

WORKFORCE INVESTMENT BOARD (WIB) OF NORTHWEST GEORGIA, INC.

12:00 p.m. ~ Wednesday, May 15, 2013
Calhoun Convention Center, Calhoun, GA

Minutes

Attendance - WIB

WIB Members Present, County:

Mike Babb, CCEO
Bruce Bowman, Gordon
Shelia Callaway, Gordon
Lloyd Frasier, Floyd
Jerry Garland, Bartow
Rick Goble, Pickens
Ruth Goff, Dade
Loraine Green, Fannin
Beth Kelley, Walker
Mitchell Morgan, Gilmer
Gerry Nechvatal, Pickens
Dan Penland, Murray
Lynne Reese, Floyd
Mike Schwaderer, Haralson
Dr. John Schwenn, Whitfield
Dr. Pete Snell, Haralson
Lewis Williams, Pickens

Youth Council Members:

Lynne Reese

WIB Members Not Present, County:

Carl Campbell, Murray
Cecelia Carson, Paulding
Lisa Clark, Polk
Brian Cooksey, Whitfield
Angie Douglass, Floyd
Ryan Enos, Catoosa
Troy Frantzen, Gordon
Jeff Gazaway, Gordon
Gussie Harris, Paulding
Jim Henry, Chattooga
Ed James, Floyd
Parnick Jennings, Bartow
Jack Killian, Catoosa
Molly Majestic, Floyd
Lance McCravy, Paulding
Eric McDonald, Polk
Pete McDonald, Floyd
Ryan Morgan, Catoosa
Jonathan D. Ray, Pickens
Joe Remilliard, Whitfield
Bryan Shealy, Floyd
Tim Thompson, Bartow

NWGRC Staff:

Karla Conetta
Gwen Dellinger
Randy Gayler
Susan Gentry
Sarah Harrison
Tammy Helbing
Bernice Jackson
Lesia Lambert
Jamy McDonald
Terri Morgan
Anthony Rucker
Judy Siddall

Guests/Visitors:

Al Abernathy
Amelia Autery
Ann Bentley
Mary Centzar
Dixie Cook
Jan Couch
Susan Doesburg
Kim Earley
Tracey Esmann
Lori Fields
Kelly Gribble
Lucy Hale
Angela Harris
Kevin Hodge
Judy Holcombe
Krista Kennedy Leonard
Lynn Long
Lori McAllister
Scott McNabb
Debra Parson
Lisa Payne
Vicki Thompson
Judy Trapp
Chris Upchurch
Dawne White

I. Welcome Bruce Bowman

Bruce Bowman, Chairman, called the meeting to order. It was established that a quorum was present.

II. Consent Agenda Bruce Bowman

Mr. Bowman informed those present that a Consent Agenda (consisting of Minutes from the regular March meeting and the called April meeting and Performance Reports), attached had been mailed for review. He noted that a correction would need to be made on the April minutes; therefore, a vote was needed for the revised Consent Agenda (March minutes and Performance Reports). Mike Babb made the motion that the revised Consent Agenda be accepted. Loraine Green seconded. Motion carried unanimously.

III. Minutes (Called Meeting) Bruce Bowman

Rick Goble, Chattahoochee Technical College, was incorrectly referred to as "Dr." That reference was removed (change in bold, page 1). Jerry Garland made the motion that the revised Minutes be accepted. Loraine Green seconded. Motion carried unanimously.

IV. Consortia Report and Recommendations Jerry Garland

Jerry Garland reported that Chattahoochee Technical College requested \$60,000 in Dislocated Worker funds to serve 80 carryover students and 15 new students who will begin the new semester on June 6, 2013. Georgia Northwestern Technical College has extra Dislocated Worker funds available because they have fewer Dislocated Workers in training than they had anticipated and has offered to relinquish \$60,000 to Chattahoochee Technical College to help with the cost of training. The Consortia approved Georgia Northwestern Technical College relinquishing \$60,000 in Dislocated Worker funds to Chattahoochee Technical College to serve 80 carryover and 15 new Dislocated Workers. Mike Babb made the motion to accept this request. Shelia Callaway seconded.

