

**Joint Meeting of
THE COUNCIL OF CHIEF ELECTED OFFICIALS (CCEO) OF NORTHWEST GEORGIA
WORKFORCE INVESTMENT BOARD (WIB) OF NORTHWEST GEORGIA, INC.**

12:00 p.m. ~ Wednesday, September 19 , 2012

Calhoun Convention Center, Calhoun, GA

Minutes

Attendance - WIB

WIB Members Present, County:

Mike Babb, CCEO
Bruce Bowman, Gordon
Shelia Callaway, Gordon
Cecelia Carson, Paulding
Angie Douglass, Floyd
Jerry Garland, Bartow
Ruth Goff, Dade
Loraine Green, Fannin
Gussie Harris, Paulding
Jim Henry, Chattooga
Mitchell Morgan, Gilmer
Ryan Morgan, Catoosa
Gerry Nechvatal, Pickens
Dan Penland, Murray
Lynne Reese, Floyd
Mike Schwaderer, Haralson
Lewis Williams, Pickens

Youth Council Members:

Angie Douglass
Ed James
Lynne Reese

WIB Members Not Present, County:

Rhonda Beasley, Walker
Lisa Clark, Polk
Brian Cooksey, Whitfield
Twyla Crump, Floyd
Troy Frantzen, Gordon
Penny Grigg, Walker
Steve Holland, Floyd
Parnick Jennings, Bartow
Jeff King, Walker
Molly Majestic, Floyd
Lance McCravy, Paulding
Dr. Craig McDaniel, Floyd
Eric McDonald, Polk
Jonathan D. Ray, Pickens
Joe Remilliard, Whitfield
Bryan Shealy, Floyd
Dr. John Schwenn, Whitfield
William Steiner, Floyd
Tim Thompson, Bartow
Marvin Williams, Polk

NWGRC Staff:

Carolyn Barrett
Karla Conetta
Gwen Dellinger
Randy Gayler
Susan Gentry
Sarah Harrison
Tammy Helbing
Bernice Jackson
Lesia Lambert
Jamy McDonald
Terri Morgan
Anthony Rucker
Judy Siddall
Alex Tejeda
Joanne Thurston
Phyllis Walker

Guests/Visitors:

Al Abernathy
Ann Bentley
Louvonnia Boone
Kim Earley
Lori Fields
Gail Fowler
Lucy Hale
Judy Holcombe
Dr. Charles Johnson
Deborah Jones
Beth Kelley
Krista Kennedy
Lynn Long
Scott McNabb
Debra Parson
Lisa Payne
Anne Rapp
Catherine Sugg
Dougie Taylor
Vickie Thompson
Chris Upchurch
Dawne White
Gena Willaims
Michelle Woodring

I. Welcome Bruce Bowman

Bruce Bowman, Chairman, called the meeting to order. It was established that a quorum was present.

II. Consent Agenda Bruce Bowman

Mr. Bowman informed those present that a Consent Agenda (consisting of Minutes from the previous WIB and CCEO meetings, Performance Reports, and Dislocation Reports) had been mailed for review. Mike Babb made the motion that the Consent Agenda be accepted. Dan Penland seconded. Motion carried unanimously.

III. WIB Membership (CCEO Only) Cleve Hartley

Cleve Hartley informed those present that the following nominations had been received:

Private Industry

- Martha Eaker, President, Catoosa County Chamber of Commerce, nominated Vance Grant, Plant Manager, Propex Global, to serve on the WIB.
- Jimmy Phillips, President, Gordon County Chamber of Commerce, nominated Jeff Gazaway, Plant Manager, EVCO Plastics, to serve on the WIB.

Economic Development

- Dr. Craig McDaniel, President, Georgia Northwestern Technical College, nominated Dr. Dougie Taylor, Director of Community and Economic Development, Chattahoochee Technical College, to serve on the WIB.
- Dr. Craig McDaniel, President, Georgia Northwestern Technical College, nominated Dr. Pete Snell, VP of Economic Development, West Georgia Technical College, to serve on the WIB.
- Jennifer Nelson, Director, Georgia Department of Economic Development, nominated Carl Campbell, Regional Project Manager, Georgia Department of Economic Development to serve on the WIB.

