

**Northwest Georgia Workforce Development Board
 Youth Committee Meeting—Noon
 Wednesday, March 9, 2016, Noon
 Georgia Northwestern Technical College, Calhoun, GA**

Minutes

Council Members Present:	Council Members Absent:	Guests & Staff:
Starr Dees Robb Gilstrap Beth Kelley Eric Waters Gregory Wooten	Ben Arp Gail Brown Erica Campbell Curtis Kingsley Angie Robinson* Dianne Scoggins <i>*resigned</i>	Karla Conetta Brenda Davis Gwen Dellinger Patti DuBois Melissa Freeman Susan Gentry Lesia Lambert Terri Morgan Sheila Parker Anthony Rucker Connie Smith Phyllis Walker

Beth Kelley, Chairman of the Youth Committee, called the meeting to order.

Ms. Kelley informed those present that the Minutes from the January 13, 2016 had been mailed for review (attached). Eric Waters made the motion to approve. Robb Gilstrap seconded. Motion carried unanimously.

Anthony Rucker provided a fiscal report (attached). He stated that the dates of the report were incorrect and should be “July 1, 2015 - February 28, 2016.” Eric Waters made the motion to accept this report. Greg Wooten seconded. Motion carried unanimously.

Karla Conetta informed those present that a Youth performance report was included for review (attached).

Beth Kelley presented a handout (attached) with discussion points for Youth Committee Members. She asked that those present provide any feedback to staff regarding these points to assist staff with completing the WIOA Plan.

Lesia Lambert presented the Youth Committee By-Laws (attached) to the Committee. She stated that a correction had been made in the Conflict of Interest section where references to “Board Member” had been changed to “Committee Member.” She also asked that members

sign the State's code of conduct affidavit. Eric Waters made the motion to accept the revised By-Laws. Robb Gilstrap seconded. Motion carried unanimously.

Ms. Lambert informed the Committee that Terri Morgan had received an email from Paul Ray, Rehabilitation Manager, Georgia Vocational Rehabilitation Agency, just before the Youth Committee meeting indicating that he wished to nominate Lisa Townsend, Certified Rehabilitation Counselor, Georgia Vocational Rehabilitation Agency, to serve on the Committee. Ms. Lambert asked that this nomination be accepted contingent upon the receipt of the signed nomination form from Mr. Ray. Eric Waters made the motion to approve. Greg Wooten seconded. Motion carried unanimously.

Melissa Freeman, Rehabilitation Technologist, Georgia Vocational Rehabilitation Agency, presented information to the Youth Committee regarding Vocational Rehabilitation.

Members and visitors were invited to visit the Mobile Training Center.

There being no further business, the meeting was adjourned.