

**Northwest Georgia Workforce Development Board  
 Youth Committee Meeting–Noon  
 Wednesday, July 11, 2018, Noon  
 Georgia Northwestern Technical College  
 Calhoun, GA**

**Minutes**

Council Members Present:	Council Members Absent:	Guests & Staff:
Ben Arp Beth Kelley Curtis Kingsley Molly Majestic Lynn Rousseau Carol Willis	Robb Gilstrap Marcia Pfister Dianne Scoggins Eric Waters	Tammy Castro Karla Conetta Tammy Helbing Dwight Henderson Brandy Johnson Chris Johnson Danielle Keith Lesia Lambert Cindy Mathis Terri Morgan Tammy Pence Courtney Rouse Anthony Rucker Judy Siddall Vince Stalling

Beth Kelley, Chairman, called the meeting to order. She asked those present to introduce themselves.

Ms. Kelley informed those present that the Minutes from the May 9, 2018 meeting had been mailed for review and were also attached. Curtis Kingsley made the motion to approve the minutes. Ben Arp seconded. Motion carried unanimously.

Derrick McDaniel informed those present that, after the previous Youth Committee meeting, a nomination form had been received from Sandra Hudson, Executive Director, Northwest Georgia Housing Authority, for Molly Majestic, Resident Services Coordinator, Northwest Georgia Housing Authority. The WDB and CCEO voted to approve this nomination, contingent upon approval from the Youth Committee. Ben Arp made the motion to approve the nomination. Curtis Kingsley seconded. Motion carried unanimously.

Anthony Rucker informed those present that, since July is the end of the fiscal year, he did not have a report available but would have a complete year-end report at the September meeting. He noted that there would be changes made to the invoicing procedures so that invoices are

scanned in and placed in the Dropbox for NWGRC. He stated that this expedited payments for providers and participants. Mr. Rucker also reported that participants would no longer be receiving paper checks but would instead be receiving a pay card or using direct deposit. This will make the process more streamlined and save administrative costs. There was discussion regarding the fees involved with the cards and the impact for participants without bank accounts.

Karla Conetta informed those present that a Youth Providers Performance Report (attached) was provided for review. She stated that the Fourth Quarter data did not reflect all the data—there is a lag in accessing data from the system. She explained that follow-up must be conducted for one year after exit.

Mr. McDaniel reminded those present that the “Youth Committee Goals and Objectives” (attached) had been distributed at the previous meeting and Lesia Lambert had asked for input from the Committee regarding the goals. He asked if anyone had any suggestions for additional goals or modifications to the current goals. Lesia Lambert noted that the goals are included as a part of the Local Area Plan, which will need to be updated this year. Some suggestions for additional goals were an emphasis on Soft Skills for youth (including Georgia BEST) and providing more information to youth about the earnings potential when completing secondary education. Additionally, Ms. Lambert asked Terri Morgan to send the Youth Committee and Youth Providers information about webinars and reports relative to youth training issues and asked that the Committee and Providers send Ms. Morgan any information that they receive as well.

Mr. McDaniel provided the Committee with a “Year End Report, Program Year 7/1/17 – 6/30/17” for review (attached). Vince Stalling, Georgia Northwestern Technical College, and Dwight Henderson, Rome City Schools, each provided information about the programs at their respective institutions.

Mr. McDaniel also informed those present that a Youth Committee Orientation would be held immediately following the next Youth Committee meeting on September 12, 2018.

There being no further business, the meeting was adjourned.