

**Northwest Georgia Workforce Development Board  
 Youth Committee Meeting—Noon  
 Wednesday, March 13, 2019, Noon  
 Northwest Georgia Regional Commission  
 Rome, GA**

**Minutes**

Council Members Present:	Council Members Absent:	Guests & Staff:
Ben Arp Curtis Kingsley Molly Majestic Lynn Rousseau	Beth Kelley Eric Waters Carol Willis	LaDonna Collins Tammy Helbing Chris Johnson Lesia Lambert Derrick McDaniel Terri Morgan Tammy Pence Shemika Roberts Courtney Rouse Anthony Rucker Vince Stalling

In the absence of Beth Kelley, Chairman, Curtis Kingsley, Vice-Chairman, called the meeting to order.

Mr. Kingsley informed those present that the Minutes from the January 9, 2019 meeting had been emailed for review (attached). Ben Arp made the motion to approve the minutes. Molly Majestic seconded. Motion carried unanimously.

Anthony Rucker informed those present that a financial report was unavailable due to the financial accounting system being down. He reminded those present that an additional \$800,000 had been requested and received from the State. He informed the Committee that these additional funds had already been expended or obligated and that it would be necessary to start spending PY18 funds in April or May.

Derrick McDaniel informed those present that youth enrollment and performance reports were attached. Curtis Kingsley asked if the enrollments were current. Mr. McDaniel replied that they are the current enrollment numbers. Mr. Kingsley noted that some providers' enrollment was a little low.

Mr. McDaniel presented the "Youth Credential Policy," attached. He stated that changes were made to reflect WIOA language regarding how credentials are calculated and measured. Lynn

Rousseau made the motion to approve this policy. Ben Arp seconded. Motion carried unanimously.

Mr. McDaniel then presented the “Youth Supportive Services Policy,” attached. He stated that changes were made to reflect that participants will be receiving support payments via direct deposit. Lesia Lambert clarified that, since not all youth are able to obtain a bank account, debit cards will be issued to those students who do not have bank accounts. Ben Arp made the motion to approve this policy. Lynn Rousseau seconded. Motion carried unanimously.

Mr. McDaniel presented the current proposed “Youth Committee Goals and Objectives” (attached) and suggested that Youth Committee members and WDB staff have a “workshop” to discuss the goals and objectives. It was decided that the workshop would take place on Thursday, April 11, 2019, 11:00 a.m., at the Northwest Georgia Regional Commission in Rome, Georgia.

Mr. McDaniel informed those present that a nomination had been received from Carol Willis for LaDonna Collins, Executive Director, Rome Floyd County Commission on Children and Youth. Molly Majestic made the motion to accept this nomination. Lynn Rousseau seconded. Motion carried unanimously.

Ms. Lambert informed those present that staff from the Technical College System of Georgia monitored our area during the week of February 18th. She stated that the monitoring had gone very well and that our area only had one finding. The required action is that our area must “update all policies and contract templates to reflect all currently applicable federal law and guidance and submit to OWD for review.” Ms. Lambert noted that the youth providers had been very helpful in collecting the files needed.

Shemika Roberts, Parent Aide Supervisor, Exchange Club Family Resource Center, provided a report regarding the services provided by the Exchange Club Family Resource Center.

There being no further business, the meeting was adjourned.