

Workforce Development Board of Northwest Georgia

Noon~ Wednesday, March 16, 2016

Gordon County Agricultural Services Center, Calhoun, GA

Minutes

Attendance

WDB Members Present, County: WDB Members Not Present, County:

Lisa Adkisson, Fannin
Jeff Barnes, Polk
Bruce Bowman, Gordon
Jim Henry, Chattooga
Seth Houts, Dade
Laura Gammage, Polk
Beth Kelley, Walker
Jack Killian, Catoosa
Lance McCravy, Paulding
Mitchell Morgan, Gilmer
Mike Murphy, Bartow
Paul Ray, Floyd

Mike Babb, Whitfield
Carl Campbell, Murray
Dickie Bone, Gordon
Michael Hamilton, Floyd
Robert Martin, Pickens
Jonathan Ray, Pickens
Joe Remillard, Whitfield
Mike Schwaderer, Haralson
Connie Smith, Floyd

NWGRC Staff:

Carolyn Barrett
Karla Conetta
Gwen Dellinger
Lloyd Frasier
Randy Gayler
Susan Gentry
Sarah Harrison
Tammy Helbing
Lesia Lambert
Jamy McDonald
Terri Morgan
Anthony Rucker
Judy Siddall
Phyllis Walker

Guests/Visitors:

Ann Bentley
Cathy Corley
Kim Earley
Cynthia Farmer
Lori Fields
Rick Goble
Lucy Hale
Lynn Long
Lori McAllister
Jessica Nguyen
Carolyn Noel
Lisa Payne
Lori Royal
John Stoicoff
Vicki Thompson
Barbara Tipton
Carey Tucker
Julie Turner
Chris Upchurch
Vickie Wade

Youth Committee Members Present:

Beth Kelley

I. Welcome. Bruce Bowman

Bruce Bowman called the meeting of the Workforce Development Board to order. It was established that a quorum was present.

II. Consent Agenda. Bruce Bowman

Mr. Bowman informed those present that a Consent Agenda containing the Minutes from the November 18 meeting, Performance Report, Dislocation Report, and Regional Job Analysis had been mailed and was attached for review. Paul Ray made the motion to accept the Consent Agenda. Mitchell Morgan seconded. Motion carried unanimously.

III. Summary of February Called Meeting.. . . . Gwen Dellinger

Gwen Dellinger reminded those present that, at the February 4, 2016 Called Meeting, the Board voted to approve the Relocation Policy. Upon review, staff felt additional clarification was needed. In the previous meeting Mike Babb asked if the maximum of \$1,250 was the total to be given to aid in relocation assistance. Ms. Dellinger replied that it was a maximum of \$1,250 for incidentals related to the move. " Ms. Dellinger wanted to clarify if it was the Board's intent to limit the Relocation reimbursement amount to \$1,250 *total* rather than for incidentals, as was stated in the meeting. Beth Kelley asked was there a maximum amount in the Trade Act policy. Ms. Dellinger stated that there was not but that if the Relocation assistance was treated as support, which the State has indicated may be the case, then the maximum would be \$3,000 unless a waiver was received. Laura Gammage asked if there was reciprocity with other states; can residents from other states receive this type of assistance to move to Georgia to work. Ms. Dellinger stated that the Trade Act is nationwide so that could be the case, depending upon the State's own policies. After discussion, Jim Henry made the motion to restrict the maximum amount of assistance under the Relocation Policy to \$3,000, unless a waiver was received from the State. Paul Ray seconded. Motion carried unanimously.

Ms. Dellinger then asked those present to approve the Minutes (attached) from the February 4, 2016 Called Meeting. Mitchell Morgan made the motion. Lance McCravy seconded. Motion carried unanimously.

III. Youth Committee Report and Recommendations.. . . . Beth Kelley

Beth Kelley reported that the Youth Committee had met on March 9, 2016. She presented the By-Laws (attached) and stated a correction had been made in the Conflict of Interest section where references to "Board Member" had been changed to "Committee Member." The Youth Committee approved this change. Beth Kelley made the motion that this change be approved by the WDB. Mitchell Morgan seconded. Motion carried unanimously.

Ms. Kelley then stated that a nomination (attached) was received from Paul Ray, Rehabilitation Manager, Georgia Vocational Rehabilitation Agency, for Lisa Townsend,

Certified Rehabilitation Counselor, Georgia Vocational Rehabilitation Agency, to serve on the Youth Committee. The Youth Committee approved this nomination. Beth Kelley made the motion to approve the nomination. Mitchell Morgan seconded. Motion carried with Paul Ray abstaining (due to his employment at the Georgia Vocational Rehabilitation Agency) and with no dissenting vote.

