
Northwest Georgia Workforce Development Board Youth Individual Training Account (ITA) Policy

Definition: Individual Training Accounts are funds an individual can use to purchase training services from eligible providers selected in consultation with the case manager, counselor or coordinator.

- A. Each nominee must:
1. Be at least 18 years old and no older than 24;
 2. Reside in one of the 15 counties served By Northwest Georgia WDB (Bartow, Catoosa, Chattooga, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, and Whitfield);
 3. Meet WIOA youth eligibility criteria;
 4. Be registered or applying for training in one of the “demand” occupations for Northwest Georgia that leads to a diploma or certificate;
 5. Attend training full time, which is equivalent to 12 quarter hours;
 6. Currently attending school applicants cannot be a “pick-up” since they do not meet the requirement of being “out of school” and
 7. Follow applicable ITA policies and procedures;
- B. Youth determined eligible for Workforce Innovative Opportunity Act (WIOA) funded services may select a provider form the state approved Georgia Eligible Provider List (EPL) after consultation with a WIOA Youth Provider.
- C. Funding will be awarded up to \$6,500 for one year not to exceed a maximum amount of \$10,400 for two years of training plus support payment in the WIOA “Individual Training Account” program based on NWGRC policies.
- D. Funding is contingent upon the availability of funds, the documented financial needs of the participant, an ISS that indicates the participant assessments, employment goals, appropriate achievement objectives and appropriate combination of services and the successful academic progress of the participant.
- E. Any of the 14 required youth components needed by the individual must be provided by the youth provider or other community services and documented appropriately in GEO Solution.