Mr. Garland informed those present that staff has received initial approval for the justification for sole-source procurement of Career Advisers' contracts. The Consortia recommended that the current practice of sole-source procurement of services provided by Career Advisers be continued. Lynne Reese made the motion to accept this request. Loraine Green seconded. Motion carried with Dr. Pete Snell, Rick Goble and Dr. John Schwenn abstaining and without dissenting vote.

Mr. Garland stated that, pursuant to newly completed One-Stop monitoring reports, the requirements for Level II One-Stop Centers are being met. The Consortia recommended that the One-Stops continue to operate at the current level until such time as GOWD implements new state guidelines. Shelia Callaway made the motion that these recommendations be

accepted. Loraine Green seconded. Motion carried with Jerry Garland and Dr. Pete Snell abstaining and with no dissenting vote.

V. Budget Anthony Rucker

Anthony Rucker provided a budget to those present which includes funds, program expenses, support and NWGRC operating expenses. Gwen Dellinger noted that the 30% transfer (from Adult to Dislocated Worker; voted on at the previous meeting) was reflected in the new PY 13-14 funds but staff asked for discretion to move to carryover funds, if necessary. Susan Gentry also noted that \$55,000 for temporary employment wages were inadvertently omitted. Jerry Garland made the motion to approve the budget with corrections and with the staff request for flexibility in moving the 30% transfer from new to carryover funds, if necessary. Beth Kelley seconded. Motion carried unanimously.

VI. Youth Council Report and Recommendations Lesia Lambert

Lesia Lambert stated that the Youth Council approved, and recommended WIB approval, a request from Rome City Board of Education for an additional ten slots with no additional funds for this program year. The ten slots are for rising seniors needing summer credit recovery. These ten slots will be ten of the twenty-five slots approved for Program Year 2013. Mike Babb made the motion that this request be approved. Dr. John Schwenn seconded. Motion carried unanimously.

VII. Proposal Review Committee Report and Recommendations Mike Schwaderer

Mike Schwaderer reported that Northwest Georgia Regional Educational Service Agency (RESA) of Rome, GA has requested approval of the Georgia Teacher Academy for Preparation and Pedagogy (GA TAPP) program be approved for WIA participants for our region. This program is a job-embedded, classroom based program with multiple paths for candidates to complete teacher preparation and earn a clear, renewable professional certificate. The program is tailored for individuals who meet program requirements to be a perspective teacher in early childhood, middle-grades, secondary, special education, or P-12 education. Candidates are screened for demonstration of competencies in the knowledge, skills, and dispositions required for an accomplished teacher. The candidate must complete a minimum of two academic years in a non-traditional path. Entrance requirements include a BS or associate Degree, GACE Basic Skills Test or Exempting SAT 1000 or above score or ACT of 43. Candidates are trained only in areas where there is a shortage of teachers, such as Math, Science, Special Ed or Career Technical Fields. Further, Northwest GA RESA verifies that the school system in the area that the candidate wishes to work is hiring in that particular field.

Upon completion, the candidate earns a teacher's certificate recognized by the Georgia Professional Standards Commission. This is a two year 104 week course with 644 curriculum hours. Total cost \$6,000. Northwest GA RESA would also be required to sign a vendor agreement with NWGRC The Proposal Review Committee approved this request and

recommends WIB approval. Rick Goble made the motion that this request be approved. Beth Kelley seconded. Motion carried unanimously.

Mr. Schwaderer presented a list of vendor programs who have current agreements with NWGRC: Academy of Allied Health, Bryan College, CNA Nursing School of Calhoun, CPR with Mickey, Fortis College, Georgia College of Construction, Georgia Driving Academy, Grady Health Systems, Great Southern Driving Academy, Jacksonville State University, Joint Apprenticeship Training & Trust, Katlaw Truck Driving, Kennesaw State University, Learn to Earn Dental School, Medical/Technical Institute of North Georgia, Morehouse College, North Georgia Tech, Primecare, Southeast Lineman Training Center, Technology Center, Inc., Truck Driving Institute-Forsyth, Truck Driving Institute-Oxford, University of West Georgia.