IV. New Providers and Programs. Randy Gayler

Randy Gayler reported that the Aviation Institute of Maintenance, Duluth, GA submitted a proposal to be added as a vendor for our area for an Aviation Technician Program. This program, for a 78 credit hour certificate program, costs \$39,837 which does not include the fee to take the FAA exams. Georgia Northwestern Technical College offers this program which is available in certificate, diploma, and degree outcomes. Also the program as submitted only had a 63% completion rate. He stated that it was staff's recommendation not to approve this request. Lance McCravy made the motion not to approve the request. Jim Henry seconded. Motion carried unanimously.

VI. Finance Report. Anthony Rucker

Anthony Rucker provided a Fiscal Report dated February 29, 2016 (attached). Mitchell Morgan made the motion to accept the report. Beth Kelley seconded. Motion carried unanimously.

VII. Transfers. Anthony Rucker

Mr. Rucker informed those present that Area 16, Heart of Georgia, was in need of dislocated worker funds and due to the decrease in layoffs in our area we have an excess of dislocated worker funds. He recommended transferring \$300,000 to Area 16. Beth Kelly made the motion to approve this transfer. Lance McCravy seconded. Motion carried unanimously.

Mr. Rucker then asked that the WDB give staff the flexibility to move funds from Dislocated Worker to Adult funding streams, not to exceed \$500,000. Mitchell Morgan made the motion to approve this request. Paul Ray seconded. Motion carried unanimously.

VIII. Georgia Department of Labor. Susan Gentry

Susan Gentry reported that the Georgia Department of Labor requested additional adult and DW slots and funds for PY 2015-16 contract. They will surpass their original contracted totals for adult and DW for the year. Original Adult and DW slots contracted

this year were 150. To date 146 slots have been filled. DOL also requested additional funding. Below are the requested amounts:

Contractor	Original Contracted slots Adult/Dislocated Worker	Requested additional slots Adult	Original contracted Total	Additional funds Requested	Additional Worksite Funds
Georgia DOL -OJT	150	25	\$385,325	\$70,000	\$300,728

Staff recommended an additional 25 slots and funds not to exceed \$70,000 be added to the contract as well as additional worksite funding not to exceed \$300,728 to be added to the overall program budget. Lance McCravy made the motion to accept. Paul Ray seconded. Motion carried with Lisa Adkisson and Beth Kelley abstaining (due to their employment at the Georgia Department of Labor) and without dissenting vote.

IX. Policies

A. Adult and Dislocated Worker Participant Eligibility for WIOA Lesia Lambert

Lesia Lambert presented the "Adult and Dislocated Worker Participant Eligibility for WIOA" (attached). She stated that changes were highlighted (pages one and two). Beth Kelley made the motion to accept this change in policy. Mitchell Morgan seconded. Motion carried unanimously.

B. Needs Related Payments Gwen Dellinger

Ms. Dellinger reminded those present that Needs Related Payments had been made in the past to individuals who had exhausted their UI benefits but who were still in training. She stated that it was staff's recommendation to begin Needs Related Payments again to individuals who have exhausted UI, are enrolled in training, maintain a "C" average, and meet all other eligibility criteria. Paul Ray made the motion to accept this policy. Mitchell Morgan seconded. Motion carried unanimously.

X. WDB By-Laws. Gwen Dellinger

Ms. Dellinger informed those present that changes had been made to the By-Laws incorporating the April, 2015 By-laws edition (approved in May, 2015) and changes made during the January, 2016 meeting.

XI. Committees Bruce Bowman

Mr. Bowman noted that the following changes had been made to the WDB Committees: replacing Pete McDonald with Connie Smith and Kristy Wilson with Cathy Corley on the One-Stop/Adult/Dislocated Worker Committee; replacing Janet Queen with Mike Murphy on the Proposal Review and Nominating Committees; replacing Angie Robinson with Lisa Townsend on the Youth Committee; adding Shelia Parker, Melissa Freeman, Kathleen Joule, Maia Santamaria, and Loraine Green to the Disabilities Committee; and removing Parnick Jennings from the Disabilities Committee.

XII. John Stoicoff, Community Coordinator, Georgia Prisoner Reentry Initiative

John Stoicoff provided those present with a report regarding the Georgia Prisoner Reentry Initiative.

Other

Adjourn

There being no further business, the meeting adjourned.