

Workforce Development Board of Northwest Georgia  
Services to Individuals with Disabilities  
Committee Meeting  
Monday, May 8, 2017, 10:00 a.m.  
NWGA Center for Independent Living  
Rome, Georgia

**Minutes**

***Disabilities Committee Members Present:***

Shelia Callaway  
Melissa Freeman  
Loraine Green  
Kim Linek  
Sheila Parker  
Paul Ray  
Maia Santamaria

***Disabilities Committee Members Absent:***

Rita Lawler  
Shelia Parker

***Guests and Staff Present:***

Jill Baldwin  
Lesia Lambert  
Terri Morgan  
Julie Turner  
Christine Zierler

Paul Ray welcomed those present and called the meeting to order. Maia Santamaria gave a tour of the new location of the NWGA Center for Independent Living.

It was determined that a quorum was present. Mr. Ray asked for a motion to approve the minutes from the March 6, 2017 meeting. Shelia Callaway made the motion to accept. Loraine Green seconded. Motion carried unanimously.

Melissa Freeman suggested two new members for the Services to Individuals with Disabilities Committee:

Paul Workman, Employment Consultants Manager  
Scott Jackson, Service Area Manager

Lorraine Green made the motion to accept these additions to the Committee and to present them to the WDB for approval. Kim Linek seconded. Motion carried unanimously.

The April One-Stop Partner cross-training/referral session was discussed. Lesia Lambert stated that she thought a good next step would be for the NWGRC and the Rome One-Stop Career Center to have appropriate staff to assess not only the accessibility of the physical locations but also the services available in each location to ensure that both are ADA compliant as well as “user-friendly” to individuals with disabilities. Ms. Lambert also informed those present that the recent Southeastern Employment and Training Administration conference she had attended suggested that the standing committee of the local WDB Boards be more “hands on” in their approaches to services.

The Goals and Objectives were discussed with Terri Morgan noting that items in red were updated to reflect the cross-training had taken place for Rome Career Center One-Stop partners.

Melissa Freeman suggested GVRA representatives who might be able to help provide ADA compliance assessments and ADA etiquette and review training for the local Comprehensive One-Stop Center and affiliate sites. Maia Santamaria also offered to provide assistance in this area as well.

The next Committee Meeting was scheduled for June 8, 2017, 10:00 a.m., location to be determined.

There being no further business, the meeting adjourned.