Mike Babb made the motion that these nominations be accepted contingent upon the approval of the CCEO in each county. Ted Rumley seconded. Motion carried unanimously.

IV. Governor's Office of Workforce Development Tricia Pridemore

Tricia Pridemore, Executive Director, Governor's Office of Workforce Development, provided a presentation regarding current and future initiatives.

V. Youth Council Report and Recommendations Angie Douglass

Angie Douglass presented the "Northwest Georgia Workforce Program Youth Council Youth Providers Performance" Report (attached). The Youth Council approved the report and recommends WIB/CCEO

approval. Angie Douglass made the motion to approve. Shelia Callaway seconded. Motion carried unanimously.

Ms. Douglass also informed those present that the Youth Council discussed strategies to meet the 20% requirement in serving 15, 15, and 16 year olds and will make recommendations as needed.

VI. Proposal Review Committee Report & Recommendations Dan Penland

Dan Penland reported that Chattahoochee Technical College Continuing Education submitted a proposal for Wastewater System Operator Class III and Water Distribution System Operator Class III. Although these provide well paying jobs, a previous attempt at another school yielded only one job among eight students. Also, an internet search was done for job openings and only one job (in the Atlanta area) was found, with the rest being around the country. A local municipality informed staff that turnover in this field is extremely low. The Proposal Review Committee recommended tabling this request pending information that there is sufficient demand for these jobs in our area. Mike Babb made the motion that this recommendation be accepted. Lynne Reese seconded. Motion carried unanimously.

Mr. Penland informed those present that Georgia Northwestern Technical College has made changes to the Certified Logistics Entry Level and Mid Level courses. The new instructor has determined that the courses can be designed to last for a shorter time span and at a lower cost. Participants will still be in programs recognized by the American National Standards Institute and receive forklift training and be able to earn a certified OSHA operator card. This was designed to assist people to work at the new Lowe's distribution center and other related occupations. The original program(s) have already been approved. The Proposal Review Committee approved this request and recommends WIB/CCEO approval. Jerry Garland made the motion to approve. Lorain Green seconded. Motion carried unanimously.

Mr. Penland then report that one participant was in the NEG disaster work experience in Dade County. He is attending Bryan College taking Business Administration. The school returned their application to be a WIA provider to our office on September 18, 2012. He stated that we could possibly help him finish the rest of his course, using NEG disaster funding, as a pick up, not to exceed our limit of \$6,500. The Proposal Review Committee approved this request. Mike Babb made the motion to approve. Loraine Green seconded. Motion carried unanimously.

VII. Planning Committee Report and Recommendations Jerry Garland

Mr. Garland stated that the Planning Committee met but did not have a quorum. He asked Gwen Dellinger to present the changes to the Plan. Jerry Garland made the motion to approve. Jim Henry seconded. Motion carried unanimously.

VIII. Consortia Report and Recommendations Jerry Garland

Mr. Garland reported that the USDOL recently recommended that NWGRC utilize an Occupational Skills Assessment system. Staff released a Request for Proposal and received one response. The response did not include signatures on the required forms. The Consortia approved *Prove It!* by Kenexa at a cost of \$24,250 for 21 subscriptions, contingent upon the signed forms being received and recommends WIB/CCEO approval. Angie Douglass asked if participants would get a report after completing the assessment. Tammy Helbing answered that they would. Mr. Garland noted that this is a skills assessment, not an interest assessment. Mike Babb asked if the 21 subscriptions included multiple uses at

each location. Ms. Helbing answered that it did provided for multiple uses for each subscription. Jerry Garland made the motion to approve. Shelia Callaway seconded. Motion carried unanimously.

IX. Employer Committee Conference Report Loraine Green

Loraine Green presented information from the Employer Committee Conference.

X. Change in November Meeting Date Bruce Bowman

Mr. Bowman informed those present that the regular date for the November meeting will fall on the day before Thanksgiving. He suggested that the meeting date be moved to November 14, 2012 with the time and place remaining the same. Loraine Green made the motion that this change in meeting date be approved. Jerry Garland seconded. Motion carried unanimously.

Adjourn

There being no further business, the meeting adjourned.