Georgia Highlands College
- Georgia Northwestern Technical College
- West Georgia Technical College

Ms. Dover stated that it was staff's recommendation to approve the above ITA agreements based on the state's subsequent eligibility review. Mitchell Morgan made the motion. Linda McEntire seconded. Motion carried unanimously.

Susan Gentry provided a recommendation for the Georgia Department of Labor Rome Career Center One-Stop Operator budget for PY 2018 (handout attached). The total proposed budget is as follows:

- \$144,959-Adult
- \$49,418-DW
- \$17,988-Youth
- \$212,365-Total

Ms. Gentry stated that staff requested the approval of the One-Stop Operator Budget. Mitchell Morgan made the motion. Linda McEntire seconded. Motion carried unanimously.

Ms. Gentry presented the Georgia Department of Labor Work-Based Learning Contract recommendation (attached).

Proposal Review Committee
Work-based Training PY 2018 Recommendation
March 14, 2018

<i>WBT Provider</i>	<i>Requested Slots for PY2018</i>	<i>Slots for PY 2017</i>	<i>Contract Budget Request</i>	<i>Worksite and IWT Reimbursement Request</i>	<i>Total Requested</i>	<i>Recommendation</i>
Georgia Department Of Labor	85 Adults	78 Adults	\$299,538 Adult	\$409,500 Adult	\$709,038 Adult	Summary: \$599,076 contract; \$777,561 worksites and IWT reimbursement to employers; for a total not to exceed \$1,376,637. Staff requests approval of the Georgia DOL BUDGET and SLOTS for PY 2018-2019 contingent upon the receipt of funds from the Georgia Department of Economic Development Workforce Division and successful negotiations.
	60 DW	52 DW	\$299,538 DW	\$293,061 DW	\$592,599 DW	
	0 Youth	15 Youth	\$0.00 Youth	\$0.00 Youth	\$0.00 Youth	
	60 IWT	60 IWT	N/A	\$75,000 IWT	\$75,000 IWT	
	205 Total	205 Total	\$599,076 Total	\$777,561 Total	\$1,376,637 Total	

Enrollments	PY17 Contracted Slots	Current Enrollments to date		
Adult	78	57		
DW	52	17		
Youth	15	3		
IWT	60	57	2 Employers Under contract	Training Scheduled
Total	205	134		

Terri Morgan made the motion to approve this request. Mitchell Morgan seconded. Motion carried with Linda McEntire abstaining (due to her employment with Mohawk Industries (who has Worksite Agreements with OJT) and without dissenting vote.

There being no further business, the meeting adjourned.