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*Northwest Georgia Workforce Development Board  
Policy and Procedures  
Youth Services*

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I. **An eligible In-School Youth (ISY) under WIOA section 129(a)(1)(C) is an individual who is:**

- (a) Attending school (as defined by State law), including secondary and postsecondary school;
- (b) Not younger than age 14 or (unless an individual with a disability who is attending school under State law) older than age 21 at time of enrollment. Because age eligibility is based on age at enrollment, participants may continue to receive services beyond the age of 21 once they are enrolled in the program;
- (c) A low-income individual; and
- (d) One or more of the following:
  - (1) Basic skills deficient;
  - (2) An English language learner;
  - (3) An offender;
  - (4) A homeless individual, a homeless child or youth, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under sec. 477of the Social Security Act, or in an out-of-home placement;
  - (5) An individual who is pregnant or parenting;
  - (6) An individual with a disability;
  - (7) An individual who requires additional assistance to complete an educational program or to secure or hold employment. (WIOA) Section 129(a)(1)(C).\*

II. **An eligible Out-of-School Youth (OSY) under WIOA section 129(a)(1)(B), is an individual who is:**

- (a) Not attending any school (as defined under State law);
- (b) Not younger than 16 or older than age 24 at time of enrollment. Because age eligibility is based on age at enrollment, participants may continue to received services beyond the ae of 24 once they are enrolled in the program; and
- (c) One or more of the following:
  - (1) A school dropout;
  - (2) A youth who is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter. School year calendar quarter is based on how a local school district defines its school year quarters;

- (3) A recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is either basic skills deficient or an English language learner;
- (4) An individual who is subject to the juvenile or adult justice system;
- (5) A homeless individual, a runaway, an individual who is in foster care or has aged out of the foster care system, a child eligible for assistance under Section 477 of the Social Security Act, or an individual who is in an out-of-home placement;
- (6) An individual who is pregnant or parenting;
- (7) An individual with a disability;
- (8) A low-income individual who requires additional assistance to enter or complete and educational program or to secure or hold employment. (WIOA Section 129(a)(1)(B).)

**Requires Additional Assistance:**

An individual who requires additional assistance to complete an educational program or to secure and hold employment is define as:

- (a) Youth who is basic skills deficient
  - (1) Have English, reading, writing or computing math skills at 8.9 or below on an generally accepted standardized test; or
  - (2) Are unable to compute or solve problems, read, write, or speak English at a level necessary to function on the job, in the individual’s family or in society.
- (b) An In-school youth who is off track one or more classes in regard to graduation requirements; or is failing one or more classes; or is one or more grade levels below actual grade;
- (c) Lacks necessary support services needed to attend school, training, and or work;
- (d) Lacks consistent or good work history with employment less than six consecutive months or not more than 30 hours per week with the same employer;
- (e) Other objective criteria that determined to be appropriate by the local area and documented.

\*Limitation: Within each program year, not more than 5% of in-school youth served may be individuals categorized as “needing additional assistance” **provided that they are approved by WIOA staff.**

Exception: Within each program year not more than 5% of all youth (ISY & OSY) served may be individuals who meet all other eligibility criteria, but do not meet the low-income criteria and **must be approved by WIOA staff.**