He informed those present that the state is in the process of completing a subsequent eligibility review of all vendor schools, which includes performance and other compliance with state eligibility standards. If the school is recertified by the state, they must also be willing to sign a vendor agreement with NWGRC to comply with our requirements as outlined in the vendor agreement. Mike Babb asked if the subsequent eligibility would hold up agreements being offered to the schools. Randy Gayler replied that these agreements are typically not sent out until June and that he expected that the process would be completed prior to that. The Proposal Review Committee approved these providers and recommends WIB approval. Jerry Garland made a motion that these providers be approved for Individual Training Account agreements. Loraine Green seconded. Motion carried unanimously.

Mr. Schwaderer stated that Southern Polytechnic State has requested to be added as a vendor in our area. The program being considered is Accelerated Training in Healthcare Information Technology. This is an upper level continuing education course which requires Associates/Bachelors experience. It places a particular focus on Electronic Health Records and related applications in hospitals. This should prove useful because this emphasis will be required with the new Health Care Act. This is a 10 week 80 curriculum hour course with a cost of \$2,710 leading to a state approved certificate. Southern Polytechnic would be required to sign a vendor agreement with NWGRC. The Proposal Review Committee approved this request and recommends WIB approval. Mike Babb made the motion to approve. Mitchell Morgan seconded. Motion carried unanimously.

Mr. Schwaderer then stated that staff requested the flexibility to move up to three slots in the existing contract from DW into Tornado DW slots for Mercy Senior Care if the placement proves to be appropriate. The Proposal Review Committee approved this request and recommends WIB approval. Rick Goble made the motion that this request be approved. Dr. John Schwenn seconded. Motion carried unanimously.

Mr. Schwaderer reported Mercy Senior Care has experienced employee turnover and has struggled to fill slots during the transition of this turnover. They have been a long time successful provider. The Proposal Review Committee approved funding for next year with the condition that they develop a plan to target a particular industry sector such as the medical field. They must present this plan for approval by July 1. This would enable them to better market their program and bring in a different clientele. Job placements will be monitored more closely. Jerry Garland made the motion that this request be approved. Loraine Green seconded. Motion carried unanimously.

Mr. Schwaderer informed those present that the Georgia Department of Labor has also had employee transitions in the management position and has been faced with filling slots for their National Emergency Grants. This has created challenges with their regular Adult and DW program during the year. DOL has been an extremely successful program in the past. They have met goals set for the OJT/NEG grant which ended in September. They have also placed over 150 participants into the Temporary Employment program under the Tornado and Storm Grant. This grant has just been extended through September to allow temporary employees to complete their training and to transition them into OJT or ITA placements. The Proposal Review Committee approved funding GDOL for another year with the condition that they also prepare a plan for targeting industry sectors. Shelia Callaway made the motion that this request be accepted. Rick Goble seconded. Motion carried with Jerry Garland and Beth Kelly abstaining and without dissenting vote.

VIII. National Emergency Grant Update Gwen Dellinger

Gwen Dellinger reported that the NEG Disaster Grant has been extended. She stated that individuals enrolled in the National Emergency Grants and still in need of training will also be eligible for Dislocated Worker funds after the expiration of the grant. Mike Babb asked what would happen to funds that were not spent (such as the NEG Hospital grant). Ms. Dellinger stated that those funds would be returned to the state.

IX. New WIA Legislation Gwen Dellinger

Ms. Dellinger then reported that new WIA legislation had been signed. A copy of the legislation is included; however Ms. Dellinger noted that revisions had been made to the version included. One change is to what constitutes a quorum for the WIB. Previously, in order to have a quorum, eight counties needed to be represented. The new legislation requires 30% of the WIB to be present. Other changes have been made that may affect the Council of Chief Elected officials as well. This will be covered in detail at the July meeting.

X. New Company Gwen Dellinger

Ms. Dellinger informed those present that Engineered Flooring would be building a facility in Murray/Whitfield. She reminded those present that GOWD had asked for assistance from the area in securing the company. The WIB and CCEO approved funds to provide OJT. She stated that a policy was needed for future instances where approval was needed in such a case and it was not feasible to call a meeting.

Other

Gwen Dellinger recognized Jerry Garland and Judy Siddall, who are retiring. Plaques were presented to each with the appreciation of the staff and WIB. Jerry Garland also noted that three of the managers with Georgia Department of Labor were retiring and thanked them for their services: Jan Couch, Debra Parson, and Judy Trapp.

Adjourn

There being no further business, the meeting adjourned.